

## Education Council Meeting Minutes

February 23, 2024

10:00 am – 11:58am on Blue Jeans

<https://bluejeans.com/332647687>

Waap Sa'mn Room 232

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitksan and Wet'suwet'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.

**Chair:** Gordon Weary

**Recording Secretary:** Sarah Grielens/Roy Toomey

Marja Burrows	
Chris Try	Present
Reto Riesen	Present
Mercedes de la Nuez	Melanie Pollard
Gord Weary	Present – Chair
Rachel Muller	Present
Lauren Fraychineaud	
Evan van Dyk	
Shauna Stach	
Jon Stone	Present
Bernadette McNabb	Present
Titi Kunkel	Present
Emily Suderman	Present
Tracey Woodburn	Present
Colin Elliot	Present
Kāshā	
Maria Joanna de la Rosa	
Joseph Ayemoba	Present

### **Attendees:**

Andy Klimach, Darjem Ponce, Dave Smith, Emma Shack, Kara Loy, Sandy Karadal, Carla Ollenburger, Dr. James Reddy, Madison Greening, Anuraj Bajwa, Callan Williamson, Kara Loy, Emma Shack, Sharlee Edwards,

Call to order and declaration of Quorum: (1 minute)

Quorum achieved

<b>Approval of the Agenda</b> - Revised from student engagement to student inclusion  <b>For Approval: EdCo Agenda</b> Colin Elliot / Callan Williamson Approved	EC.24.01.02
<b>Approval of Minutes from January 26, 2024 (2 minutes)</b>  <b>For Approval: EdCo Minutes</b> Colin Elliot / Melanie Pollard Approved	EC.24.02.02

<b>CONSENT AGENDA</b>	EC.24.03
<b>ACTION AGENDA</b>	EC.24.04
<b>GEOG 150: Physical GEOG: Weather and Climate – Matt Beedle (10 minutes)</b> ➤ <b>Motion:</b> To approve GEOG 150 as presented.  <p style="text-align: right;"><b>First: ACC</b> <b>Second: Colin Elliot</b> <b>Approved</b></p>	EC.24.04.16
<b>U2GESC: University Studies  Associate of Science-Environmental Geoscience Specialization- Gord Weary (10 minutes)</b> ➤ <b>Motion:</b> To approve U2GESC as presented.  <p style="text-align: right;"><b>First: ACC</b> <b>Second: Bernadette McNabb</b> <b>Approved</b></p>	EC.24.04.17
<b>PDDPA: Post-Degree Diploma in Professional Accounting – Evan VanDyk (10 minutes)</b> ➤ <b>Motion:</b> To approve the PDDPA program as presented.  <p style="text-align: right;"><b>First: ACC</b> <b>Second: Chris Try</b> <b>Approved</b></p>	EC.24.04.18
<b>Courses for Discontinuation - Sarah Grielens (10 minutes)</b>  <b>Notice of Motion:</b> To discontinue courses that have not been offered in the past 5 years as per the course and program development policy. <ul style="list-style-type: none"> <li>- List of courses that have not been offered in last 5 years.</li> <li>- Can clusters review this and let us know which courses should NOT be discontinued?</li> <li>- Discontinuation vs. inactivation</li> <li>- If clusters want a course to NOT be discontinued, please inform registrar office</li> <li>- Why five years? Min. based on policy – could change policy to make it more</li> </ul> <b>ACTION:</b> <ul style="list-style-type: none"> <li>- List to be emailed out to clusters for review.</li> </ul>	EC.24.04.19
<b>Programs for Discontinuation – Sarah Grielens (10 minutes)</b>  <b>Notice of Motion:</b> To discontinue programs that have not been offered in the past 5 years as per the course and program development policy.  <b>ACTION:</b> <ul style="list-style-type: none"> <li>- List to be emailed out to clusters for review.</li> </ul>	EC 24.04.20
<b>English Equivalency - Colin Elliott (10 minutes)</b> <ul style="list-style-type: none"> <li>- Based on IRCC changes</li> <li>- Better chance for student success rather than denial</li> <li>- IELTS scores – don’t impact how students do in class – not just us, but across other colleges</li> <li>- 6 score brings us in alignment with other colleges</li> <li>- 6 would be min. other programs could have higher</li> </ul>	EC.24.04.21

