

NWCC Board of Governors

Regular Minutes

March 27/2018

NWCC Terrace Campus, Room #208

ATTENDANCE:

Board members: Nicole Halbauer, E. Dusdal C. Speidel R. Walker
Chair
David Try, P. Bjorn B. Parmar D. McRae
Vice Chair
S. McPhail M. Burrows A. Jonker

Regrets: AM Merkel C. White
J. Wesley

Staff members: K. Burt, President & CEO
J. Kohlman, VP Student Services & International
S. Salem, Director Registration & Admissions
M. Doyle, VP Corporate Services
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

Presenters: N/a

1. The meeting was **CALLED TO ORDER** at 8.44 AM.

TERRITORY ACKNOWLEDGEMENT

Northwest Community College's Board of Governors acknowledges the Tsimshian people of Kitsumkalum being on the traditional territory where this meeting will take place.

2. **Oath of Office for new Board member –**

Read by Mr. S. Salem, NWCC Registrar for S. McPhail, N. Halbauer, D. McRae and Dr. D. Try. The Board welcomes the newest members to the table.

3. **ROUNDTABLE INTRODUCTIONS**

Introductions were made around the table by both Board Members and Staff.

4. BOARD CHAIR & VICE-CHAIR ELECTIONS

S. Salem conducts the NWCC Board Election for Chair and Vice Chair.
Nominate Nicole by E. Dusdal – Acclamation as new NWCC Board of Governors Chair
Nominate D. Try – Acclamation as new NWCC Board of Governors Vice-Chair
The Board welcomes its new Chair and Vice-Chair to the table.

At this time the Board requests that a Finance and Audit Committee Chair be elected.
Nominated E. Dusdal as Finance and Audit Chair by Table – Acclamation as new Finance and Audit Chair
E. Dusdal requests that any Board members that would like to join the Finance and Audit Committee acknowledge at table. D. McRae acknowledges that she would like to join the committee.
The Board welcomes its new Finance and Audit chair and member.

5. ADOPTION OF AGENDA

On the motion made by P. Bjorn and seconded by E. Dusdal:
“THAT the March 27, 2018 agenda be adopted with additions.”

Addition:

8.1 Budget Review and authorized budget spending – K. Burt

MOTION CARRIED

6. ACCEPTANCE OF December 8/2017 Regular Meeting Minutes

On the motion made by B. Parmar and seconded by P. Bjorn:
“THAT the Regular meeting minutes of December 8/2017 be accepted as presented.”

MOTION CARRIED

7. PRESENTATION:

7.1 J. Kohlman – International and Registration Presentation

J. Kohlman provided a power point presentation for the Board.

8. NEW BUSINESS

8.1 Budget Update – M. Doyle

The 2018/2019 budget was presented by M. Doyle.

On the motion made by E. Dusdal and seconded by P. Bjorn:
“TO accept the first quarter of the 2018/2019 budget as presented.”

MOTION CARRIED

8.2 New Residences – M. Doyle

M. Doyle gave a short presentation and update to the Board on the Smithers residence. Funding confirmation has been confirmed by the Ministry.
Discussion.

8.3 Smithers Update – M. Doyle

M. Doyle gave a short presentation and update was provided to the Board.

9. COMMITTEE REPORTS

9.1 Executive Committee

Board Executive met on March 19/2018.
A short update was given by E. Dusdal.

9.2 Education Council

A brief update was given by M. Burrows, VP of EdCo who attended the meeting on behalf of C. White, Chair EdCo.

Update document provided in Board package.

Highlights include:

- New programs
- Program changes
- Education policies

9.3 Finance and Audit Committee

Nothing to report at this time. E. Dusdal has been elected as the Finance and Audit Committee Chair and will be calling a meeting in the near future. K. Quibell will be updating E. Dusdal on any Board members that would like to join the committee.

9.4 First Nations Council

Update given by A. McDougall-

The last FNC meeting was held on March 23rd/2018, due to lack of quorum a new FNC Chair was not elected. The next FNC meeting will be held on June 8th in Terrace and FNC is hopeful that an election for Board Chair can take place at that time.

9.5 Policy Review Committee

Nothing to report at this time.

9.6 Futures Committee

Nothing to report at this time.

Action:

K. Quibell will send out a short note to the Board to request names for each committee so that new members are assigned.

9.0 PRESIDENT’S REPORT – K. Burt

A report was provided by K. Burt.

Highlights included:

- Centre of Learning Transformation update
- President’s Travel Update
- Financial Update
- Staffing Update and NWCC Convocation Information.

10. INFORMATION/CORRESPONDENCE

10.1 Next Meeting June 15th/2018 at NWCC Smithers Campus.

11. MEETING ADJOURNMENT

On the motion made by C. Speidel and seconded by E. Dusdal:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 2.45 PM.

Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval (Chair)

Nicole Halbauer

Date: