

Minutes of the Education Council Meeting
November 15, 2019
Spruce 208 at 10:07am



Membership: Dave McKeever, Marja Burrows, Yuriko Riesen (Reto Riesen), Sarah Grielens, John Dyck, Jonathon Stone, Titilope Kunkel (Stephen Salem), Laurie Waye (Justin Kohlman), Carrie Nolan, Karen McMurray (Seth Downs), Regina Saimoto (Laurie Waye), Manisha Nijjar, Gord Weary, Michael Rauschenberger, Dave Smith, Gordon Urban.

Guests: Brad Leier, Emily Suderman

Video Conference: Titilope Kunkel, Michael Rauschenberger, Dave Smith, Gordon Urban, Regina Saimoto, Yuriko Riesen (Reto Riesen)

Regrets:

Recording Secretary: Hazel Anjaria

Meeting called to order at: 10:07 am

Coast Mountain College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt (Vera Dudoward).”

“The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitksan, Nisga’a, Haisla, Wet’suwet’en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.”

EC.19.48	Adoption of the Agenda for November 15th 2019
Carried	Motion to accept the agenda with additions. to ACPAC at the start of the meeting (before new business) Laurie Waye, Carrie Nolan..
EC.19.49	Approval of the Minutes from October 18th 2019
Carried	Motion to approve with the following amendments: - Change Social Service Worker to Human Services Cluster. Changes Developmental Education to Access Education. Sarah Grielens, Marja Burrows

EC.19.50.1	<p>ACPAC – John Dyck</p> <p>Review of the ACPAC Meeting regarding.</p> <p><u>Math 11</u></p> <p>Proposals for introducing new UC admission requirements of any Math 11. Bring it to UC clusters to get their perspective.</p> <p>Recommendation from the records office was to create new programs. Introducing General studies, Associate Science and Associate Arts programs.</p> <p>General studies program would not have any admission requirements. Discussions included general studies programs could be available for international students. The target applicants will not include high school grads.</p> <p>Unintended consequences to have Math 11 as admission requirements may include SSW, with conditional acceptance. Basic statistics/Math knowledge is necessary for programs unrelated to Math and Science.</p> <p>Currently there are UC students enrolled in programs without their math requirements which would stop them from graduating.</p> <p>Action Items:</p> <p>Get documentation for program outlines for UC program(s).</p> <p>Create task force to address Math 11 admission requirements. (Gord Weary)</p> <p><u>Math 11 stands on the agenda until further notice.</u></p>
EC.19.51	<p>Consent Agenda</p> <p>No Items</p>
EC.19.52	<p>Business Arising</p>
EC.19.52. 1	<p>K-12 Curriculum</p> <p>Reminder to update individual program admission requirements and course pre-requisites with new guidelines from high schools.</p>
EC.19.52.2	<p>CMS Task Force Update (Curriculum management software)</p> <p>Latest training took place on Tuesday November 12.</p> <p>Action Item:</p> <p>Registrar’s office will send meeting invite to test and QA of CIM for the faculty.</p>
EC.19.52.3 Carried	<p>Inactive Program Proposals – Emily Suderman (Stephen Salem)</p> <p>It was noted that list of programs was incorrectly counted were not 70 but instead were 63. The motion was amended to reflect 63 programs. Discussion to discontinue 63 programs that are not offered for 5 or more years with cluster approvals.</p> <p>A question was posed to the records department for more information on how long does it take to revive a suspended/discontinued program: time to revive discontinued programs is generally 12 - 18 months.</p>

According to our program life cycle policy, programs can be discontinued after not being offered for 5 years or more. At the February 15, 2019 EdCo meeting, a list of 63 programs were submitted for review. The registrar's office proposes to discontinue these 63 programs.

Stephen Salem, Sarah Grielens

Sarah Grielens, Dave McKeever

Action:

Emily: Remove Essential Skills Mining from the list and send it to WTCS. (In red)

EC.19.53 New Business

EC.19.53.1 College Mandate Letter-Dave McKeever

Mandate letter is received by the board of Governors' chair from the ministry of advanced education and skills training. This letter sets the focus for colleges activities and for this year sheds light on climate change, first nation participation, minorities and international student's protection and balanced education for all.

Chair from FN council will come to address the Indigenous initiatives portion of the letter and has been invited to attend EdCo meetings and Dave will be attending FNC meetings to build a strong relationship with FNC.

Mobile marine classroom proposal has been submitted in Rupert for a bigger vessel to bring students to the area for class.

Action:

Everyone should read the mandate letter.

Dave: Tracy to provide link to Mandate Letter.

Dave: Invite FNC Chair to join the upcoming EdCo meetings.

EC. 19.53.2 PSYC 201 - Yuriko Riesen

Changes accepted according to the ACPAC suggestions.

New changes accepted that no exams be worth more than 40%

Carried

Motion to accept PSYC 201 curriculum with amendments.

Marja Burrows, Jonathon Stone.

EC.19.53.3 PSYC 202 - Yuriko Riesen

Changes accepted according to the ACPAC suggestions.

New changes accepted that no exams be worth more than 40%

Carried

Motion to accept PSYC 202 curriculum with amendments.

Marja Burrows, Jonathon Stone.

EC.19.53.4 Letter Grade Proposal - Stephen Salem

Letter grade proposal is a Letter grade plus percentage plus GPA template that was widely accepted in the meeting. Some programs like health may vary. Gord Weary (UC) indicated that this looks fine and does not believe that the cluster will oppose; does not intend to bring to cluster.

The 'Letter Grade profile' will come forward as part of the 'Grading Policy' in a future meeting.	
EC.19.54	Reports
EC.19.54.1	<p>Chair – David McKeever</p> <p>There hasn't been any board meeting since September but retreat took place on Oct 21/22 where the Board attended a governance workshop. From that workshop, Dave (EdCo Chair) decided to bring the mandate letter to light to discuss with EdCo members.</p>
EC.19.54.2	<p>First Nations Council – Karmen Smith</p> <p>FNC member wasn't able to attend but sends regrets.</p>
EC.19.54.3	<p>EPC – Stephen Salem (Emily Suderman)</p> <p>Grading policy and procedures are being worked on.</p>
EC.19.54.4	<p>Educational Planning and Program Review - Carrie Nolan</p> <p>3 programs going under policy program review and doing an audit.</p> <ul style="list-style-type: none"> • Geoscience has completed self-study. • Business is moving forward. • ACE is working on program review.
EC.19.54.5	<p>Educational Practice - Carrie Nolan</p> <p>Successful learning symposium was held and was a sold out event with a great outcome comparatively to the one that happened in lower mainland.</p> <p>Teaching triangle: Professional development for faculty which included faculty attending a class of another faculty as a peer review and growth.</p> <p>Learning space committee will be meeting soon.</p> <p>Faculty will be coming together for understanding transfer credit for International students.</p>
EC.19.54.6	<p>International Advisory Report</p> <p>No chair has been elected. The last meeting took place in February.</p>
EC.19.54.7	<p>Information Items – Sarah Grielens</p> <p>As the person in charge of student transfer request, Sarah Grielens attended a province wide articulation and transfer Credit event in Vancouver (BCCAT).</p> <p>There is no province wide standard practice for credit transfer for international credit transfer and educational institutions are trying to figure it out.</p> <p>BC Transfer guide is trying to go national and has expanded to some institutions in Alberta and Ontario. UBC has uploaded their international credit transfers on BCCAT and can be a good guide for our CMTN faculty to review course transfer credit.</p> <p>BCCAT has strongly encouraged institutions to rearticulate their courses that are over 10 years old.</p> <p>Action: for</p> <p>Articulation maintenance:</p>

UC - ANTH 111, ANTH 112, CRIM 213 needs to be rearticulated.

EC.19.54.8 Cluster Reports
CCP: In process of reviewing courses on catalogue to for programs not being offered.

Meeting Adjourned at: 11:57am
Carrie Nolan

Next Meeting: December 13th 2019

Approval of Minutes

Education Council Chair – David McKeever