

Education Council Meeting Minutes

March 22, 2024

10:00 am – 12:00 pm Kaltura

<https://cap1-smart.newrow.com/#/room/d97q2ss>,

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Chair: Jon Stone

Recording Secretary: Sarah Grielens

Marja Burrows	Vicki MacKenzie-Denis
Chris Try	Present 10:27am
Reto Riesen	Present
Mercedes de la Nuez	Melanie Pollard
Gord Weary	
Rachel Muller	
Lauren Fraychineaud	
Evan van Dyk	Seth Downs
Shauna Stach	
Jon Stone	Present- Chair
Bernadette McNabb	Present
Titi Kunkel	Present
Emily Suderman	Anurja Bajwa
Tracey Woodburn	James Kakulavaram
Colin Elliot	Kara Loy
Kāshā	Present
Maria Joanna de la Rosa	Present
Joseph Ayemoba	

Attendees:

Briana Gibson, Darjem Ponce, Dave Smith, Emma Shack, Kara Loy, Tracey Hoffos, Kim McIntyre, Seth Downs, Kari Eisner, Adam Nash, Emma Shack, Gadeelip, Michelle Cook (10:30am)
Dave McKeever (10:30am), Harpinder Singh (11:20am)

Call to order and declaration of Quorum: (1 minute)

Approval of the Agenda and all items on Consent Agenda (2 minutes)	EC.24.15
For Approval: EdCo Agenda	
First: Seth Downs Second: Titi Kunkel	

<p>Approval of Minutes from February 23, 2024 (2 minutes)</p> <p>For Approval: EdCo Minutes</p> <p style="text-align: right;">First: Melanie Pollard Second: Titi Kunkel</p>	EC.24.16
<p>CONSENT AGENDA</p>	EC.24.17
<p>ACTION AGENDA</p>	EC.24.18
<p>RSP 100: Retail Services 100 (10 mins)</p> <p>➤ Motion: To approve RSP 100 as presented.</p> <p style="text-align: right;">First: ACC Second: Kāshā</p>	EC.24.18.01
<p>RSP 101: Retail Service Practicum (10 mins)</p> <p>➤ Motion: To approve RSP 101 as presented.</p> <p style="text-align: right;">First: ACC Second: Vicki MacKenzie-Denis</p>	EC.24.18.02
<p>RSP 106: LEAP into Entrepreneurship (10 mins)</p> <p>➤ Motion: To approve RSP 106 as presented.</p> <p style="text-align: right;">First: ACC Second: Seth Downs</p>	EC.24.18.03
<p>RSP: Retail Services Certificate (10 mins)</p> <p>➤ Motion: To approve RSP Retail Services Certificate as presented.</p> <p style="text-align: right;">First: ACC Second: Melanie Pollard</p>	EC.24.18.04
<p>IELTS Scores for Admission (Colin Elliott – 10 min.)</p> <p>➤ Motion: “The minimum IELTS score for admission to Coast Mountain College to be: overall 6.0 with no band less than 6.0.”</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Effective Immediately. • In response to direction from IRCC received prior January. • Data supports higher IELTS scores do not have a direct correlation to increased student success. • Not expected to have an effect on currently accepted 2024F students. <p style="text-align: right;">First: ACC Second: Titi Kunkel</p>	EC.24.18.05
<p>Notice of Motion course discontinuation/ inactivation (Sarah Grielens 10 min)</p> <p>➤ Motion: “To discontinue or inactivate courses that have not been offered in a minimum of 5 years.”</p> <p>Discussion:</p> <ul style="list-style-type: none"> • BADM and UC clusters not meeting before next EdCo. • Will bring as motion to vote on at May EdCo. • UC cluster advises will not support. 	EC.24.18.06

