

**MINUTES OF THE  
 EDUCATION COUNCIL AND  
 FIRST NATIONS COUNCIL JOINT MEETING**  
 November 28, 2014  
 Room 208 at 10:00 AM

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- Present:** Ann Marie Merkel, Reto Riesen, Ian Hamilton, Julia Moore, Ken Burt, Kim McIntyre, Chris Gee, Lothlan Olson, Debbie Stava, Priscilla Michell, Reilly Walker, Tanya Rexin, Phyllis Clark, Kaarlene Lindsay, Darcie Petuh, Monica Simms, Angela Sampson, Charlotte Guno, Darlene Clayton
- Videoconference:** Dave McKeever, Desiree Louis, Rocque Berthiaume, Ken Shaw, Ann Rowse, Mercedes de la Nuez
- Recording Secretary:** Meredith MacLeod
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**Call to Order:** Reto Riesen called the meeting to order at 10:11 a.m.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.1441	<b>Adoption of Agenda</b> Additions to the Agenda <ul style="list-style-type: none"> <li>- Business Arising—Bi-Election Update</li> <li>- Business Arising—ICT Program Update—Tanya Rexin</li> <li>- New Business—Practicum Policy Draft—Reilly Walker</li> </ul> <p style="margin-top: 20px;"><i>Motion to adopt the agenda, as amended.</i></p> <p>Carried      Reto Riesen / Reilly Walker</p>
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EC.1442	<b>Approval of Minutes from October 24<sup>th</sup></b> <ul style="list-style-type: none"> <li>- Add the date to the header.</li> </ul> <p style="margin-top: 20px;"><i>Motion to pass minutes from October 24, as amended.</i></p> <p>Carried      Kim McIntyre / Chris Gee</p>
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EC.1443 Business Arising	
EC.1443.1	<p>➤ <b>Summary of Motions 2013-14</b></p> <p><i>Motion to approve the Summary of Motions 2013-14.</i>            Reilly Walker / Julia Moore</p> <p>Carried</p>
EC.1443.2	<p>➤ <b>Bi-Election Update</b></p> <p>All student seats have been filled. The three vacancies in the faculty/support positions still remain. The Health Program seat may be filled, but not officially.</p> <p><b>ACTION ITEM:</b> Meredith will follow-up with Amanda Kirkham regarding the Health Program seat.</p> <p>Although it is ideal to have someone in a seat from the appropriate discipline, it is acceptable to have representation from a different department as long as communication is there. It is the preference of EDCO to have seats filled, by whoever, rather than remain vacant with no representation at all.</p>
EC.1443.3	<p>➤ <b>ICT Program Update—Tanya Rixin</b></p> <p>The Education Policy Committee has completed the review of the Deletion or Relocation of College Programs Policy which will be reviewed at the next EDCO meeting. Once approved by EDCO, the policy will inform the work to be done for the ICT Program.</p> <p><i>Motion to delete the ICT Program.</i>            Tanya Rixin / Debbie Stava</p> <p>Tabled</p> <p><b>ACTION ITEM:</b> Send Tanya the updated Deletion or Relocation of College Programs Policy in order to be applied to the deletion of the ICT Program.</p>
EC.1444 New Business	
E.C.1444.1	<p>➤ <b>Physics 0501/0502—New Courses—Ken Shaw (CPAC)</b></p> <p>Physics 0501 and 0502 are new, modularized courses that were recently provincially articulated. These courses will replace the current NWCC course Physics 050.</p>

Carried

*Motion to approve the new courses Physics 0501 and 0502.*

Rocque Berthiaume / Kim McIntyre

As these are new courses, they should have been reviewed by ACKAC prior to CPAC/EDCO. ACKAC remains defunct and has not met for some time. First Nations Council discussed at their October meeting the idea of having ACKAC combined with FNC. A working group will be struck to discuss the revival of ACKAC. Volunteers for the working group: Priscilla, Angela, Phyllis, Reto, Ann Marie and Debbie.

Carried

*Motion to strike a working group, made up of EDCO and FNC members, to review the ACKAC Terms of Reference and practices and bring forward recommendations to the January EDCO meeting.*

Rocque Berthiaume / Kim McIntyre

EC.14.44.2

➤ **LPAT 106—New Course—Tanya Regin (CPAC)**

LPAT 106 is a 15-hour new course, created to help prepare students to write the written driver's test (learners permit.) It is geared towards low-literacy, barrier students. It was piloted through ASE and CCP and received feedback from students. It will run through the ASE and upgrading programs, rather than continuing education. The offerings will be based on funding. The Haida Gwaii school district has approached the College and is interested in having it offered there.

Carried

*Motion to accept the new course LPAT 106.*

Angela Sampson / Lothlan Olson

EC.14.44.3

➤ **ENTR 150, 151 & 152—New Courses—Dave McKeever (CPAC)**

The three new courses ENTR 150, 151 and 152 will be part of a new Business Administration Program entrepreneurship certificate, with a Pacific Northwestern focus. The new program still needs to be presented and reviewed at CPAC. These courses (and new certificate) have been in development for over a year, in consultation with the community-based business development companies and the local school district. ENTR 150, 151 and 152 will supplement what is being taught at the High School and work is being done to give some prior learning credit to students. It was piloted in Prince Rupert, but can be applied elsewhere.

