

Minutes of the Education Council Meeting
June 19, 2020
Spruce 208 at 10:00am



Membership: Dave McKeever, Reto Riesen, Sarah Grielens, Titilope Kunkel (Stephen Salem), Mike Rauschenberger, Kezia Sinkewicz, Bradley Leier, Collin Elliot (Laurie Waye), Carrie Nolan, Christopher Blois, Gordon Urban, Lauren Fraychineaud, Yuriko Riesen (Marja Burrows), Shauna Stach, Evan VanDyk (Seth Downs)

Ex-officio: Member: Dave Smith

Guests: Julie Morris, Allison Conway, Jessica Scafe, Emily Suderman

Recording Secretary: Hazel Anjaria

Meeting called to order at 10.03 am

CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.19.95	Adoption of the Agenda for June 19th, 2020 <i>Motion to accept the agenda with addition to add ENGL 050 and FNST 050</i>
<i>Carried</i>	<i>Yuriko Riesen, Sarah Grielens</i>
EC.19.96	Approval of the Minutes from May 15th, 2020 <i>Motion to approve the minutes as presented</i>
<i>Carried</i>	<i>Christopher Blois and Sarah Grielens</i>
EC.19.97	Consent Agenda
	No Items
EC.19.98	Business Arising
EC.19.98.01	CMS Update Stephen Salem

	Hazel brought everyone up to speed with the upcoming migration dates and launch dates.
EC.19.99	New Business
EC.19-99.1	ENGL 050 Minor grammar changes to learning outcomes to the course outline. Start date changed to September, 2020.
<i>Carried</i>	Motion to accept course outline Gord Urban, Titilope Kunkel
EC.19-99.2	FNST 050 Addition of a sentence to the course description.
<i>Carried</i>	Motion to accept this course Titilope Kunkel, Collin Elliot
EC.19-99.3	Discuss and Review EdCo Bylaw Appendices - Dave McKeever
<i>Carried</i>	Motion to approve appendix B Sarah Grielens, Yuriko Riesen.
EC.19-99.4	CBSE & ICSE yr. 12 exams in India - Stephen Salem
<i>Carried</i>	Tabled
EC.19-99.5	BC highschool transcripts - Stephen Salem
<i>Carried</i>	Motion to approve the submitted higher education letter Sarah Grielens, Titilope Kunkel
EC.19-99.6	LanguageCert International English for Speakers of another Language (ESOL) - Stephen Salem - Dave McKeever (Stephen Salem) CMTN will be first one to accept this ESOL certificate. It is mainly used in Europe and will open doors to international students from Europe. The grading format looks similar to what CMTN accepts for IELTS.
<i>Carried</i>	Motion to accept this certificate Christopher Blois, Titilope Kunkel
EC.19-99.7	Parts and Warehousing foundations - Shauna Stach Submitted due to changes in program hours. Questions regarding hours removed: 120 work experience and 30 cert hours are being removed due to COVID and restrictions. The current/presented hours align with ITA recommendation for this program. Number of program weeks is not required for program overview page as the delivery model can change.
<i>Carried</i>	Motion to approve of the P&W foundation program with change of hours (remove 150 hours). Shauna Stach, Yuriko Riesen. Motion to discontinuation Parts and Warehousing certificate of trades

<i>Carried</i>	Shauna Stach, Reto Riesen
EC.19-99.8	MATH 251- Scott VanDyk (Seth Downs) Minor changes that include learning outcomes added or reworded.
<i>Carried</i>	Motion to accept and approve Math 251 Evan VanDyk and Lauren Fraychineaud
EC.19-99.9	ACCT 250 – Scott VanDyk (Seth Downs)
<i>Carried</i>	Motion to approve 250 Evan VanDyk and Reto Riesen
EC.19-99.10	ACCT 251 – Scott VanDyk (Seth Downs)
<i>Carried</i>	Motion to accept 251 Evan VanDyk and Reto Riesen
EC.19-99.11	ACCT 252 – Scott VanDyk (Seth Downs) Minor changes.
<i>Carried</i>	Motion to accept and approve Scott VanDyk, Reto Riesen
EC.19-99.12	ACCT 253 - Scott VanDyk (Seth Downs)
<i>Carried</i>	Motion to accept and approve Scott VanDyk, Reto Riesen
EC.19-99.13	BFIN 250 - Scott VanDyk (Seth Downs)
<i>Carried</i>	Motion to accept and approve Evan VanDyk and Reto Risen
EC.19-99.14	BFIN 251 - Scott VanDyk (Seth Downs)
<i>Carried</i>	Motion to accept and approve Evan VanDyk and Reto Risen
EC.19-99.15	ETHC 150 - Scott VanDyk (Seth Downs)
<i>Carried</i>	Motion to accept and approve Evan VanDyk and Reto Risen
EC.19-99.16	Interim Emergency Measures for HCA Program Entry ENGL acceptance testing requirements change reflected to the registry. Should go on program page “ Interim Emergency Measures for HCA Program Entry Effective to September 30, 2020 ”
<i>Carried</i>	Motion to accept letter from the BC Care Aid & Community Health Worker Registry Lauren Fraychineaud Bradley Leier.
EC.19.20.	Reports
EC.19.20.01	Chair – Dave McKeever Discussion with Board yearend financial report presented. Carrie and Karen MacMurray presented strategic plan and approach to distributed learning.
EC.19.20.02	First Nations Council – Karmen Smith
<i>Carried</i>	Interim chair name added/change - Charlotte Guno
EC.19.20.03	ACPAC chair - Lauren Fraychineaud

<p>EC.19.20.04</p> <p><i>Carried</i></p>	<p>EPC – Sarah Grielens (Stephen Salem)</p> <p>Student awards policy.</p> <p>Motion to approve Student Award policy</p> <p>Sarah Grielens, Titilope Kunkel</p>
<p>EC.19.20.05</p>	<p>Educational Planning and Program Review</p> <p>GEO Science submitted their final program review includes self-study will be moving to external review soon.</p> <p>Business program also submitted program review includes self-study will be moving to external review soon.</p> <p>ACE is undergoing one right now as well.</p>
<p>EC.19.20.06</p>	<p>Educational Practice – Carrie Nolan</p> <p>COLT staff availability for faculty will have resources available. Ways to support September start up for faculty as helpdesk, trouble shooting for fall semester.</p>
<p>EC.19.20.07</p>	<p>International Advisory Committee Report</p>
<p>EC.19.20.08</p>	<p>Cluster Reports</p> <p>CCP: Gord Urban: Done with instructions and working on adding course son Brightspace.</p> <p>BADM: Dave McKeever: Business reviewed accounting courses.</p> <p>UC: Reto Riesen: Met to discuss distributed learning and adjustment to work loads.</p> <p>Human Service: Yuriko Riesen - Child development reaching out to professionals</p> <p>SSW; EDUA - Started to accept students for fall max for 24 students all 24 are registered.</p>
<p>Meeting Adjourned - Reto Reisen</p> <p>Next Meeting: September 18, 2020</p>	