



CMTN Board REGULAR MINUTES

October 2nd/2020

Time: 8.30AM Start

Via – Blue Jeans Video Conference

ATTENDANCE:

Board members: D. Try, A/Chair E. Dusdal C. Ollenberger
J. Wesley D. Smith J. Kohlman
D. McRae D. McKeever M. Denton

Regrets: S. McPhail
C. Guno
K. McMurray

Staff members: M. Doyle, VP Corporate Services
L. Waye, VP Academic, Student Services & International
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

1. The meeting was **CALLED TO ORDER** at 8.33AM with Territorial Acknowledgement by North West Territorial Elders and welcome by D. Try, A/Chair.

2. **Roundtable Introductions.**

•Swearing in of new Student Board Members – Rachel Muller & Inderjeet Singh

The table welcomes the new members to the CMTN Board of Governors

3. **ADOPTION OF AGENDA**

On the motion made by E. Dusdal and seconded by C. Ollenberger:

“THAT the October 2, 2020 Board REGULAR Agenda be adopted as presented.”

All in Favor

MOTION CARRIED

4. ACCEPTANCE OF June 12/2020 Board REGULAR Meeting Minutes

Noted that Agenda Item #8.2 should read “...with the auditor confirming that everything is going well.”

On the motion made by E. Dusdal and seconded by D. McRae:

“THAT the Regular meeting minutes of June 12th, 2020 be accepted with noted changes.”

All in Favor -

MOTION CARRIED

5. PRESIDENT’S REPORT

-Student participation in virtual sessions for CMTN recruitment. L. Waye advises that we have had very good participation in events.

-B. O’Brien updates on FNAC events that have taken place.

-J. Kohlman acknowledges the CMTN IT staff for their outstanding work navigating the high numbers and extra work.

6.0 PRESENTATIONS:

6.1 Post Secondary Trends – J. Kohlman

A brief presentation was provided by J. Kohlman

6.2 Strategic Plan Update – J. Kohlman/N. Rehn

Breakout rooms organized with on-line escape room puzzles relating to the CMTN Strategic plan.

6.3 Registration Update – L. Waye/S. Salem

Laurie and Stephen share a power point presentation that includes registration numbers and headcount for Fall 2020.

-overall enrollment related to capacity

-numbers for Business, University Credit and Trades

-virtual recruitment and what student recruitment looks like in a pandemic

-domestic student recruitment fairs / booths are virtual (shared by L. Waye) and will be able to present numbers that attended the booths at the next board meetings.

-trends of other post-secondary facilities across the province

- international recruitment still happening in India with assistance from M-Squared and the Philippines is interested in healthcare.

6.4 SEM Plan Update – L. Waye

-Five Strategic Enrolment Goals, benchmarks and strategies done for year one and three.

-Work integrated learning discussed

-Drawing upon our culture of care and learning

-Internal surveys sent to students

-Sustainability through oversight and a real need for data to ensure good decisions

-Student success committee

-Next steps and milestones

The Chair congratulates L. Waye on a very well put together plan.

7.0 BUSINESS ARISING:

7.1 Contact North Update – A. McDougall & B. O'Brien

Short recap of the history of Contact North for the newest members at the table – B. O'Brien

Met with all First Nations communities to introduce the project whereupon leadership takes the information back to their communities.

Third step is a host agreement (MOU) and each one is unique based on the needs of each communities.

Once signed Contact North works with the community to get them up and going.

Met with 29 communities and 17 have signed and completed surveys and 3 have signed off on those.

Contact has been made with every community and every school district as well.

Meeting Update - A. McDougall

Slow to start but once back on board after vacations have been meeting non-stop and lots of excitement from remote communities.

Many hope to open January 2021 and hoping to have 10 communities up and running.

Table acknowledges the great work being done and thanks

Discussion –

Friendship Centers considered for assisting with service and partnering with band offices that are not in the communities.