Housekeeping:

- Remove "Principles of Math," should match the equivalent High School

	<p>system math.</p> <p><i>Motion to approve the new courses ENTR 150, 151 and 152, including the math prerequisite updates.</i></p> <p>Carried Dave McKeever / Lothlan Olson</p>
<p>EC.1444.4</p> <p>Carried</p> <p>Carried</p>	<p>➤ <b>BFIN 251 &amp; MGMT 253—Prerequisite Changes—Dave McKeever (CPAC)</b></p> <p>Both BFIN 251 and MGMT 253 have changes to the prerequisites.</p> <ul style="list-style-type: none"> <li>- BFIN 251—removal of ACCT 151 and MATH 251.</li> <li>- Updated BFIN 251 prerequisites: BFIN 250</li> <li>- MGMT 253—addition of BLAW 150.</li> <li>- Updated MGMT 253 prerequisites: MGMT 150 and BLAW 150</li> </ul> <p><i>Motion to approve the removal of ACCT 151 and MATH 251 as prerequisites for the course BFIN 251.</i></p> <p>Dave McKeever / Lothlan Olson</p> <p><i>Motion to approve the addition of BLAW 150 to the prerequisites for the course MGMT 253.</i></p> <p>Dave McKeever / Reilly Walker</p>
<p>EC.1444.5</p> <p>Carried</p>	<p>➤ <b>Business Administration Program—Prerequisite Additions—Dave McKeever (CPAC)</b></p> <p>The Business Administration Program is adding the newly created CPP course MATH 047 as an option for the math requirement.</p> <p><i>Motion to add MATH 047 as an optional prerequisite to the Business Administration program (Certificate and Diploma.)</i></p> <p>Dave McKeever / Reilly Walker</p>
<p>EC.1444.6</p>	<p>➤ <b>Healthcare Assistant Program—Prerequisite Change—Debbie Stava (CPAC)</b></p> <p>The prerequisites have been updated to align with the Ministry requirements for language requirements.</p> <p><i>Motion to approve the change in language requirements, as presented, to the Healthcare</i></p>

Carried	<p><i>Assistant Program.</i></p> <p>Debbie Stava / Desiree Louis</p>
EC.1444.7	<p>➤ <b>Practicum Policy Draft—Reilly Walker</b></p> <p>In response to the recent discussions arising from the Mineral Processing Operator (MPO), Reilly Walker drafted a policy regarding practicums and work experience for review and approval. The Education Policy Committee will review the draft policy.</p> <p><i>Motion to send the Practicum and Work Experience Policy to the Education Policy Committee (EPC) for review.</i></p> <p>Chris Gee / Reilly Walker</p>
EC.1445	<b>Reports</b>
EC.1445.1	<p>➤ <b>Chair - Reto Riesen</b></p> <p>No Report</p>
EC.1445.2	<p>➤ <b>CPAC - Debbie Stava</b></p> <p>No Report</p>
EC.1445.3	<p>➤ <b>A5 - Ann Marie Merkel</b></p> <p>Next meeting is Tuesday, December 2<sup>nd</sup>, 2014. Work is taking place on two policies—Academic Probation/Suspension and Academic Appeals. When complete, work will be brought to the EDCO table.</p>
EC.1445.4	<p>➤ <b>FNC - Priscilla Michell</b></p> <p>Two major changes regarding FNC:</p> <ol style="list-style-type: none"> <li>1) ASP Committee—The ASP group has been combined with FNC, added as a standing agenda item, in order to have better community representation for ASP work.</li> <li>2) ACKAC—the motion from today is very encouraging. Hope for ACKAC to be resurrected soon in order for the important work to continue.</li> </ol>
EC.1445.5	<p>➤ <b>Education Policy Committee</b></p> <p>Education Policy Committee met last week to review the Deletion or Relocation of College Programs Policy. The rough draft will be circulated with the EDCO minutes and discussed at the next meeting. Policy should be distributed to the clusters for discussion.</p>

EC.1445.6 ➤ **Educational Planning and Program Review**  
No Report

EC.1445.7 ➤ **Clusters**  
UC

- The cluster met last week and had an active meeting. Three motions were passed and also moved the articulation of two new courses. One of the motions was regarding program development in Smithers for a new program to be offered in the Eastern region. Smithers is working with the Morricetown band on this. The second motion was regarding the development of a promotion strategy. The third motion was to initiate a closer working relationship with UNBC for joint planning. The two new courses for articulation are a First Nations Studies course (Judy Thompson) and a Math course which will be in conjunction with two campuses, Terrace and Prince Rupert.

CCP

- The cluster will meet on December 12<sup>th</sup>. CCP is continuing the time-consuming work of identifying courses for PLAs, and once outlines and outcomes are created, they will be available to students in hopes of recognizing prior learning. CCP is working with students for feedback and the school districts for possible courses outside of scheduled school times to be used for PLA.

Business

- The next Business cluster is in January 2015.

EC.14 ➤ **Core Review – Tanya Rexin**

The three chosen programs involved in the Core Review are Criminology, First Nations Fine Arts (Freda Diesing), and Heavy Equipment Operator. The Core Review document has now been finalized and the external reviewers will be coming on January 30<sup>th</sup> to meet with the Criminology program heads. The final, complete document will follow that.

Meeting Adjourned: 11:38 a.m.

Next Meeting: **December 19<sup>th</sup>, 2014**