



BOG REGULAR MINUTES

February 8th, 2019

Terrace Campus – Room #208

ATTENDANCE:

Board members: N. Halbauer, E. Dusdal C. Ollenberger
Chair K. Burt S. McPhail
D. Try, K. McMurray V. Rana
Vice Chair J. Wesley D. Smith
C. White M. Denton

Regrets: D. McRae

Staff members: M. Doyle, VP Corporate Services
J. Kohlman, VP Student Services & International
S. Salem, Director Registration & Admissions
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

1. The meeting was **CALLED TO ORDER** at 8.25 AM and Territorial Acknowledgement by the Chair.
 - 1.1 Swearing in of Support Representative Elect, C. Ollenberger and Faculty Representative Elect, K. McMurry by Board Chair. Table welcomes the newest members to the CMTN Board.
2. **Roundtable Introductions.**
3. **ADOPTION OF AGENDA**
On the motion made by D. Try and seconded by E. Dusdal:
“THAT the February 8, 2019 Regular Agenda be adopted as presented.”
All in Favor **MOTION CARRIED**

4. ACCEPTANCE OF December 7, 2018 Regular Meeting Minutes

Noted changes to the minutes –

Page #5 Section should read “money requested from the Ministry” NOT “received” as noted.

On the motion made by D. Try and seconded by M. Denton:

“THAT the Regular meeting minutes of December 7, 2018 be accepted as presented.”

All in Favor

MOTION CARRIED

5. PRESENTATIONS

5.1 CMTN Foundation Presentation – B. Badge

Executive Director & CAO of CMTN Foundation presented to Board:

- Foundation Constitution
- Governance
- Investments
- Financials
- Fundraising

5.2 International & Registration Presentation – J. Kohlman

J. Kohlman presented information to the Board that included information on:

- Total Overall Winter Registrations for all campuses and courses

5.3 Student Update – J. Kohlman

A short presentation was given to the Board that included information on:

- Events for students
- Integration of domestic and international students
- Housing issues are still a concern for students at CMTN

5.4 Faculty Update – J. Kohlman

A short presentation was given to the Board that included information on:

- Applied experiential learning (ie. Paddles and pedagogy update and information)
- Field school information

6.0 Business Arising from Regular Minutes

6.1 Library Plan Update – K. Burt

K. Burt presented two floor plan options to the Board showcasing possibilities that are available for the new area.

7.0 New Business

7.1 Strategic Plan Update – J. Kohlman

J. Kohlman updated the Board on the strategic plan including:

- Broadening pathways
- Placed-based programming
- Experiential learning
- Educational tourism

7.2 Draft 19/20 Budget & Q3 Update – M. Doyle

M. Doyle provided two hand-outs to table for discussion and update.

- Noted that there is a surplus of money which is good news.

- M. Doyle gives a breakdown of the budget numbers and reasoning which includes one-time funding money and what will be done with the funds.

- Noted that surplus is from International and work force training. As the College grows both the revenues and expenditures will increase with those numbers.

Consolidated Budget – Roll over of existing budget. Increases from Union wages are trackable for future and will be funded by the government with the exception of excluded positions. These numbers will change in the near future as there is a better view of what is happening and we have a bigger overall picture.

The Finance and Audit Committee met yesterday (Thursday, Feb. 7, 2019) and has brought forward the following recommendation:

“THAT the CMTN Board of Governors authorize the College to reinvest the surplus revenue on one time expenditures as presented.”

M. Denton seconded S. McPhail

All in favor

CARRIED

8.0 COMMITTEE REPORTS

8.1 Executive Committee & Chair Report

A short update was given by N. Halbauer.

8.2 Education Council – C. White

EcCo’s last meeting was held on January 18, 2019

Education Council is currently reviewing and updating their bylaws.

No new programs brought forward at this time.

Program revisions have been approved for Health Care Assistant program and First Nations Fine Art Diploma.

Next EdCo meeting is scheduled for February 15th.

8.3 Finance and Audit Committee – E. Dusdal

Finance and Audit Committee met on Thursday, Feb. 7th and brought forward the recommendation to the Full Board regarding one-time funding as noted in Agenda Item #7.2.

8.4 First Nations Council

No update as FNC Chair not present.

In K. Smith’s absence (due to illness) the FNC has voted to appoint C. Guno as Acting FNC Chair. C. Guno was invited to attend the Board Meeting but was not able to join and sends her apologies and regrets.

8.5 Policy Review Committee – D. Try

Committee met Thursday, Feb. 7th

Changes on policies will be coming to Board.

Motion:

“THAT the Granting of Credentials Policy be approved as received by the Policy Committee.”

D. Try seconded M. Denton

All in Favor

CARRIED

8.6 Futures Committee – M. Denton

Update on discussion on Futures getting prepared for LNG and how the college is able to address all the changes that this will mean for CMTN.

Focused on lifestyle and quality of life at work and how to attract/recruit. Focus on the successes.

The Board members are the best advocates for the College that there are and can make a huge impact in their perspective communities.

Discussion about KVI/NVIT merger and what that will mean for CMTN.

Need to ensure our image is out in the community and there are a lot of streams to draw from on success stories connected directly from this institution.

Noted:

The Futures Committee will be Co-chaired between M. Denton and S. McPhail, the next meeting will be chaired by S. McPhail.

9.0 PRESIDENT’S REPORT – K. Burt

A report was provided by K. Burt, Highlights included:

- Working hard to get CMTN Business case through with the Ministry for our student housing plan. Now in our 5th planning exercise with Government in order to have funding approved.
- Have been working with a major foundation in the US around the Freda Diesing School of Art at CMTN. In process of negotiating an increase in size of the Freda Diesing school. Very exciting news and there will be more meetings to finalize.
- Two agreements signed last month: Hanan Chinese medical College for first year training in Health Care. MOU between CMTN and NASCAD in Halifax Nova Scotia.
- Finance Committee – Board approved one time funding list. Seven projects where we have asked for money (noted in report).
- Go to your community leadership and discuss CMTN Housing in each of their areas but it is important to have Terrace first.

10. INFORMATION/CORRESPONDENCE

10.1 Next Meeting on **Thursday, April 4th** afternoon for Policy Committee and Finance Committee and **Friday, April 5th** Board Meeting. This meeting will take place in Hazelton at the Hazelton campus. Information

11. MEETING ADJOURNMENT

On the motion made by E. Dusdal and seconded by D. Smith:

“THAT the Regular Board Meeting adjourn.”

The meeting was adjourned at 11.55AM.

Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval

N. Halbauer

Date: