

Education Council Summary of Motions (September 2025 – August 2026)

Education Council – September 26, 2025

Approval of the Agenda for September 26, 2025 (2 minutes) For Approval: EdCo Agenda - To add a student by-election discussion item. - To move the Admissions and Equity task force final report to the October 2025 meeting. First: Emily Suderman Second: Colin Elliott <i>Carried</i>	EC.25.46
Approval of Minutes from June 27, 2025 and August 29, 2025 (Extraordinary Meeting) (4 minutes) For Approval: EdCo Minutes - August 29, 2025 - Extraordinary meeting minutes - The minutes was amended to reflect that Chris Try nominated Emma Shack for the Chair position, which Emma Shack declined. First: Emily Suderman Second: Tracey Woodburn <i>Carried</i> - June 27, 2025 - Regular EdCo meeting First: Colin Elliott Second: Emily Suderman <i>Carried</i>	EC.25.47
CONSENT AGENDA	EC.25.48
ACTION AGENDA	EC.25.49
EdCo Chair update (5 minutes) Callan Williamson has stepped down as Chair, and Marja Burrows has been elected Chair for the current year.	EC.25.49.01
Council Membership – Standing Committees (20 minutes) Academic Appeals Committee (AAC) - Adam Nash - Chris Try - Gord Weary - Linnea Waechter - Melanie Pollard - Tracey Woodburn - Chair	EC.25.49.02

• Articulation and Curriculum Committee (ACC) ○ Adam Nash – Co-Chair ○ Chris Try ○ Colin Elliott ○ Emily Suderman ○ Kāshā - Chair ○ Sandy Kaardal • Education Policy Committee (EPC) ○ Adam Nash ○ Emily Suderman - Chair ○ Emma Shack ○ Kāshā • International Education Committee (IEC) ○ Adam Nash – Co-Chair ○ Emma Shack – Co-Chair ○ Luchille Ramirez General Committee Requirements: • A name for the standing committee. • An interim Chair (who must be an EdCo member). • EdCo Standing Committees will have representatives from EdCo and the College community. • Chair and Co-Chair of a standing committee must be EdCo members. • The first task of a new standing committee is to develop the committee. Terms of Reference for EdCo approval. 6.2.6 Council membership on standing committees shall be determined at the September meeting of each year Discussion: • How chairs are elected for standing committees? It was suggested that Chairs be elected at Education Council rather than at subcommittee meeting. • This would require a bylaw amendment. The current bylaw section 6.2.5 stated that the Chairs should be elected at their first meeting, but “first meeting” is not specifically defined. • Bylaw task force to address this when reviewing the bylaws. Action Item: Monica to review that all EdCo members are on at least one standing committee.	
Emma Shack chaired the EdCo meeting at 8:52am.	
SSW: Social Service Worker Certificate – Marja Burrows (10 minutes) ➤ Motion: To approve the SSW Certificate as presented. Discussion: • Removal of the Accuplacer requirement. • Clarified the admission requirements. • Consultation with Marketing and Communications to improve clarity and search optimization.	EC.25.49.03

• Consultation with Adam and Kāshā to update the program learning outcomes. First: ACC Second: Emily Suderman <i>Carried</i>	
Marja Burrows chaired the EdCo meeting at 9:01am.	
Academic Schedule – Emily Suderman (10 minutes) ➤ Motion: To approve the Academic Schedule (MID-WEEK START) as presented. Discussion: • The two-week exam period proposal removed due to strong opposition at prior meeting. • Addressed 2027 scheduling conflicts, January 4 start date provided no business days post-holiday. Proposal for a midweek start (January 6, 2027 with semester ending on a Tuesday. • The presenter tried to prepare many schedules as possible. • Updated the developmental cluster reading break dates for 2026/2027. March 23-27, 2026 and March 22-26, 2027. This is for Adult upgrading and LEAP. • Correction for December 22, 2026 grade posting. First: Emily Suderman Second: Adam Nash <i>Carried</i>	EC.25.49.04
NURS policies – Helen Hamel (20 minutes) ➤ Notice of Motion: To accept the NURS policies as presented. Discussion: • The purpose is to identify where to house the nursing policies and review the policies. • Auditing Courses policy – clarified that courses with labs/clinical cannot be audited. Removed outdated language which is fee requirements. Students must speak with Academic advisor before requesting an audit. • LPN Access/Bridging policy – updated language to reflect admission requirements post-1994. Eligibility for up to 15 transfer credits. Out of province and pre-1994 graduates not automatically exempt from year 1 or 2 courses. Requirement for meeting with Nursing advisor for transfer credit assessment. • Question about consistency with schools and review timelines. It was noted collaboration with NCBNP, policies last updated 2019. • Question about academic performance policy wording, “to a maximum grade of C-” and effect on transferability and question about Letter of Permission and whether this conflicts with articulation requirements. It was clarified that C- treated as fail, and letter of permission aligns with UNBC requirements. • Question about the process of bringing program policies. It was noted that the nursing policies have already been approved previously. Any future program specific policies will follow a clear process including recommendations to the Board as required by the College and Institutes Act.	EC.25.49.05

• Suggested that the following Nursing policies be in the CMTN policy templated before putting it on the website, and should be done before the final motion in EdCo. • It was noted that having another tab for policies in the catalogue, it triggers Records to have program area's review this content before Registration opening. Records have been sending our current catalogue program pages to program areas for review prior to April opening. This gives a great opportunity to check in with the program area regarding new or changed policies yearly. • Health (LPN, PN) have policies as well, but in the past the NURS policies came straight to EdCo, and Health policies will have to go through EPC. • To make sure that program specific policies is following a proper process, a taskforce should be created. It was recognized that there is no process with regards to program specific documents. • 9:38am Break Motion: To create a program policy task force. 6.3 Task Forces 6.3.1 An EdCo resolution initiating a task force shall include the following: 6.3.1.1 A name for the task force Program Policy Task Force 6.3.1.2 A list of specific duties and objectives 1. To recommend a process for program specific policies. 2. To ensure that we are in line with the College and Institute Act, as well as other College related processes and policies. 3. To ensure that we have a clear communication strategy to ensure the program areas can implement program-specific policies successfully. 6.3.1.3 The appointed Chair, who shall be a member of EdCo. Emily volunteered as Chair. • Working group: Aman Kang, Sarah Grielens, Marja Burrows, Colin Elliott. To ask Tysen LeBlond and Callan Williamson to join to working group. First: Emily Suderman Second: Tracey Woodburn <i>Carried</i>	
IEC Terms of Reference – International Education Committee (10 minutes) ➤ Notice of Motion: To approve the IEC Terms of Reference as presented. Discussion: • Quorum requirements were clarified. Usually, four (4) members are sufficient, though student representation may fluctuate.	EC.25.49.06

• Suggested amendments in committee membership, “To seek representation...” rather than strict attendance. • Suggested incorporating Indigenous acknowledgment into the purpose. “We acknowledge that our work in international education takes place on the unceded territories of Haida, Ts'msyen, Nisga'a, Haisla, Gitksan, and Witsuwit'en as well as the Tahltan. We commit to fostering global relationships that honour Indigenous ways of knowing, being, and relating.”	
Revision of Learning and Inclusion Statement on Program/Course Outline – Kāshā JMorris (10 minutes) ➤ Notice of Motion and Motion: To approve the revised learning and inclusion statement for inclusion on all program and course syllabi, replacing the current version, and that the new statement be implemented beginning Fall 2025. First: Kāshā Second: Adam Nash <i>Carried</i> Discussion: • It was noted that the current statement was formal and less reflective of relational learning with Indigenous communities. • It was proposed that the effective date would be Winter 2026 instead of Fall 2025. • To ensure that Communications, style guide, course syllabi and official course/program outlines reflect the revised learning and inclusion statement. Templates will be provided for faculty use. Motion: To amend the main motion to implement the revised statement beginning 2026 Winter. First: Emily Suderman Second: Tracey Woodburn <i>Carried</i>	EC.25.49.07

