

Regular MINUTES November 22, 2013 Terrace Campus

ATTENDANCE:

Board members: R. Witherly D. van Dyk G. Randhawa T. Euverman
H. Pond C. Morgan N. Collison

Regrets: R. Berthiaume C. Toews A. Carlick C. Fielding
R. Riesen

Staff members: D. Henning, President & CEO
C. Sousa, Vice-President, Finance & Administration
D. O'Leary, Vice-President, Institutional Advancement
L. White, Interim Acting Vice-President, Education & Student Services
S. LeBlanc, Vice-President, People and Planning
D. Stava, Registrar & Director of Institutional Research, FR NW Coast Art
S. Henry, Executive Assistant, VP Education and Student Services (Recorder)

Presenters: No presenters

1.0 ROUNDTABLE INTRODUCTIONS were not required at the meeting today.

2.0 PRESENTATION:

There were no presentations for this meeting.

3.0 The meeting was **CALLED TO ORDER** at 2:00 p.m.
TERRITORY ACKNOWLEDGEMENT occurred.

4.0 ADOPTION OF AGENDA

On the motion made by G. Randhawa and seconded by D. van Dyk
"THAT the agenda be adopted as presented. "

MOTION CARRIED

5.0 ACCEPTANCE OF MINUTES, September 27, 2013

On the motion made by T. Euverman and seconded by H. Pond
"THAT the Regular meeting minutes of September 27, 2013 be accepted as presented."

MOTION CARRIED

6.0 BUSINESS ARISING FROM MINUTES:

There was no business arising from the meeting minutes of September 27, 2013.

7.0 New Business:

7.1 Cheque Signing Authority –Vice-President People and Planning (C. Sousa)

C. Sousa provided an update on the Cheque Signing process and the Signing Authorities required for the institution.

On the motion made by T. Euverman and seconded by H. Pond

“THAT the Cheque Signing Authority process be accepted as presented”

MOTION CARRIED

7.2 Mission Statement (D. Henning)

D. Henning provided an update and due to time constraints asked for this item be postponed to the next meeting.

On the motion made by D. van Dyk and seconded by G. Randhawa

“THAT the Mission Statement Be tabled to the December 6 meeting.”

MOTION CARRIED

7.3 Board Meeting Schedule - revision

Discussion on meeting date conflict in April 2014. Meeting will be held on April 25th, 2014 in Houston.

On the motion made by T. Euverman and seconded by D. van Dyk

“THAT the board meeting schedule be revised to adjust the meeting date in April 2014 to April 25 at the Houston campus.”

MOTION CARRIED

7.4 Resignation – Elected Support Member: C. Toews

ACTION: C. Williams to contact BCGEU chair to advise of bi-election required for new representative.

On the motion made by H. Pond and seconded by D. van Dyk

“THAT the Board of Governors accept the resignation with the notation to notify BCGEU to arrange bi-election for new representative”.

MOTION CARRIED

7.5 PSEA Board of Governors’ Representative

Discussion on the position and the responsibilities.

On the motion made by G. Randhawa and seconded by D. van Dyk

“That the Board of Governors’ appoint Tom Euverman to this position.”

MOTION CARRIED

8.0 COMMITTEE REPORTS

8.1 Executive Committee (R. Witherly)

R. Witherly discussed the Stantec Report. D. Henning provided an update on the Ministry Letter of Expectation. This letter needs to be reviewed and signed off by the Chair of the Board of Governors. These discussions will be held in camera.

8.2 Education Council (D. Henning)

D. Henning provided an update on the Ministry Core Review process. NWCC will include not only a required programs review but also a services review as well.

8.3 Finance & Audit Committee (D. van Dyk)

The Committee met November 21 and D. van Dyk provided an update that NWCC is in a much better financial situation; however there is still a lot of work ahead.

8.4 First Nations Council (D. Henning)

ACTION: In the absence of a Chair, FNC minutes will be circulated to the Board.

D. Henning provided an update on the Chair position of this committee. Unfortunately, Chair had to step down since last meeting, so Vice-Chair is still acting chair. This is on the agenda for the December First Nations Council meeting.

8.5 Policy Review Committee (D. Henning)

The resignation of C. Toews means there is a vacancy on the Committee. Work is on-going however, the next meeting has not been scheduled.

8.6 NWCC Key Performance Indicators (KPI) Committee – DRAFT Workbook (H. Pond)

ACTION: Presentation with a trial report at the next meeting. One or two KPI's will be identified to walk the Board through the entire process.

The Key Performance Indicators Draft workbook was included in the Board package and lists the KPI's identified by the Committee for the 5 Institution outcomes. H. Pond provided a summary of committee activity and noted the next step involves the testing phase and approval from the Board. D. Henning advised that the Monitoring reports will remain in place until the KPI's are completed.

9.0 PRESIDENT'S REPORT & ORGANIZATIONAL PERFORMANCE

9.1 Monitoring Report (D. Henning)

9.1 (a) Flexible Innovation (E-2)

On the motion made by H. Pond and seconded by T. Euverman

9.1 (b) Fiscal Accountability (E-3)

On the motion made by H. Pond and seconded by D. van Dyk

9.1 (c) Executive Limitations: Budget and Financial Forecasting (EL-3)

On the motion made by H. Pond and seconded by T. Euverman

9.1 (d) Executive Limitations: Budget/Financial Forecasting (EL-5)

On the motion made by T. Euverman and seconded by H. Pond.

"THAT the board of Governors approve the Monitoring Reports, E-2, E-3, EL-3 and EL-5 as presented."

MOTION CARRIED

10.0 CONSENT AGENDA

There were no consent agenda items.

11.0 INFORMATION/CORRESPONDENCE

11.1 The next meeting dates were summarized.

12.0 ROUNDTABLE/COMMUNITY REPORTS

There were no reports for this meeting

13.0 MEETING ADJOURNMENT

The meeting was **adjourned** at 2:50 pm.



Recording Secretary

Sharon Henry

Date:



Board Chair Approval

Rhoda Witherly

Date