<p><b>Notice of Motion:</b> For all CMTN programs, the minimum IELTS score be: Overall 6.0 with no band less than 6.0.</p>	
<p><b>Reading Break Dates – Emily Suderman (10 minutes)</b></p> <ul style="list-style-type: none"> <li>- EdCo Council discussion</li> <li>- Moved to start Jan term start to after New Years, BUT reading week was not adjusted</li> <li>- Holiday would make a 4 day reading week instead of 5 – lose 1 day of class</li> <li>- Mostly affects UC &amp; Business Admin</li> <li>- Most colleges 3<sup>rd</sup> week of Feb</li> </ul> <p><b>Motion: To make amendments to the reading break academic dates as presented</b></p> <p><b>Motion tabled - to be discussed further at March EdCo meeting</b></p>	EC.24.04.22
<p><b>DISCUSSION AGENDA</b></p>	EC.24.05
<p><b>Land Acknowledgement and Efforts of Reconciliation (20 minutes)</b></p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p>	EC.24.05.03
<p><b>Indigenization of Curriculum – Kāshā (20 minutes)</b></p> <ul style="list-style-type: none"> <li>- Video shown on her behalf: <a href="https://www.youtube.com/watch?v=5RIM4m8vL0k">https://www.youtube.com/watch?v=5RIM4m8vL0k</a></li> <li>- Land Acknowledgement: Prince Rupert - Importance of land acknowledgements</li> <li>- First Nations protocol to do a land acknowledgement on another FN territory</li> <li>- 3 parts to a good one: <ul style="list-style-type: none"> <li>- 1) Intro to yourself &amp; acknowledge the territory &amp; Nation; 2) Something about yourself – who you are! Situate yourself; 3) What are you doing to further reconciliation?</li> </ul> </li> <li>- “Golden Spruce” by John Vaillant</li> <li>- Available at CMTN library: <a href="https://cmtn.sirsidynix.net/uhtbin/cgisirsi/x/0/0/57/5/3?searchdata1=76129%7BCKEY%7D&amp;searchfield1=GENERAL%5ESUBJECT%5EGENERAL%5E%5E&amp;user_id=WEBSERVER">https://cmtn.sirsidynix.net/uhtbin/cgisirsi/x/0/0/57/5/3?searchdata1=76129%7BCKEY%7D&amp;searchfield1=GENERAL%5ESUBJECT%5EGENERAL%5E%5E&amp;user_id=WEBSERVER</a></li> <li>- “Monkey Beach” by Eden Robinson – also “Son of the Trickster”</li> <li>- Son of Trickster also available in CMTN library: <a href="https://cmtn.sirsidynix.net/uhtbin/cgisirsi/x/0/0/57/5/3?searchdata1=149138%7BCKEY%7D&amp;searchfield1=GENERAL%5ESUBJECT%5EGENERAL%5E%5E&amp;user_id=WEBSERVER">https://cmtn.sirsidynix.net/uhtbin/cgisirsi/x/0/0/57/5/3?searchdata1=149138%7BCKEY%7D&amp;searchfield1=GENERAL%5ESUBJECT%5EGENERAL%5E%5E&amp;user_id=WEBSERVER</a></li> <li>- Indigenization happening all around us – re-matriation, totem pole raising</li> <li>- Nass Valley – good place to experience indigenous culture – “easy access” to it in NW BC</li> <li>- Language revitalization – importance of greetings/language – firstvoices.com</li> <li>- First Peoples Information and Resources Course – all instructors onboarded with it</li> <li>- Could we open this course up to others, who are NOT instructors? Good resource</li> </ul>	EC.24.05.04
<p><b>Student Inclusion – Emily Suderman (10 minutes)</b></p> <p>We are looking for discussion on what EdCo thinks of a few ideas to increase student feedback or processes to better include students.</p> <ul style="list-style-type: none"> <li>- Students asking how they could be more involved?</li> <li>- Challenges with student engagement in policy &amp; curriculum</li> <li>- How can we better include them in these? Increase student feedback?</li> <li>- Student voices in the classroom? Student surveys in class?</li> </ul>	EC.24.05.05

<ul style="list-style-type: none"> <li>- Open invitation for support staff to come speak to students during opening week</li> <li>- Some classes have too much content to allow it, but maybe a good idea for classes that almost all students have to take (ENGL 101 for example)</li> <li>- Joseph: students working at self-inclusion, making themselves feel like part of culture</li> </ul>	
<p><b>QAPA debrief - Tracey Woodburn (10 minutes)</b>  QAPA was completed in mid-January. Roundtable discussion on what we learned from the process, and if EdCo has any recommendations moving forward.</p> <ul style="list-style-type: none"> <li>- Received reply on 9<sup>th</sup> – we will send our reply May 17<sup>th</sup> for the work done</li> <li>- Site visit was big goal, then publish a summary about quality assurance</li> <li>- QAPA was impressed with CMTN: “Strong culture of continuous improvement”; COLT!</li> <li>- Commendations, affirmations (what we admit we need to improve), recommendations (improvements suggested by QAPA)</li> <li>- Must continue to work on indigenization, creating data packages, advisory committees to involved students/communities</li> <li>- Recommend better definition of program reviews; be better on action plans</li> </ul>	EC.24.05.06
<p><b>REPORTS</b></p>	EC.24.06
<ul style="list-style-type: none"> <li>• FNC – Priscilla Michell – tabled til March</li> <li>• Educational Practice – Tracey Woodburn <ul style="list-style-type: none"> <li>- Archiving older courses – still accessible; stored in new area; articulations are beginning</li> <li>- Blue Jeans done on 29<sup>th</sup> – using Kaltura is good, works better for students (except phone, ipad)</li> <li>- If students struggling, reach out to Emily so students can access tech</li> <li>- Veronica happy to train with Kaltura – has been excellent with transition</li> <li>- How can students can best access their old course materials/assignments?</li> </ul> </li> <li>• Educational Planning and Program Review – Tracey Woodburn <ul style="list-style-type: none"> <li>- Mid program review on several programs</li> <li>- Working on Data packages, working on tighter timelines</li> </ul> </li> <li>• EPC – Emily Suderman <ul style="list-style-type: none"> <li>- Off-site policy under review; credential policy under review</li> <li>- Working group for academic integrity policies – 3 policy drafts</li> </ul> </li> <li>• IEC – Colin Elliott <ul style="list-style-type: none"> <li>- IELTS scores</li> <li>- Please forward ideas for agendas for IEC</li> </ul> </li> </ul>	EC.24.06.02
<p><b>Motion to adjourn:</b>  <b>Titi / Callan</b>  <b>Approved</b></p> <p><b>Next Meeting: March 22, 2024</b></p>	EC.24.07

**Additional Links and Information:**

[Education Council Bylaws - 2022](#)  
[College and Institute Act](#)  
[Meeting Schedule](#)

**Acronyms**

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- IEC = International Education Committee
- TOR = Terms of Reference