Education Council – October 24, 2025

Approval of Agenda and Consent Agenda for October 24, 2025 (2 minutes) For Approval: EdCo Agenda First: Melanie Pollard Second: Sarah Grielens <i>Carried</i>	EC.25.53
Approval of Minutes from September 26, 2025 (2 minutes) For Approval: EdCo Minutes First: Colin Elliott Second: Sandy Kaardal <i>Carried</i>	EC.25.54
CONSENT AGENDA	EC.25.55
Summary of Motions 2024-2025 (10 minutes) ➤ Annual Summary of Motions 2024-2025 • The summary of motions was also deemed approved, as the agenda was passed with no amendments.	EC.25.55.01
ACTION AGENDA	EC.25.56
IEC Terms of Reference – International Education Committee (10 minutes) ➤ Motion: To approve the IEC Terms of Reference as presented. Discussion: • Key revisions included adjusting the language “To seek representation” rather than requiring strict attendance and adding a land acknowledgement under the committee’s purpose. • No further comments or concerns were raised. First: Colin Elliott Second: Emily Suderman <i>Carried</i>	EC.25.56.01
Granting of Credentials Policy and Procedure – Education Policy Committee (10 minutes) ➤ Notice of Motion: To accept the Granting of Credentials Policy and Procedures as presented. Discussion: • Provided an overview of the proposed revisions to the policy and procedure, highlighting that the update originated from discussions around micro-credentials. • The policy introduces both credit and non-credit micro-credentials, which maintains a broad language as the provincial framework is still underway. • Revisions were made to clarify responsibilities, who has the authority. For example, posthumous credentials. • Updates were completed for readability and clarity.	EC.25.56.02

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| <ul style="list-style-type: none"> • Question about the possibility of converting non-credit micro-credentials to credit and how this might affect transferability. The work is underway across BC, led by BCCAT (BC Council on Admissions and Transfer), to establish frameworks for credit micro-credentials and potential stackability. • Question about transferability. It was noted that this is a future goal once credit-bearing micro-credentials are formally established. • It was noted that CMTN is at the introduction stage as of the moment. • Question about Office Essentials Micro-credential appearing on the EducationalPlannerBC as transferable to Business Administration. Colin and Emily to follow up with the EducationalPlannerBC to ensure accuracy. • Final Motion at the next EdCo meeting. | |
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Education Council – November 28, 2025

Approval of the Agenda and all items on Consent Agenda (2 minutes) For Approval: EdCo Agenda First: Helen Hamel Second: Darjem Ponce Motion to amend agenda to remove Leap Program Review from Reports First: Tracey Woodburn	EC.25.60
Approval of Minutes from (2 minutes) For Approval: EdCo Minutes First: Emily Suderman Second: Melanie Pollard	EC.25.61
CONSENT AGENDA	EC.25.62
ACTION AGENDA	EC.25.63
Granting of Credentials Policy and Procedure – Education Policy Committee (10 minutes) ➤ Motion: To approve the Granting of Credentials Policy and Procedure as presented. Discussion: • New definitions around Micro-Credentials • Regional Contract Officers will work with the Program Area and Dean in regards to stackable micro-credentials resulting in an academic credential and will be subject to the same quality assurance as other CMTN curriculum. • It is noted that the province is expecting all micro-credentials will eventually be stackable. • Addressed the responsibility on Posthumous credentials • New language around Graduation Appeals. First: EPC Second: Tracey Woodburn	EC.25.63.01
Admissions and Equity Task Force Final Report- Emma Shack (10 minutes) ➤ Notice of Motion: To approve the Admissions and Equity Task Force Final Report as presented. Action Item: • Edco Secretary to distribute report to cluster chairs. First: Emma Shack Second: Chris Try	EC.25.63.02

Education Council – December 19, 2025

Approval of the Agenda for December 19, 2025 (2 minutes)	EC.25.67
For Approval: EdCo Agenda First: Chris Try Second: Helen Hamel	
Approval of Minutes from November 28, 2025 (2 minutes)	EC.25.68
For Approval: EdCo Minutes First: Helen Hamel Second: Chris Try	
CONSENT AGENDA	EC.25.69
ACTION AGENDA	EC.25.70
ACC Terms of Reference: Notice of Motion: To approve the updated ACC Terms of Reference as presented. First: ACC Second: Titilope Kunkel	EC.25.70.01



Education Council – January 30, 2026

Approval of the Agenda for January 30, 2026 (2 minutes) For Approval: EdCo Agenda Amended to include IE Field School presentation Motion to approve amended agenda First: Chris Try Second: Adam Nash	EC.26.01
Approval of Minutes from December 19, 2025 (2 minutes) For Approval: EdCo Minutes Correction to Spelling of Titilope Kunkel's name in Reports 25.72.01 Motion to approve amended minutes First: Melanie Pollard Second: Chris Try	EC.26.02
CONSENT AGENDA	EC.26.03
ACTION AGENDA	EC.26.04
EDUA 110: Interpersonal Communication- Glenn Groulx (10 minutes) Motion: To approve EDUA 110 as presented. First: ACC Second: Colin Elliott <i>Carried</i>	EC.26.04.01
EDUA 120: Interpersonal Communication- Glenn Groulx (10 minutes) Motion: To approve EDUA 120 as presented. First: ACC Second: Melanie Pollard <i>Carried</i>	EC.26.04.02
GEOG 202: Geography of Ecosystems- Matt Beedle (10 minutes) Motion: To approve GEOG 202 as presented. Confirmed each course offering has specific course pack no specific required materials in the outline. First: ACC Second: Luchille Ramirez <i>Carried</i>	EC.26.04.03
GEOG 204: Spatial Analysis and GIS- Matt Beedle (10 minutes) Motion: To approve GEOG 204 as presented. Defined GIS in amended course description. First: ACC Second: Titilope Kunkel <i>Carried</i>	EC.26.04.04
ACC Terms of Reference: Motion: To approve the updated ACC Terms of Reference as presented. First: ACC Second: Adam Nash <i>Carried</i>	EC.26.04.05

