

Education Council Meeting Minutes

November 19, 2021

10:00 am – 12:00 pm Blue Jeans

Present: Gord Urban, Deidre Quinlan, Emma Shack, Jessica Scafe, Michele Cook, Reto Riesen, Titilope Kunkel, Tracey Woodburn, Gord Weary, Waylon Roy, Edward Quinlan, Kasha Julie Morris, Brad Leier, Seth Downs, Kari Eisner, Lauren Fraychineaud, Michael Nelligan, Patricia Nuyten, Carla Ollenberger, Sandy Kaardal, Leticia Doane, Maisson Schulmeister, Dave Smith, Priscilla Michell

Chair: Dave McKeever

Recording Secretary: Emily Suderman

Coast Mountain College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt (Vera Dudoward).

The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitx̱san, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

Meeting called to order 10:03 am

Introductions

Adoption of Agenda for November 19, 2021 Motion to adopt the agenda as presented <p style="text-align: right;">Moved by: Titi Kunkel Seconded by: Seth Downs</p>	EC.21-96 Carried
Approval of Minutes from October 15, 2021 Motion to approve the minutes with changes. <p style="text-align: right;">Moved by: Titi Kunkel Seconded by: Waylon Roy</p> Changes to Chemistry discussion as amended by Reto Riesen	EC.21-97 Carried
Consent Agenda	EC.21-98
<p>➤ Chem 040, CHEM 0401, CHEM 0402</p> Motion: That Education Council approves changes to CHEM 040 as presented. <p style="text-align: right;">Moved by: Titi Kunkel Seconded by: Edward Quinlan</p> Motion: That Education Council approves changes to CHEM 0401 as presented. <p style="text-align: right;">Moved by: Tracey Woodburn Seconded by: Edward Quinlan</p> Motion: That Education Council approves changes to CHEM 0402 as presented. <p style="text-align: right;">Moved by: Tracey Woodburn Seconded by: Titi Kunkel</p>	EC.21-98.01



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ACPAC	EC.21-99
<p>➤ Heavy Mechanical Trades</p> <p>Motion: That Education Council approves changes to HDETAP1 as presented. Moved by: Waylon Roy Seconded by: Titi Kunkel</p> <p>Motion: That Education Council approves changes to HDETAP2 as presented. Moved by: Waylon Roy Seconded by: Kari Eisner</p> <p>Motion: That Education Council approves changes to HDETAP3 as presented. Moved by: Waylon Roy Seconded by: Kari Eisner</p> <p>Motion: That Education Council approves changes to HDETAP4 as presented. Moved by: Waylon Roy Seconded by: Kari Eisner</p> <p>Motion: That Education Council approves changes to TTMAP4 as presented. Moved by: Waylon Roy Seconded by: Kari Eisner</p> <p>Motion: That Education Council approves changes to Heavy Mechanical Trades program as presented Moved by: Waylon Roy Seconded by: Titi Kunkel</p>	<p>EC.21-99.01</p> <p><i>Carried</i></p> <p><i>Carried</i></p> <p><i>Carried</i></p> <p><i>Carried</i></p> <p><i>Carried</i></p> <p><i>Carried</i></p>
<p>➤ Nursing admission requirements</p> <p>Motion: That Education Council approves changes to Nursing admission requirements program as presented. Moved by: Seconded by:</p>	<p>EC.21-99.02</p> <p>Postponed</p>
Business Arising	EC.21-100
<p>➤ CIM updates</p> <p>Courseleaf has identified that tickets are outstanding for a longer amount of time than is acceptable. We are noticing that a culture change may be required for ACPAC submission deadlines, as there are many pieces of the process that will take longer to move through and faculty will miss ACPAC.</p>	<p>EC.21-100.01</p>
<p>➤ Task force on EdCo process – Titi Kunkel</p> <p>Titi is heading small meetings, has had 7 so far, looking forward to meeting with additional faculty and staff on process. Attended BC Academic Governance Council and listened to other institutions on their process. We are looking at lengthening the process, how do we find the optimum flow for us that balances time and quality.</p>	<p>EC.21-100.02</p>
<p>➤ Ratify Reading Break dates</p> <p>Motion: That Education Council approves the additions of Add/ Drop dates and reading break to Important Dates. Moved by: Reto Riesen Seconded by: Seth Downs</p>	<p>EC.21-100.03</p> <p><i>Carried</i></p>



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New Business	EC.21-101
<p>➤ Indigenization of Curriculum – Titi Kunkel Need more space when developing curricula to integrate Indigenization. We need to celebrate the work we are doing, and to know that we need to do a better job. It has been identified that we need a more established way of directing the process for faculty for learning and integrating indigenous material and content.</p> <p>Business faculty feel like the process is working well. It seems that there are gaps as not all instructors from all programs are not all aware of how this works or looks. Gord encourage faculty and staff to register in Field Schools that encompass cultural competencies. Education Council was also encouraged to participate in the decolonizing process. How do we make this a reciprocal relationship? How do we leave parts of ourselves in the communities?</p> <p>First Nation Council wants to encourage Education Council to look at support for indigenous learners within academic policy, which is also part of the curriculum process. Indigenizing means that we need to look at every level of students' participation in the organization and the ability of indigenous students to be successful. Coast Mountain needs to work towards closing the gaps of our Indigenous learners to successfully complete programs.</p> <p>Titi wants to address structural changes and report to the province that we are meeting our mandate for our Calls to Action.</p> <p>ACTION ITEM: Indigenization of Curriculum to remain on agenda until further notice. Bridie O'Brien to be invited to the next meeting.</p>	EC.21-101.01
➤ Reports	EC.21-102
<p>➤ Chair — Dave McKeever Indigenous content and practice, membership engagement and curriculum approval process was added to the BC academic governance agenda. Membership engagement – other institutions are introducing student payments, which we've had for many years. Student by-election will happen shortly with job descriptions and we hope to get more student engagement in December. Curriculum approval process looks different across the institutions. Disseminating information on the process. Indigenous content and practice. Camosun has indigenous representation on all committees and a separate committee.</p> <p>➤ FNC — Priscilla Michell Next meeting is in January. The top priority is the partnership with Contact North and that our first nations communities have access to online learning at the Community Level. We are working on updating our stepping stones document. Joint Meeting with the Board of Governors in January. We would like to look at the 94 Calls to Action and resource that was created by Bridie and Allie around cultural sensitivity.</p> <p>➤ EPC — Titi Kunkel</p>	<p>EC.21-102.01</p> <p>EC.21-102.02</p> <p>EC.21-102.03</p>



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<p>Recommendations were discussed for the Grading and Progression policy. Jonathan Stone gave a presentation on the new format for the Academic Integrity and Appeals policy. Program review policy looking for feedback from EPC committee.</p> <p>➤ Educational Planning and Program Review – Tracey Woodburn Policy is going for more review as there are some significant gaps. Program review should be a living document incorporated into the department action plans, which did not exist at the time the original policy was approved.</p> <p>Environmental Geosciences will be presented shortly. Applied Coastal Ecology is having a cluster meeting to incorporate changes, as is Business. SSW is still in the program review process.</p> <p>ECCE, YETS and LEAP are upcoming programs for winter that will brought under review.</p>	<p>EC.21-102.04</p>
<p>➤ Educational Practice – Tracey Woodburn Many academic governance structures are getting put in place throughout the nation, although this is fairly new. We have had many successful and well attended workshops this semester. Our mental health in the classroom was very well attended and we recognize that it is a little beyond our scope but an important discussion. Discussion with BCCampus have led me to believe that we are doing well.</p>	<p>EC.21-102.05</p>
<p>➤ International Advisory Committee Report –Brad Leier Lower representation than we would have liked to see. We are hopeful that the next meeting will be better attended.</p>	<p>EC.21-102.06</p>
<p>➤ Cluster Reports CCP has had some changes to delivery for winter.</p>	<p>EC.21-102.07</p>
<p>➤ Next Meeting:</p>	<p>December 17, 2021</p>

Motion to adjourn by Brad Leier. Meeting Adjourned at 11:55 am.

ACRONYMS

CIM = Curriculum Information Management

PNAC = Access to Practical Nursing

FNC = First Nations Council

EPC = Education Policy Committee