<p>Notice of Motion program discontinuation/inactivation (Sarah Grielens 10 min)</p> <p>➤ Motion: “To discontinue or inactivate programs that have not been offered in a minimum of 5 years.”</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Will add last term offered to data provided to cluster. 	EC.24.18.07
<p>Notice of Motion: CCP Course Inactivation- (Melanie Pollard/ Mercedes de la Nuez – 10 Min)</p> <p>➤ Motion: “Motion to make the following CCP courses inactive: CPST 030, CPST 040, CPST 050, SOSC 030, SOSC 040, GEOG 050, FNST 050, MATH 024, BIO 040, PHYS 040, CHEM 050, ENGL 057.</p>	EC.24.18.08
<p>Discussion:</p> <ul style="list-style-type: none"> • These courses have either been offered and subsequently cancelled multiple times or have not been offered in many terms, or do not have workload capacity to offer. • Will bring as motion to vote on at April EdCo. 	
<p>Reading Break Dates – Anuraj Bajwa (15 mins)</p> <p>➤ Motion: To amend reading break dates as presented</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Noted that no cluster feedback was returned to original submitter, Emily Suderman since first presented in February. • UC cluster would prefer reading breaks to align with UNBC • BADM and UC clusters won’t have an opportunity to discuss until May EdCo. • Recommend table to May EdCo <p>➤ Motion: To table Reading Break Dates amendment motion until May 24, 2024 EdCo.</p> <p style="text-align: right;">First: Chris Try</p> <p style="text-align: right;">Second: Titi Kunkel</p>	EC.24.18.09
<p>DISCUSSION AGENDA</p>	EC.24.19

<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.</p>	EC.24.19.01
<p>Indigenization of Curriculum – Kāshā JMorris (20 minutes)</p>	EC.24.19.02
<ul style="list-style-type: none"> • Several instructors are currently in book study with Kāshā. They are working with the book “Research is Ceremony: Indigenous Research Methods” by Shawn Wilson. Recognizing how this is necessary work and this gives instructors an opportunity to build relationships with one another in way that would be previously be available to them. And this study is giving an opportunity to share ideas with a wider community. • Kāshā is launching a “Virtual Tea with Auntie Bigfoot and friends”. Designed for faculty to attend for discussion of any issues on decolonizing or indigenization of their course curriculum. • Kāshā has also developed “Braiding Pathways through Self Awareness” which is a two- hour self- paced course with a new reflection guide. Originally designed for faculty but could be beneficial for a wider college community. This course should be available soon for registration. • Current book study is ending later this month, next book to study is “Cold: A Novel” by Drew Hayden Taylor and will be the first fiction book studies by this club. • Kāshā has been hosting “Chat Reconciliation” meetings with COLT are being held and recommended reading “100 ways to indigenize and decolonize academic programs and courses” by Dr. Shauneen Pete. • Kāshā is asking to be invited to all clusters or to be added to cluster meeting agendas to determine how many courses have been indigenized so far. Many First People’s Information and Resources are available for faculty. 	
<p>REPORTS</p>	EC.24.20
<ul style="list-style-type: none"> • FNC – Briana Gibson <ul style="list-style-type: none"> ○ Briana was recently elected in November 2023 as the vice-chair. 	EC.24.20.01

<ul style="list-style-type: none"> ○ 3 student seats are available per year. TE seat currently filled. PR and SM vacant. ○ Working to increase interest from our students. ○ Working on the Stepping Stones Document which is shared document designed to improve the relationship between FNC and CMTN. ○ FNC will soon be attending a strategic planning retreat at Kasiks Wilderness Resort. <ul style="list-style-type: none"> ● Educational Practice – Tracey Woodburn <ul style="list-style-type: none"> ○ No update ● Educational Planning and Program Review – Adam Nash <ul style="list-style-type: none"> ○ One of the results from our QAPA review is the recommendation for CMTN to define the process and direct mechanisms around instructor currency. ○ Certain disciplines may already belong to other governing bodies/colleges that ensure instructors remain current in pedagogy. ○ Other disciplines may not have well established processes to ensure currency. ○ Adam Nash is looking for assistance on this project. ○ If clusters already have different ways in place to assess their instructor currency, please let Adam know as well. ○ Response should be ready from CMTN before the end of April. ● EPC – Adam Nash <ul style="list-style-type: none"> ○ Working on refining the offsite learning policies and procedures. ○ Academic Integrity still in working group stage. ● IEC – Colin Elliott <ul style="list-style-type: none"> ○ Actively looking for agenda items. Please submit to Jon Stone or Colin Elliott. 	
<p>Motion to adjourn: 11:42pm McNabb</p> <p>Next Meeting: April 26, 2024</p>	<p>First: Bernadette</p> <p>Second: Titi Kunkel</p>
	EC.24.21

Additional Links and Information:

[Education Council Bylaws - 2022 College and Institute Act Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference