



CMTN Board REGULAR MINUTES

Date: Friday, June 11th/2021

Time: 8.30AM to 3PM

ATTENDANCE:

Board members: Nicole Halbauer, E. Dusdal D. McKeever
Chair D. Smith R. Riesen
David Try, J. Wesley C. Ollenberger
Vice Chair D. McRae J. Kohlman
S. McPhail M. Denton

Regrets: Inderjeet Singh

Staff members: M. Doyle, VP Corporate Services
L. Waye, VP Academic, Student Services & International
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

Presenters:

1. The meeting was **CALLED TO ORDER** at 8.30 AM and Territorial Acknowledgement by Chair.
2. **Roundtable Introductions by all.**

3. ADOPTION OF AGENDA

On the motion made by M. Denton and seconded by J. Wesley:

“THAT the June 11/2021 Regular Agenda be adopted as presented.”

All in Favor

MOTION CARRIED

4. ACCEPTANCE OF April 9th/2021 Regular Meeting Minutes

On the motion made by S. McPhail and seconded by E. Dusdal:

“THAT the Regular meeting minutes of April 9th, 2021 be accepted as presented.”

All in Favor

MOTION CARRIED

5.0 PRESENTATIONS

5.1 Virtual EPBL in the Classroom – Dave McKeever/Kyle Hawes/Debra Abraham from Riipen Project (www.ugts.ca)

Power Point Presentation

Connecting business and higher education to prepare students for careers by giving them real world experience. The project is 'Dismantling Discrimination' Game.

5.2 Positive Pandemic Lessons – COLT

Connected CMTN students with Riipen to assist them with projects. COLT is happy to help connect students with Riipen if they have

www.ment.com - Question of what did you learn in the pandemic

Short Video presentation

Noted that video's will be close captioning for future presentations

Different levels of technology discussed around the table

Internet access is an issue and does affect CMTN students

COLT is a resource for the college including the board

5.3 Academic Plan Update – L. Waye

Power Point Presentation

Updates from:

Colin Elliott – •Career and College Prep

•LEAP

•Business Administration

Kelly Swain - •Trades

•First Nations Fine Arts

Titi Kunkel - •UC Programs

•ACE Program Prince Rupert

Brad Leier - •Health (BSN Nursing/APN/HCA)

•Human Services (ECCE/EDUA/SSW)

•Dual Credit

L. Waye is happy to answer any questions about the course offerings.

N. Halbauer – Excited to see healthcare and ECE offered as this is key for many families.

Discussion at table

Table thanks L. Waye and Deans for their report.

6.0 PRESIDENT'S REPORT

6.1 President's Report & Strategic Plan Update – J. Kohlman

Power Point Presentation

J. Kohlman shares a power point presentation given five years ago (2016) to the board asking permission to develop a strategic plan with rebranding and renaming. Noted points of 'then and now'.

7.0 NEW BUSINESS –

7.1 Prioritized Plan – M. Doyle

M. Doyle notes that in past this report was called the 'Five-Year Capital Plan'

Breakdown:

Student housing renewal

Wap Sam

\$35 million approved by the government

Freda Diesing school expansion – Looking at \$15 million to accomplish

Concludes with student housing Smithers/Pr. Rupert and hopeful with the new possible expansion in terrace that with the building of modular units that can house the hospital we may be able to work with the government to use these housing units for our student housing.

Finding land in Prince Rupert is an issue.

Primary contractor IDL is also using the same modular builder as the new Terrace Hospital.

Wish List Provided in the summary

Asking for student housing phase 2

Renovations for Cafeteria

Discussion – Prince Rupert student housing venue possibilities

7.1 Prioritized Plan – M. Doyle (Continued)

On a motion made by D. Smith and E. Dusdal:

“TO Accept and Approve the Prioritized Plan for 2021/22 as presented”

All in Favor -

MOTION CARRIED

7.2 CMTN Mandate Letter – L. Waye

On a motion made by D. McRae and S. McPhail:

“TO Accept and approve the mandate letter with Board Chair Signature”

All in Favor -

MOTION CARRIED

7.3 CMTN Accountability Report – L. Waye

On a motion made by M. Denton and E. Dusdal:

“TO Accept and approve the CMTN Accountability Report as presented”

All in Favor -

MOTION CARRIED

7.4 CMTN Finance Report – M. Doyle

On a motion made by D. McRae and M. Denton:

“TO Accept and approve the CMTN Finance Report as presented”

All in Favor -

MOTION CARRIED

Question/Discussion:

Noted a small deficit and asking that this be quantified.

M. Doyle – Did end up the year initially with a surplus of \$282,000 which is a balanced budget. Decided to accrue some expenses as we were allowed to so for last fiscal and this fiscal dip in to retained earnings to handle any issues that did arise or may arise due to the pandemic. Have decided to put CMTN in \$318,000 deficit specifically as in union negotiations and costs that may be incurred.

8.0 COMMITTEE REPORTS

8.1 Education Council – D. McKeever

Written report provided in board package.

- Course material adoption policy falls under EdCO so no need to approve at board level.
- Election of Chair and Vice Chair and D. McKeever by acclamation as Chair and K. Williamson elected as Vice Chair

8.2 Finance & Audit Committee – E. Dusdal

Finance & Audit Draft Minutes from May 17th, 2021 provided in board package

Financial statements we went over by Auditor and they were pleased with what was done and the results.

The Table appreciates the work that CMTN Administration does in order to keep us balanced and we are fortunate with the group that we have.

8.3 First Nations Council – C. Guno (Regrets)

Written report provided in board package.

8.4 Policy Review Committee – D. Try

No meeting since the last board meeting and will meet prior to next meeting so there is no report at this time.

8.5 Executive Committee & Chair’s Report – N. Halbauer

Asking for grace as people are grieving at this time.

Chair looks forward to having a meeting when we can once again meet face to face and talk about CMTN future.

9.0 INFORMATION/CORESPONDENCE

9.1 Next Meeting Dates – date breakdown for 2021/22 provided in package
Next meeting is Sept. 17th/2021 for full board meeting

10.0 ADJOURNMENT

On a motion made by S. McPhail and M. Denton:

“TO Adjourn the CMTN Board Regular portion of the meeting”

All in Favor -

MOTION CARRIED

The board adjourned at 11.10am

Board CLOSED Door Meeting to commence at 11.30AM

Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval

N. Halbauer

Date: