

**MINUTES OF THE
 EDUCATION COUNCIL MEETING**
 May 31, 2013
 Room 208 at 10:00 AM

Present: Reto Riesen (Chair), Ann Marie Merkel (Vice-Chair), Beverly Moore-Garcia (Irlanda Price), Gerry Gauthier, Deb Stava, Ian Hamilton, Rocque Berthiaume (John Krisinger), Julia Moore, Kimberly McIntyre, Dianne Bell

Videoconference: Mercedes de la Nuez, Judy Thompson, Dave McKeever, Regina Saimoto (Alice Maitland)

Regrets: Denise Henning, Sherry Beal, Adrian Carlick, Steven Verblac, Mikael Jensen, Joseph Daniels, Dan LeFrancois, Chris Gee, Brian Badge, Regina Saimoto

Recording Secretary: Emily Suderman

Call to Order: Ann Marie Merkel called the meeting to order at 10:07 AM

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.13-16	<p>Adoption of Agenda</p> <p><i>Motion to adopt the agenda as presented.</i></p> <p>Carried Deb Stava/ John Krisinger</p>
EC.13-17	<p>Approval of Minutes from April 26, 2013</p> <p>Two corrections to the minutes were noted: the word "schedule" was missing after academic; "type" should have said "typo"</p> <p>Carried <i>Motion to pass minutes from April 26 as amended.</i> John Krisinger/ Julia Moore</p> <p>Reto Riesen entered the meeting at 10:12 a.m.</p>
EC.13-18	<p>Business Arising</p>

EC.13-18.1	<p>➤ Elections & By-elections Update - Deb Stava</p> <p>Kim McIntyre has been successfully nominated to fill the seat for Developmental Education in Terrace and Brian Badge was successfully nominated to fill the seat for Trades/ Culinary Arts. The remaining vacancy is the seat for Health Programs for which a by-election will be held concurrently with the student seats in the fall.</p>
EC.13-18.2	<p>➤ Social Service Worker Program – Marja Burrows</p> <p>SSW 192 and SSW 197 course prerequisites were changed to reflect the changes happening in regards to the course schedules.</p>
Carried	<p><i>Motion to approve the changes as outlined on the document to SSW 192 & SSW 197.</i></p> <p>Marja Burrows/ John Krisinger</p>
<p>Marja Burrows left the meeting at 10:17 a.m.</p>	
EC.13-18.3	<p>➤ EdCo Goals re: Educational Directions Document</p> <p>Irlanda Price, on behalf of Beverly Moore-Garcia, requested confirmation of the Education Council goals that will be published in the Educational Directions Document.</p>
Carried	<p><i>Education Council has identified program review and educational policy development as a priority for 2013-2014 year.</i></p> <p>Irlanda Price/ Ann Marie Merkel</p>
EC.13-19	New Business
E.C.13-19.1	<p>➤ Associate of Arts; First Nations Studies Specialization – Judy Thompson</p> <p>Moving forward very minor updates to the Associate of Arts degree with the First Nations Studies Specialization. When the program was originally presented the courses were new and originally labeled 1XX or 2XX. The courses now have proper names and numbers. A few more university credit courses have been added to the list of courses with First Nations content.</p>
Carried	<p><i>Motion to accept the changes to the Associate Degree of Arts with the First Nations Studies specialization.</i></p> <p>Dave McKeever/ Kim McIntyre</p>
EC.13-19.2	<p>➤ Business Administration</p>
EC.13-19.2.1	<p>○ Human Resources Concentration</p> <p>Business Administration has put together a Human Resources concentration that will include 3 new courses.</p>

Carried Motion to accept the Business Administration Diploma with the new Human Resource Concentration. The specialization will include the 4 following courses for the Human Resources designation:

- (1) MGMT 258 Training and Development
- (2) MGMT 257 Recruitment and Selection
- (3) MGMT 255 Human Resources Management
- (4) MGMT 253 Labour Relations

Dave McKeever/ Reto Riesen

EC.13-19.2.2 ○ **MGMT 257 – Recruitment and Selection**

Carried Motion to accept the course MGMT 257 – Recruitment and Selection, pending updates to the course outlines to include the course number.

Dave McKeever/ Mercedes de la Nuez

EC.13-19.2.3 ○ **MGMT 258 – Organizational Training and Development**

Carried Motion to accept the course MGMT 258 – Organizational Training and Development, pending updates to the course outlines to include the course number.

Dave McKeever/ Mercedes de la Nuez

EC.13-19.2.4 ○ **ECON 151 – Principles of Macroeconomics**

The outline should be changed to “principles”.

Carried Motion to accept ECON 151 – Principles of Macroeconomics with an alternate delivery method, which includes online discussion in the evaluation profile.

Dave McKeever/ Ann Marie Merkel

EC.13-19.2.5 ○ **TAXN 250 – Taxation 1**

Carried Motion to accept the name change to TAXN 250, Taxation 1.

Dave McKeever/ Ian Hamilton

EC.13-19.2.6 ○ **TAXN 251 – Taxation 2**

Carried The motion to accept Taxation 2 as a new course with the suggested number of TAXN 251, the number to be confirmed by the Registrar.

Dave McKeever/ Ian Hamilton

EC.13-19.3 ➤ **NSERC Research Policies – Irlanda Price**

The Integrity in Research and Research Involving Human Subjects policies have been vetted and recommended for approval by Program Review Committee, Policy Review Committee and Education Policy Analysis Committee. The policies were

<p>Carried</p>	<p>developed by many institutions that have received NSERC certification and tailored to NWCC. To meet NSERC criteria, the policies must be approved by the Board of Governors.</p> <p><i>Motion to accept the NSERC policies as presented, effective May 31, 2013.</i></p> <p>Irlanda Price/ Kimberly McIntyre</p>
<p>EC.13-19.4</p> <p>Tabled</p>	<p>➤ Distributed Learning Taskforce Draft Report</p> <p>Blended Learning Survey Summary – Dave McKeever</p> <p>NWCC Distance Education Survey was conducted by David Try. The summary is in draft form and comments are encouraged and welcomed, by email or phone, to David Try. The next steps may include individual consultations or focus groups.</p> <p>Reference Education Council minutes from October 26, 2012, item 4.3, to review the creation and purpose of the taskforce.</p>
<p>EC.13-19.5</p> <p>Carried</p>	<p>➤ Devolution of Powers CPAC</p> <p><i>That Education Council devolve authority to CPAC to carry out the business of EdCo over the summer pending review by Education Council at their first fall meeting.</i></p> <p>Dave McKeever/ Reto Riesen</p>
<p>EC.13-20 Reports</p>	
<p>EC.13-20.1</p> <p>Carried</p>	<p>➤ Chair – Reto Riesen</p> <p>Board of Governors met on Friday, the budget has been approved by the board. Operations will start to be measured by key performance indicators (KPIs), but exactly what the measurements will be has not yet been decided. There is a board committee that has been struck, with Herb Pond as the chair.</p> <p><i>Motion to advise the Board of Governors that Education Council is interested in providing input to the development of the key performance indicators.</i></p> <p>Reto Riesen/ Ann Marie Merkel</p>
<p>EC.13-20.2</p>	<p>➤ CPAC</p> <p>All CPAC business was aforementioned in the meeting. There is no other pending CPAC business to discuss.</p>
<p>EC.13-20.3</p>	<p>➤ A5 & Education Policy Analysis– Deb Stava</p> <p>At the last meeting A5 discussed and reviewed the Terms of Reference of the Education Policy Analysis Committee, in order to work in tandem with other</p>

subcommittees of EdCo and not have duplication of effort. Both Committees are reviewing the College and Institute Act and will submit Terms of Reference once the review is complete.

The Policy Committee will develop a work plan to be submitted to Education Council. The analysis for a student bereavement policy is underway.

EC.13-20.4

➤ **FNC – Adrian Carlick**

First Nations Council meeting was canceled due to low attendance.

EC.13-20.5

➤ **Educational Planning and Program Review**

The draft template, tools and questionnaire are currently being developed and will be implemented for the fall. These will be presented to Education Council at the next meeting.

EC.13-20.6

➤ **Clusters**

Business Administration Program had a cluster meeting on April 25, 2013. The department is working extensively on Transfer Credit, specifically a direct transfer to UNBC that will be easier for students.

Meeting Adjourned: 11:34 a.m.

Next Meeting: **Tuesday, June 25, 2013**