

**MINUTES OF THE
EDUCATION COUNCIL Meeting**
January 20, 2017
Room 208 at 10:00 AM

Present: Dave McKeever (Chair), Linnea Waechter, Jessica Derow, Robin Cheer, Carrie Nolan, Laurie Waye, Catharine White, Reto Riesen, Mercedes de la Nuez, Kevin Jeffrey, Stephen Salem, Chris Gee, Barb McRae, Julia Moore, Kezia Sinkewicz

Regrets: Emily Suderman, Ann Marie Merkel, Carrie Nolan

Recording Secretary: Maria Duncan

Meeting called to order at 10: 09 am

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.16-63	Adoption of the Agenda for January 20, 2017 Addition of Education Council Renewal
<i>Carried</i>	<i>Motion to approve the agenda with additions Laurie Waye and Kevin Jeffrey</i>
EC.16-64	Approval of the Minutes from December 20, 2016
<i>Carried</i>	Add Julia Moore and Kezia Sinkewicz to regrets <i>Motion to approve minutes from December 20, 2016 as presented Julia Moore and Robin Cheer</i>
EC.16-65	Consent Agenda
	No Items
EC.16-66	Business Arising
EC.16-66.1	K-12 Curriculum Update No updates.
EC.16-66.2	ABT Update

	<p>Figuring out a better way to do registration between multiple institutions. Laurie is working on surveying current students about their needs and goals.</p> <p>We need to discern if students are taking it because it's online or because it's an entrance requirement (or both). This will help inform us of a replacement.</p> <p>By August 2017, Justin will have more clarity to tell students about the planned changes of the program.</p> <p>March 31st, 2018 BC Campus will adjust ABT.</p>
<i>EC.16-66.3</i>	<p>Curriculum Management Software (CMS) Taskforce Update</p> <p>Had a meeting with the CMS taskforce group to determine; user needs, wants, checklist, software requirements.</p> <p>As per VP of Corporate Services; it is no longer from one-time-funding, it is part of 2018 capital. Allows more time to find the right product to fit the needs of all users.</p>
<i>EC.16-66.4</i>	<p>Education Council Renewal</p> <p>In February's Board of Governor's meeting, admissions policy which was passed through EDCO will go forward.</p> <p>The Management Group is developing a document handling policy/procedure. The policy template is to be consistent throughout all committees. Stephen is on the agenda for 2 policies for the upcoming President's Council meeting, he will talk about the common definitions document and possibly have it apply to all 3 governance groups.</p>
<i>EC.16-67</i>	<p>New Business</p>
	<p>No New Business</p>
<i>EC.16-67</i>	<p>Reports</p>
<i>EC.16-67.1</i>	<p>Chair – Dave McKeever</p> <p>Election nominations for CCP, RSP, ASE, ESL, and Student Services/Library is closed on Friday, January 20th. Election on January 30th, campaign is from January 23rd-27th. New EDCO members first meeting February 24th.</p>
<i>EC.16-67.2</i>	<p>Educational Practice – Carrie Nolan- TABLED</p>
<i>EC.16-67.3</i>	<p>EPC – Stephen Salem</p> <p>Working on the grade appeal policy which has turned into a student integrity policy. EPC is currently working on the Appeal policy.</p>
<i>EC.16-67.4</i>	<p>ACPAC – Ann Marie Merkel – Tabled nothing from ACPAC.</p>
<i>EC.16-67.5</i>	<p>FNC – Barb McRae</p> <p>Working on stepping stones document which will be a living document. It is a mandate of FNC to be on every agenda. There will be a committee – Stepping Stones Document Committee. The document will assist on improving relations between NWCC Staff, students, and funders.</p>

EC.16-67.6 **Educational Planning and Program Review - No program reviews at this time but a program life cycle is in the works.**

EC.16-67.7 **Cluster Reports -**

CCP/ESL: ESL (English as Second Language) have 14 students in daytime class with a variety of funders: LINK, AUG. ESL is at risk to be cut but it is a vital resource in the community. Funding from IRCC Immigration Refugee Citizenship Canada shrinks each year.

Terrace currently does not have a CCP rep buy hoping the roll will be filled shortly. There are waitlists for CCP in both Terrace and PR but not at the other campuses. ENGL 040 will be brought through ACPAC/EDCO with up to date curriculum. CCP received one time funding for course development so we are deciding which course to develop to put online.

University Credit: Scheduling will hopefully be finalized next Wednesday so students can see what we are offering in 2017F/2018W.

Meeting Adjourned at: 11:21am

Next Meeting: February 24, 2017