



**Regular MINUTES
October 7, 2016
NWCC Prince Rupert Campus**

ATTENDANCE:

Board members: H. Pond, Chair E. Dusdal C. Speidel D. McKeever W. Parmar
B. McRae T. Euverman D. van Dyk D. Sanghera

Regrets: D. Bjorn

Staff members: K. Burt, President & CEO
L. Campbell, Vice President, Corporate Services
J. Kohlman, Vice President, Education, Student Development, and International
C. Nolan, Director, Centre for Research & Learning Transformation
M. Doyle, Associate Vice President, Human Resources
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

Presenters: NWCC International Students, Nick & Laura

1. The meeting was **CALLED TO ORDER** at 8:10 am.

TERRITORY ACKNOWLEDGEMENT

Northwest Community College's Board of Governors acknowledges the Tsimshian people of the Allied Tribes of Lax Kw'alaams and Metlakatla for being on the traditional territory where this meeting will take place.

2. **Roundtable Introductions and Classroom of the Future acknowledgements.**

Information and acknowledgements of the Classroom of the Future that the meeting was being held at the Prince Rupert campus of NWCC.

3. **Oath of Office for new Board member – A. Merkel**

Read by H. Pond and A. Merkel, BCGEU Instructor Representative.

4. **PRESENTATION:**

NWCC International Student Presentation

Nickola Bukovec & Delara from Berlin, Germany gave a presentation on life as an international student at NWCC and all the areas they had traveled to in the North West.

There was discussion regarding their activities while at NWCC and their experiences.

5. **ADOPTION OF AGENDA**

On the motion made by T. Euverman and seconded by E. Dusdal:

“THAT the October 7, 2016 agenda be adopted as presented.”

MOTION CARRIED

6. ACCEPTANCE OF June 19, 2016 Regular Meeting Minutes

On the motion made by W. Parmar and seconded by E. Dusdal:

“THAT the Regular meeting minutes of April 15, 2016 be accepted as presented.”

MOTION CARRIED

7. BUSINESS ARISING FROM MINUTES:

7.1 International Education Update – J. Kohlman

J. Kohlman presented a PDF update on International Education.

8. NEW BUSINESS

8.1 Student Registration Report – J. Kohlman

J. Kohlman presented an interactive presentation and update on student registration.

8.2 New Hire Report – M. Doyle

M. Doyle updated the Board on the new employees hired at NWCC and that the HR Department is now fully staffed.

8.3 Capital Planning Report – L. Campbell

On the motion made by E. Dusdal and seconded by C. Speidel:

“THAT the Board accepted the 5 year capitol plan amendment to add Residential Projects in both Smithers and Prince Rupert to the initial plan.”

MOTION CARRIED

9. COMMITTEE REPORTS

9.1 Executive Committee

Report is not available.

9.2 Education Council

D. McKeever presented a brief report from Education Council and a motion for the 2017 Academic Schedule.

On the motion made by T. Euverman and seconded by D. Sanghera:

“THAT the Board accepts the 2017 Academic Schedule amendment to add the new program of Metal Fabricator and Retail Services Plus Program.”

MOTION CARRIED

9.3 Finance and Audit Committee

No update at this time.

9.4 First Nations Council

B. McRae updated the Board on the September 30, 2016 meeting held by the First Nations Council.

9.5 Policy Review Committee

D. Sanghera informed the Board that there will be more information put together on succession planning for information prior to the December 2, 2016 Board meeting.

9.6 Futures Committee

H. Pond advised the Board that P. Bjorn is currently at a Governance Training Workshop in Kelowna. The Futures Committee met briefly on Thursday, Oct. 6th evening and minutes will be distributed for information.

10. PRESIDENT’S REPORT – K. Burt

A report was provided by K. Burt.

Highlights mentioned:

1. During a Ministry visit to the Terrace campus on September, 23rd it was announced that the Ministry would be funding a Trades Building renewal in the amount of \$18.4 million.
2. NWCC enrollment numbers are on the rise and looking positive for future growth.
3. K. Burt thanked the NWCC employees for all of their hard work and dedication.
4. CAT Retreat was held on October 4th & 5th, 2016.
5. An anonymous donation was made to the Freda Diesing School of Northwest Coast Art in the amount of \$480,000.

11. INFORMATION/CORRESPONDENCE

11.1 Next Meeting December 2, 2016

This meeting will be held jointly with FNC and will contain a morning of cultural awareness training with Mr. Bob Joseph. The training will take place at 9am until noon and then the regular Board meeting will take place in the afternoon.

12. MEETING ADJOURNMENT

On the motion made by C. Speidel and seconded by T. Euverman:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 11.55 AM.

Recording Secretary

Kimberly Quibell

Date:



Board Chair Approval (Chair)

H. Pond

Date: