

Education Council Meeting Minutes

November 24th, 2023

10:00 am – 12:00 pm Blue Jeans

<https://bluejeans.com/332647687>

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Bernadette McNabb - Support Staff Seat (March 2025)	Present
Christopher Try - Business & First Nations Fine Arts (March 2025)	Present
Colin Elliott - Admin Seat (March 2024)	Present
Dave Smith - Non-voting - Advisory Member (March 2024)	Present
Emily Suderman - Admin Seat (March 2024)	Present
Gord Weary - Vice Chair & University Credit and Applied Coastal Ecology (March 2025)	Present
Harpinder Singh - Student Representative (August 2024)	
Kāshā JMorris - Indigenous Scholar Faculty (March 2024)	Present
Jon Stone - Teaching and Learning Support (March 2025)	Present
Lauren Fraychineaud (Debbie Sullivan) - Health Cluster (March 2024)	Present
Maria de la Rosa - Student Representative (August 2024)	Present
Marja Burrows - Human Services (March 2024)	Present
Mercedes de la Nuez (Melanie Pollard) - Developmental Seat (March 2025)	Present
Priscilla Michell - Non-voting - Advisory FNC (March 2024)	Regrets
Rachel Muller - Support Staff Seat (March 2024)	Present
Reto Riesen - University Credit and Applied Coastal Ecology Cluster (March 2024)	Present
Shauna Stach - Trades and Workforce Training Cluster (March 2025)	
Titi Kunkel (Anuraj Bajwa) - Admin Seat (March 2024)	Present
Tracey Woodburn (Kara Loy) - Admin Seat (March 2024)	Present
Anjali Kaur - Student Representative (August 2024)	
Joseph Ayemoba - Student Representative (August 2024)	
VACANT - Developmental Seat (March 2024), Business & First Nations Fine Arts (March 2024),	

Regrets: Priscilla Michell, Titi Kunkel

Attendees: Sandy Kaardal, Maria Duncan, Anuraj Bajwa, Emma Shack, Darjem Ponce, Shauna Stach, Adam Nash, Seth Downs, Yuriko Reisen, Sarah Grielens, Carla Ollenberger, Michele Cook.

Chair: Gord Weary

Recording Secretary: Aman Kang


Call to order and declaration of Quorum: (1 minute) 10:05am

Approval of the Agenda and all items on Consent Agenda (2 minutes)	EC.23.65
For Approval: EdCo Agenda for November 24 th , 2023 as amended.	
First: Emily Suderman Second: Marja Burrows	

<p>Approval of Minutes (2 minutes)</p> <p>For Approval: EdCo Minutes from October 27, 2023.</p> <p style="text-align: right;">First: Jon Stone Second: Marja Burrows</p>	EC.23.67
<p>CONSENT AGENDA</p>	EC.23.68
<p>ACTION AGENDA</p>	EC.23.69
<p>PNUR: Practical Nursing – Lauren Fraychineaud (10 minutes)</p> <p>➤ Motion: To approve the PNUR program as presented in CIM.</p> <p style="text-align: right;">First: Lauren Fraychineaud Second: Marja Burrows</p>	EC.23.69.01
<p>U1AEES: Applied Earth & Environmental Studies Certificate – Gord Weary (10 minutes)</p> <p>➤ Motion: To approve the U1AEES program as presented in CIM.</p> <ul style="list-style-type: none"> • This is a new program. • 1st year Geoscience package <p>Discussion</p> <ul style="list-style-type: none"> • This was previously under the UC umbrella; the RO appreciates that this is now its own program. <p style="text-align: right;">First: Gord Weary Second: Jon Stone</p>	EC.23.69.02
<p>PSYC 101: Introductory Psychology I – Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve PSYC 101 as presented in CIM.</p> <p style="text-align: right;">First: Yuriko Riesen Second: Marja Burrows</p>	EC.23.69.03
<p>PSYC 202: Developmental Psychology II - Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve PSYC 202 as presented in CIM.</p> <p style="text-align: right;">First: ACC Yuriko Riesen Second: Reto Riesen</p>	EC.23.69.04
<p>PSYC 206: Introduction to Health Psychology - Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve PSYC 206 as presented in CIM.</p> <ul style="list-style-type: none"> • Added instructor qualifications. <p style="text-align: right;">First: Yuriko Riesen Second: Reto Riesen</p>	EC.23.69.05
<p>PSYC 208: Social Psychology - Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve PSYC 208 as presented in CIM.</p> <p style="text-align: right;">First: Yuriko Riesen Second: Bernadette McNabb</p>	EC.23.69.06
<p>Break (5 minutes)</p>	
<p>PSYC 215: Research Methods in Social Sciences I - Yuriko Riesen (10 minutes)</p> <p>➤ Motion: To approve PSYC 215 as presented in CIM.</p> <p style="text-align: right;">First: Yuriko Riesen</p>	EC.23.69.07

	Second: Reto Riesen	
PSYC 245: Psychology of Culture - Yuriko Riesen (10 minutes)		EC.23.69.08
➤ Motion: To approve PSYC 245 as presented in CIM.	First: Yuriko Riesen Second: Bernadette McNabb	
PSYC 260: Psychology of Religion and Spirituality - Yuriko Riesen (10 minutes)		EC.23.69.09
➤ Motion: To approve PSYC 260 as presented in CIM. This an elective course	First: Yuriko Riesen Second: Kāshā JMorris	
EDU-006 - Transfer Credit Policy – Sarah Grielens (10 minutes)		EC.23.69.10
➤ Motion: to approve the proposed changes to EDU-006.		
<ul style="list-style-type: none"> • Housekeeping edits <ul style="list-style-type: none"> ○ Section 3.8 - Previously read - To be eligible for a CMTN credential, students must abide by the residency requirement. See residency policy. ○ Section 4.2 – Updated to EDU-19 <ul style="list-style-type: none"> ▪ This should reference the Granting of Credentials Policy. 	First: EPC Second: Emily Suderman	
EDU-008 & EDU-008P - Program and Course Development Policy and Procedure: - Emily Suderman (10 minutes)		EC.23.69.11
➤ Notice of Motion: To present the proposed changes to EDU-008 & EDU-008P. A formal motion will come forward in January.		
<ul style="list-style-type: none"> • This was a recommendation from the Transfer Credit Taskforce. • Language has been cleaned up <ul style="list-style-type: none"> ○ Timeline of 7-years has been added to the policy ○ Reporting to RO has been added if curriculum has not been reviewed in 10-years. ○ Program discontinuation section added <p>Discussion:</p> <ul style="list-style-type: none"> • This policy is for both for programs and courses <ul style="list-style-type: none"> ○ Programs and courses should be coming through regularly ○ Wording seeds to be clearer around programs and courses - example Associate of Arts. • 7-year mark wording. <ul style="list-style-type: none"> ○ BCCAT is recommending that curriculum is reviewed every 5 years. ○ 7-years mark supports with the Indigenization of programs and courses ○ QAPA also follows a 7-year cycle ○ What are the resources that are required to meet this 7-year renewal guideline? • Transfer Credit <ul style="list-style-type: none"> ○ The syllabus may be up to date but the course outline is required for transfer credit. ○ Edco approved course outline vs course syllabus <ul style="list-style-type: none"> ▪ The EdCo approved course outline is considered official ▪ Should we include more detail to our course outlines? 		

<ul style="list-style-type: none"> ▪ We want our courses to be transferable and we want consistency <ul style="list-style-type: none"> • Is there a fast track plan that we can add at the 5-year mark for program and course renewals? <ul style="list-style-type: none"> ○ What does this process look like? <p>Recommendation: Clusters to review EDU-008 & EDU-008P - Program and Course Development Policy and Procedure. Provide feedback and proposed new wordings to Emily Suderman for January 10th.</p> <p>Recommendation: To bring EDU-008 & EDU-008P - Program and Course Development Policy and Procedure back to EdCo in January or February.</p>	
<p>Academic Dates & Varying Start Dates 2023-2026 – Emily Suderman (10 minutes)</p> <p>➤ Notice of Motion: To present Academic Dates & Varying Start Dates 2023-2026</p> <ul style="list-style-type: none"> • The academic portion on the academic dates is EdCo’s responsibility. <p>Discussion:</p> <ul style="list-style-type: none"> • Add the link to First Peoples’ Days of Significance to the Academic Dates <ul style="list-style-type: none"> ○ https://coastmountaincollege.ca/indigenous-resources/first-peoples-days-of-significance • Students should be reviewing the start date for each individual course that they are registered in. <ul style="list-style-type: none"> ○ Can we add and an asterisk to remind students? **Please review start date for each individual course. • Spring/Summer Term classes Recommence & Winter term classes end <ul style="list-style-type: none"> ○ Do we want to add a week break from when winter classes end? ○ Updated the Spring/Summer recommencement & class end dates to read “Various Dates.” ○ Updated Final Day to Apply (International) – “*might be earlier for high demand programs.” <p>Recommendation: To bring back to the Academic Dates & Varying Start Dates 2023-2026, for the December meeting.</p>	EC.23.69.12
<p>Science 030 – Melanie Pollard (15 minutes)</p> <p>➤ Motion: To inactivate Science 030.</p> <ul style="list-style-type: none"> • Removed as a pre-requisite for BIO 050. • Students have been encouraged to apply directly. • This has not been offered since 2013. <p>Discussion:</p> <ul style="list-style-type: none"> • This course will not be on the CMTN website. This will have a status of “I” in Colleague. <p style="text-align: right;">First: Melanie Pollard Second: Marja Burrows</p>	EC.23.69.13
<p>Break (5 minutes)</p>	
<p>DISCUSSION AGENDA</p>	EC.23.70

