

COAST MOUNTAIN COLLEGE BOARD OF GOVERNORS REGULAR MEETING AGENDA

October 31, 2025, 11:45am-1:45pm

Virtual Location: Teams

Coast Mountain College serves six First Nations in Northwest British Columbia: Gitksan, Haida, Haisla, Nisga'a, Tsimshian and Wit'suwit'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.

Board Members	Present	Regrets
A. Smith, Order-in-Council – July 31, 2026	☐	☐
B. Markert, Order-in-Council – July 31, 2026	☐	☐
C. Butcher, Board Chair – July 31, 2026	☐	☐
D. Allen, Order-in-Council – July 31, 2026	☐	☐
Dr. L. Waye, President & CEO	☐	☐
H. Anjaria, Support Staff Elect – August 31, 2028	☐	☐
M. Burrows, Education Council Chair – April 25, 2026	☐	☐
M. Horner, Order-in-Council – July 31, 2026	☐	☐
M. Mehr, Order-in-Council – July 31, 2026	☐	☐
N. Jamieson, Order-in-Council – July 31, 2026	☐	☐
P. Michell, First Nations Council Chair	☐	☐
R. Riesen, Faculty Elect – March 1, 2026	☐	☐
S. Sheeba, Student Representative Elect – August 31, 2026	☐	☐
T. MacMillan, Order-in-Council Member – July 31, 2027	☐	☐
T. Onuora, Order-in-Council – July 31, 2027	☐	☐

11:45am-11:50am	1.0 Call to Order, Territorial Acknowledgement and Introduction of Board Members	<i>For Action</i>
11:50am-11:55am	2.0 Adoption of the October 31, 2025, Board Regular Meeting Agenda On the motion proposed by _____ and seconded by _____ Proposed: That the October 31, 2025, Board Regular Meeting agenda be adopted as presented.	<i>For Action</i>
11:55am-12:00pm	3.0 Adoption of the September 5, 2025, Board Regular Meeting Minutes	<i>For Action</i>

	On the motion proposed by _____ and seconded by _____ Proposed: That the September 5, 2025, Board Regular Meeting minutes be adopted as presented.	
<i>New Business</i>		
12:00pm–12:05pm	4.0 Appointment of the Education Council Board Representative Each year an Order-in-Council Board member is appointed as the Education Council Board representative. The appointed Board member will serve in a non-voting capacity on the Education Council. Proposed: That the appointed Order-in-Council board member serve on the Education Council.	<i>For Action</i>
12:05pm–12:15pm	5.0 Chair's Report to the Board – Board Chair, C. Butcher	<i>For Information</i>
12:15pm–12:25pm	6.0 President's Report to the Board – President & CEO, Dr. L. Wayne	<i>For Information</i>
12:25pm–12:35pm	7.0 Finance & Audit Committee Report to the Board – M. Mehr 7.1 CMTN Five Year Capital Plan – Vice-President, Corporate Services & CFO, M. Doyle On the motion proposed by the Finance and Audit Committee Chair and seconded by _____ Proposed: That the CMTN Five Year Capital Plan be adopted as presented.	<i>For Information</i> <i>For Action</i>
12:35pm–12:45pm	8.0 Policy Review Committee Report to the Board – D. Allen 8.1 Adoption of the CMTN Board Governance Handbook On the motion proposed by the Policy Review Committee Chair and seconded by _____ Proposed: That the CMTN Board Governance Handbook be adopted as presented.	<i>For Information</i> <i>For Action</i>

	<i>Please see the corresponding briefing note on pages 21-22 of the meeting package for additional information.</i> 8.2 Retraction of the Out of Date Board Policy Documents On the motion proposed by the Policy Review Committee Chair and seconded by _____ Proposed: That the out of date Board policy documents be retracted from the CMTN website. <i>Please see the corresponding briefing note on pages 84-85 of the meeting package for additional information.</i>	<i>For Action</i>
12:45pm-12:55pm	9.0 First Nations Council Report to the Board – P. Michell	<i>For Information</i>
12:55pm-1:05pm	10.0 Education Council Report to the Board – M. Burrows	<i>For Information</i>
1:05pm-1:20pm	11.0 Presentations 11.1 Fall Semester Enrolment Number Update Presentation – Vice-President, Academic, Students & International, Dr. T. Kunkel	<i>For Information</i> <i>For Information</i>
1:20pm-1:30pm	12.0 Amended CMTN IAPR – Vice-President, Academic, Students & International, Dr. T. Kunkel 12.1 Adoption of the CMTN IAPR On the motion proposed by _____ and seconded by _____ Proposed: That the CMTN IAPR be adopted as presented.	<i>For Information</i> <i>For Action</i>
1:30pm-1:45pm	13.0 Mandate Letter Activities Update - Vice-President, Academic, Students & International, Dr. T. Kunkel	<i>For Information</i>
1:45pm	14.0 Meeting Adjournment On completion of the agenda, or time for adjournment, the Board Chair may declare the meeting adjourned. <i>Please note that a Board only post-meeting evaluation survey will be distributed to FNC Chair, EdCo Chair, OIC and elected Board members. This</i>	<i>For Adjournment</i>

	<i>survey is being conducted in addition to the OIC Board member-only discussion.</i>	
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