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**MINUTES OF THE
EDUCATION COUNCIL MEETING**

April 27, 2012
Room 208 at 10:00 a.m.

Present: Cheryl Wyatt (Chair), Debbie Stava, John Krisinger, Gerry Gauthier, Melanie Wilke,

Recording Secretary: Annette Sorensen

Videoconference: Dave McKeever, Reto Riesen, John Turner, Sabine Lundman, Margaret Brown, Brian Butler

Guests: Dianne Bell, Jill Pimlott

Regrets: Adrian Carlick, Chantal Smeysters, Amarilys Durcharme, Hillary Williams, Denise Henning, Conal McKenna, Kathryn Fullerton, Amanda Checkley, Keisha Reichert, Beverly Moore- Garcia

Call to Order: Cheryl Wyatt called the meeting to order at 10:05 a.m.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xpisuunt, Vera Dudoward.

1. Motion:

to adopt the Agenda as presented

2. Motion: John Krisinger and Margaret Brown

to approve the minutes for March 30, 2012 with the removal of John Turner from the attendance list to the Regrets *Carried*

3. Business Arising

4. Old Business

Meeting dates and deadlines

Motion:

To approve the meeting date schedule with the changes to the August 15, 2012 EDCO submission date to August 22, 2012 and the EDCO Council date to be moved to the Thurs August 30, 2012

By Laws 2nd half of the First reading Debbie Stava

5. New Business

Admission Policy

A5 Terms of Reference.

AVED proposed Quality Assurance

Framework discussion paper-This document is very vague and is subject to individuals interpretation.

The Ministry of Advanced Education have posed a number of questions to the institutes.

Recommendation: That we read through this document and seek council from the members.

There were many institutions that did not know about the document. Education Councils were not sent this document.

Brian Butler-pg 5 b What governance structure is needed to provide oversight for the new quality assurance framework?

This could become a beauracratc nightmare and it will be hard to get everyone to come to an agreement on this.

Debbie Stava acknowledges that this is the first step to have some framework to find consistency. Sometimes when we are looking at finding this consistency working with the other institutions is a good thing. We just need to add to the process that is working now

Melanie is going to the provincial Academic Governance Council AGM tomorrow.

Joint meeting with FNC April 27, 2012 date change-sometime in the fall

6. Reports

Chair- There was discussion of \$800,000 coming from the Intro to Trades; more will be developed with that. There is no longer a Priority Planning Steering Committee- the next steps will involve developing a strategic plan Cheryl Wyatt has put forth that she will no longer be available to Chair EDCO and that members will have to re-elect a new Chair next month.

Cheryl also went to the provincial table to see what other institutions have as duties for EDCO chair and vice -chair .She found that several duties that were listed in our by-laws for the vice chair in fact should be duties of the Chair.

Recommendation: that we update our by-laws to reflect this.

ICT- Brian Butler

Motion: Brian Butler and Melanie Wilke

That EDCO approve the addition of "Principles of Math 10 or Foundations of Math and Pre-Calculus 10" to the prerequisites for the ICT Certificate Program with the words "or equivalent" added in the MATH portion of each 100 level course prerequisite list. The grading scale will be returned to the previous scale (50% - 55% => "P") on all outlines. Courses affected are: ICT 100, ICT 102, ICT 106, ICT 108, ICT 110, ICT 112, ICT 114, ICT 118, ICT 120, ICT 122.

Carried

Motion: Brian Butler and Cheryl Wyatt

That EDCO approve the addition of "Foundations of Math 11 or Pre-Calculus 11" to the prerequisites for the ICT Diploma Program. The grading scale will be returned to the previous scale (50% - 55% => "P") on all outlines. Courses affected are: ICT 200, ICT 202, ICT 214, ICT 216, ICT 230, ICT 232, ICT 234, ICT 236, ICT 260.

Carried

Motion: Brian Butler and Margaret Brown

That EDCO approve WST with the addition of the program requirement of an interview to be listed under prerequisites, and with the correction of typos.

Carried

Motion: Brian Butler and Debbie Stava

That EDCO approve WST 107 with the change to the wording "Field Work Practice" to say "Work Experience Practicum"; and the addition of the wording "program attendance must be 80% or higher in all courses of the program" under prerequisites to show on all outlines with an attendance policy attached that includes "students must maintain an attendance rate of 80% or higher in all courses of the program in order to participate fully in all or some of the courses".

Carried

MATH 023, 024, 025, 026 – Cheryl Wyatt and Brian Butler

Motion: Cheryl Wyatt and Brian Butler

That EDCO approve all four fundamental course outline changes to Math 023, 024, 025, and 026 as per the provincial change to curriculum.

Carried

Motion: Brian Butler and John Krisinger

That EDCO approve the title for the NURS 215 Bridging Lab to be abbreviated as "NURS 215BL - PN Bridging Lab".

Carried

Motion: Brian Butler and John Krisinger

That EDCO approve the title for the NURS 211 Bridging Lab to be “Practical Nursing Bridging Lab” with an end date of June 2012

Carried

A5 Committee

Aboriginal Cultural Knowledge Committee

Cluster Report

UC-John Krisinger-

Grading Standardization

John went back to the clusters about grading standardization- each department have their own grading profile they do not want to standardize the grading profile because the grading scheme is chosen for the particular discipline on where it will be transferred.

Permission of Instructor

University Credit uses the Permission of Instructor form for safety reasons for field schools and trips. The instructors interview the students to ensure that the student knows his responsibilities and to inform the student that he/she to make up for the lack of prerequisites.

The instructors also write a rationale on why the student is being accepted into the course with a POI. Mostly the reasons are that the students are mature students. In the case of a student needing a math prerequisite the instructor will not accept the student under a Permission of Instructor.

Next meeting is May 25, 2012 in room 208 at 10:00 a.m.

Certified Correct:

Chair		Secretary