<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Stamen (Tsimshian), Nisga'a, Haisla, Gitksan and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p> <ul style="list-style-type: none"> • Kāshā is planning to hold a book session. An invite was sent out to faculty. • Unreconciled by Jesse Wenthe, is a great read. • Academic Governance Council meeting <ul style="list-style-type: none"> ○ CMTN is the only institution that has created a permanent voting position for an Indigenous Scholar. • It was great to see Indigenous students being recognized at the awards banquet. 	<p>EC.23.70.01</p>
<p>Indigenization of Curriculum – Kāshā JMorris</p> <ul style="list-style-type: none"> • Top Harvest November 2023 - Google Docs  <p>Top Harvest November 2023.pdf</p> <ul style="list-style-type: none"> ○ https://uottawa.yuja.com/V/Video?v=948386&node=5059071&a=212996156&autoplay=1 • Kāshā attended a conference in Ottawa. <ul style="list-style-type: none"> ○ Focus was on learning from the land. ○ How can we best support Indigenization and decolonization? ○ Indigenous caterers prepared traditional Indigenous meals. <ul style="list-style-type: none"> ▪ Moose lounge and cheeks ○ Kasha attended the musical Bear Grease. • Scraping moose hide workshop was held Quebec that Kāshā attended. • What recommendations a best practice can we bring back to our institutions? <ul style="list-style-type: none"> ○ CMTN is very ahead of a lot of institutions across Canada. ○ This past year the Indigenous Scholar position is available for base funding. ○ Kāshā is thankful for our First Nations Coordinators at CMTN. • One of the recommendations that came from the Indigenous Curriculum Specialists Network (ICSN). <ul style="list-style-type: none"> ○ Support for Indigenous faculty and non-Indigenous faculty. • Findings <ul style="list-style-type: none"> ○ Decolonization ○ Reconciliation ○ Indigenization • Summary of recommendations. <ul style="list-style-type: none"> ○ Implement and endorse the Universities Canada's Commitments to Truth and Reconciliation and the Indigenous Education Protocol. ○ Create community-led partnerships using proper protocols and policies. ○ Create and implement a wellness strategy for Indigenous faculty and staff. ○ Mandate experiential learning to build cultural competency and humility. • Wise Practices <ul style="list-style-type: none"> ○ Understand the history of where your feet are planted. <ul style="list-style-type: none"> ▪ Truth and Reconciliation Commission's 94 Calls to Action ▪ Calls for Justice ▪ Settler Colonialism 	<p>EC.23.70.02</p>

<ul style="list-style-type: none"> ▪ Indian Residential Schools ▪ 60's Scoop ▪ Treaties ▪ Policies such as the Indian Act, etc. <ul style="list-style-type: none"> ○ Create space for settlers to heal by exploring their four realms (emotional-heart, spiritual-soul, physical-body, intellect-mind). ○ Use power and privilege as a professor to amplify Indigenous voices and perspectives in their disciplines. ○ Embed heart and head work in curriculum. <ul style="list-style-type: none"> • Decolonization for Leaders <ul style="list-style-type: none"> ○ Model your personal commitment to decolonization. <ul style="list-style-type: none"> ▪ Story your own journey. ▪ What attitudes and beliefs did you change to get to where you are? ○ Challenge yourself to think about time as a Western construct and consider another way. ○ Collaborate with Indigenous people at the leadership level. <ul style="list-style-type: none"> ▪ Engage Indigenous people in policy development, strategic planning, budget decisions, and at all high-level decisions of the institution. ○ Build authentic relationships with Indigenous colleagues. ○ Increase the number of Indigenous hires at the leadership level. ○ Hold commitment and re-commitment ceremonies. <ul style="list-style-type: none"> ▪ Celebrate the institution's progress and successes in decolonization, reconciliation, and Indigenization work. ○ Land. <ul style="list-style-type: none"> ▪ Land acknowledgements should be the minimum requirement for everyone working in higher education. 	
REPORTS	EC.23.71
<ul style="list-style-type: none"> • FNC – Priscilla Michell <ul style="list-style-type: none"> ○ No updates • Educational Practice – Tracey Woodburn <ul style="list-style-type: none"> ○ No updates • Educational Planning and Program Review – Tracey Woodburn <ul style="list-style-type: none"> ○ No updates • EPC – Emily Suderman <ul style="list-style-type: none"> ○ EPC is working on Academic Integrity and Appeals policy working group is still meeting. 	EC.23.71.01
Motion to adjourn: Bernadette 12:53 pm Next Meeting: December 22nd, 2023	EC.23.72

Additional Links and Information:

[Education Council Bylaws - 2022](#)
[College and Institute Act](#)
[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee

- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- IEC = International Education Committee
- TOR = Terms of Reference