7.2 COVID Update – Jennifer Farrow/M. Doyle

M. Doyle acknowledges all the work done by Jennifer Farrow.

Safety planning has been done by departments for the campus. Currently we are in a different phase (BC Restart Plan noted) as we are different from K-12. We are in phase 2.

Orientation and training for students and instructors.

Highlight that we do have an appendix released from the Ministry that highlights a number of changes we will need to address in the months ahead including educational delivery as well as international travel and quarantine.

Noted that a link has been posted in the blue jeans chat for everyone's information.

Safety documentation is a lot to deal with and CMTN Communications have done a great job of getting the information out to everyone.

Next steps – October updating the new appendix just released and start work for the winter.

Terrace campus is the most complex due to the number of buildings.

Table thanks Jennifer for the great work being done to keep students/staff and instructors safe.

8.0 COMMITTEE REPORTS

8.1 Executive Committee

A short update was provided by D. Try.

- At this time N. Halbauer is on a leave of absence from board as Chair so as Vice-Chair D. Try will assume the chair position.

- BC Election Oct. 24th/20 and results may not be available for up to a week or so after that due to mail-in voting.

- The Executive asks if BOG would like to keep D. Try as Acting Chair while E. Dusdal would be Acting Vice-Chair for the interim.

Discussion

- The Board decides that for the short time period so things should stay as they are and once election results come in then we will decide then.

It is noted that there has been no interaction between Chair and Government at the moment due to elections.

8.2 Education Council

Written Report provided to table.

New courses – Forensic Psychology

CIM – works extremely well

ESOL – for international students and we are the only ones to use

EdCO minutes available on-line

Motion –

On a motion made by D. Smith and seconded by M. Denton:

“TO approve the request to remove the Mining Engineering BC Diploma program.”

All in Favor -

MOTION CARRIED

8.3 Finance and Audit Committee – E. Dusdal

Nothing to report at this time.

8.4 First Nations Council – C. Guno (Regrets)

No report at this time.

8.5 Policy Review Committee

8.5.1 Student Awards Policy – S. Salem

On a motion made by C. Ollenberger and seconded by M. Denton:

“TO Adopt the Student Awards Policy as presented.”

All in Favor -

MOTION CARRIED

- Noted that the policy will reside with EdCo and funds will reside with the CMTN Foundation

- CMTN has an Awards Committee to review applications

- EdCO does not actually administer any funds

8.5.2 GP5 – Role of the Chair as Revised

On a motion made by E. Dusdal and seconded by J. Wesley:

“TO Adopt the GP5 Policy as Presented.”

All in Favor –

MOTION CARRIED

8.5.3 GP6 – Role of the Vice Chair Revised

On a motion made by D. Smith and seconded by M. Denton:

“TO Adopt the GP6 Policy as Presented.”

All in Favor –

MOTION CARRIED

8.5.4 GP7 – Sub Committee Principles to merge with GP8

On a motion made by E. Dusdal and seconded by J. Wesley:

“TO Adopt and agree to delete the GP7 Policy and merge with GP8.”

All in Favor –

MOTION CARRIED

8.5.5 GP8 – Sub Committees as Revised

On a motion made by E. Dusdal and seconded by C. Ollenberger:

“TO Adopt the GP8 Policy as Revised.”

All in Favor –

MOTION CARRIED

9.0 INFORMATION/CORRESPONDENCE

9.1 Next Meeting scheduled for December 4/2020 Joint with First Nations Council.

Update provided by J. Kohlman:

Reached out to FNC to discuss the option of bringing in a facilitator for a learning session.

Would like input from FNC Chair, C. Guno.

Board Discussion –

The board would like to do a learning session with FNC at the December 4th joint meeting.

10.0 MEETING ADJOURNMENT

On the motion made by D. Smith and seconded by E. Dusdal:

“THAT the Board adjourn the REGULAR portion of the meeting.”

The meeting was adjourned at 11.09AM.

Recording Secretary

Kimberly Quibell

Date:

A/Board Chair Approval

David Try

Date: