



## Minutes of the Education Council Meeting

September 24, 2021, 9-12pm

Virtual Blue jeans

**Membership:** Dave Smith; David McKeever; Gordon Weary; Reto Riesen; Sarah Grielens; Troy Hanschen; Emma Shack; Deidre Quilan (Tracey Woodburn); Waylon Roy, Titi Kunkel; Colin Elliott (Brad Leier); Lauren Fraychineaud; Gord Urban; Marja Burrows

**Guests:** Kāshā, Priscilla Michell, Adam Nash

**Regrets:** Kari Eisner

**Chair:** Dave McKeever

**Recording Secretary:** Emily Suderman

*CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.*

*The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.*

**Meeting called to order at 9:04 am**

### Introductions

<b>EC.21.82</b>	<b>Adoption of the Agenda September 24 2021</b>
	Motion to adopt agenda:
<b>Carried</b>	Sarah moves, Reto seconds
<b>EC.21.83</b>	<b>Approval of the Minutes from June 18, 2021</b>
	Motion to accept the minutes
<b>Carried</b>	Troy moves, Reto seconds
<b>EC.21.84</b>	<b>Consent Agenda</b>
<b>EC. 21.85</b>	<b>ACPAC</b>
	Tabled (ACPAC September mtg cancelled)
<b>EC.21.86</b>	<b>Business Arising</b>
	CIM updates: Courseleaf has had technical difficulties over the summer, including a security breach. They have been very slow to respond to our helpdesk requests and our workflow is not yet functioning as desired.
<b>EC.21.87</b>	<b>New Business</b>
<b>EC.21-87.01</b>	<b>Reading Week Dates – 2022 &amp; 2023 [Dave]</b>
	Proposed reading week dates will be circulated to clusters for approval. Only exceptions will be listed. Including Family Day in our reading week ensures that we do not lose another instructional day in the winter term. Discussion ensued on specific program areas like trades and CCP.

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	<p>Add/drop dates will also be added to the website and the document circulated to Education Council for discussion at clusters.</p> <ul style="list-style-type: none"> <li>• <b>Standing item on the agenda until a decision has been made. Clusters should report back for the November Education Council meeting.</b></li> </ul>
<b>EC.21-87.02</b>	<p><b>Inactivation of CCP Courses</b></p> <p>Change agenda item from discontinuation to inactivation. Clarification of the definitions of discontinuation and inactivation and the implications. No motion required to inactivate courses. Following the course and program development policy and procedures, courses inactive for 5 years will be brought to Education Council annually.</p> <p>MATH 091 has not been offered since 2012F. Cluster will discuss whether it is appropriate to discontinue this course and report back to Education Council.</p>
<b>EC.21-87.03</b>	<p><b>Task force on EdCo process</b></p> <p>The last task force on Education Council process was about 5 years ago. There are many structures in which EdCo would like to examine to improve efficacy and value in our curriculum. Discussion ranged from how to better indigenize our curriculum to instituting a grammar committee to changing our culture to plan a year or two in advance.</p> <p>Name of the task force: Task Force on EdCo Process:</p> <p>Goals and objectives:</p> <p>Task force will develop the terms of reference at the first meeting. The goal of the task force will be to evaluate specific purposes of subcommittees and make recommendations to improve the overarching Education Council process.</p> <p>Troy moves, Lauren seconds</p>
<i>Carried</i>	
<b>EC.21-87.04</b>	<p>First Nations Council Report – Priscilla Michell</p> <p>Brief overview on the mandate of First Nations Council. Guided by the Stepping Stones document, the Council focuses on indigenization of curriculum, student advocacy, program promotion and cultural issues. Last year the priority of the Council was student housing. Local community updates included the Adult Learning Centre which encompasses language and culture training.</p>
<b>EC.21-88</b>	<b>Reports</b>
<b>EC.21-88.01</b>	<p><b>Chair — David McKeever</b></p> <ul style="list-style-type: none"> <li>➤ Student election nominations close on September 27, 2021.</li> </ul>
<b>EC.21-88.02</b>	<p><b>FNC — Priscilla Michell</b></p> <ul style="list-style-type: none"> <li>➤ Presented earlier in the agenda.</li> </ul>
<b>EC.21-88.03</b>	<p><b>EPC — Titi Kunkel</b></p> <ul style="list-style-type: none"> <li>➤ Summer meeting looked at Program Review Policy and Procedures. September meeting this policy was sent to a small group to work with COLT to ensure that it's cohesive and supports other documentation and processes.</li> <li>➤ September meeting discussion centred around</li> </ul>



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	<ul style="list-style-type: none"><li>○ Definitions</li><li>○ Academic Conduct Policy and Appeals: the Committee agreed to a proposal that this policy needed a major overhaul. A small group will examine and present to EPC. Faculty are requested to participate.</li><li>○ Grading and Progression Policy discussion around UW and PC grades.</li></ul>
EC.21-88.04	<b>Educational Planning and Program Review – Tracey Woodburn</b> <ul style="list-style-type: none"><li>➤ No update</li></ul>
EC.21.88.05	<b>Educational Practice – Adam Nash (Tracey Woodburn)</b> <ul style="list-style-type: none"><li>➤ Start of term included many workshops and orientations to new teaching spaces.</li><li>➤ Some students have already accessed Riipen opportunities</li></ul>
EC.21-54.05	<b>International Advisory Committee Report – Bradley</b> <ul style="list-style-type: none"><li>➤ No update</li></ul>
EC.21-54.06	<b>Cluster Reports</b> <ul style="list-style-type: none"><li>➤ CCP Cluster discussion around enrollment. In-person delivery of some sections starts on Monday for a 12 week, condensed semester.</li><li>➤ Business Cluster has action items from program review and an advisory council. We have reconfigured coordination so that we now have discipline coordinators: accounting concentration will be looked after by Evan van Dyk, Human Resources concentration will be Dave McKeever.</li><li>➤ UC Cluster has put Criminology program on hold. Hoping to hire someone next week or the week after. Hopefully in-person field school will go forward this summer. Planning for the next academic year has started.</li><li>➤ Health cluster decided to reschedule.</li></ul>
<b>Meeting Adjourned at 10:46 am</b> <b>Motion to adjourn</b> Troy motions <b>Next Meeting: October 15, 2021</b>	