Education Council – February 27, 2026

Approval of the Agenda for February 27, 2026 (2 minutes) For Approval: EdCo Agenda First: Adam Nash Second: Emily Suderman	EC.26.08.01
Approval of Minutes from January 30, 2026 (2 minutes) For Approval: EdCo Minutes First: Sandy Kaardal Second: Colin Elliott	EC.26.09.01
CONSENT AGENDA	EC.26.10
ACTION AGENDA	EC.26.11
OCGY 210: Research Methodologies in Marine Science – Sandeep Beepat (10 minutes) ➤ Motion: To approve the OCGY 210 as presented. Confirmed PLA First: ACC Second: Emily Suderman	EC.26.11.01



Education Council – March 27, 2026

Approval of the Agenda for March 27, 2026 (2 minutes) For Approval: EdCo Agenda First: Colin Elliott Second: Tracey Woodburn	EC.26.15
Approval of Minutes from February 27, 2026 (2 minutes) For Approval: EdCo Minutes First: Emily Suderman Second: Reto Riesen	EC.26.16
CONSENT AGENDA	EC.26.17
ACTION AGENDA	EC.26.18
DISCUSSION AGENDA	EC.26.19
Course Discontinuation – Emily Suderman (10 minutes) ➤ Notice of Motion- To discontinue UC courses: ART 105, 106; FREN 101, 102; ARTH 101, 108, 151, 152, 201,210 • This is in accordance with our Course and Program Development Policy • Reminder that Education Council can recommend discontinuation and can work with the Registrar’s office to bring this forward. This is not a cluster decision but is governed by Education Council. • Review of definitions: <i>Discontinue</i> – If the department intends to never again offer a certain course. This means that it effectively comes off of the catalogue indefinitely. If the department wants to offer it again, then it would have to come through as a brand-new course with a new course name and code. (Obsolete – Colleague) <i>Inactive</i> – If the department intends to keep it for now but perhaps offer it another time. It would come off of the catalogue but could be reactivated through EDCO at another time and re added to the catalogue with the same course name and code provided that the changes are not substantive. (Inactive – Colleague)	EC.26.19.03

Program Discontinuation UC- Emily Suderman (10 minutes) ➤ Notice of Motion - To discontinue UC Associate of Arts Specializations: Archaeological & Cultural Resource Management Specialization, First Nations Specialization, Sustainable Communities Specialization • Action Item: To bring these three specializations as separate motions for April EdCo. • Work plans were submitted to the Education Council last year for these three specializations but they have yet to enter the curriculum renewal workflow. • Possibility of offering these as Diplomas instead of Associate Degrees • Noted that these are currently not “stand alone” programs. Students cannot directly apply into these specializations and have had difficulties in attempting to graduate from them.	EC.26.19.04
Program Discontinuation Trades – Emily Suderman (10 minutes) ➤ Notice of Motion – To discontinue Trades programs: Construction Craft Worker Apprentice 1, Construction Craft Worker Apprentice 2, Esthetics and Youth Train, First Nations Fine Arts Advanced Diploma, Harmonized Plumber Foundations, Mineral Processing Operator, Welding Apprentice Level 1-4, Youth Entrepreneurship • Noted that First Nations Fine Arts Advanced Diploma has plans to be offered in Fall 2027 and will be submitted to the curriculum workflow approx. November 2026 • Action Item: that Youth Entrepreneurship is a Business Program and should be put on a separate motion for the April agenda • Noted that apprenticeship curriculum is governed by Skilled Trades BC and that Trades will confirm if this curriculum is still up to date.	EC.26.19.05



Education Council – April 24, 2026

Approval of the Agenda for April 24, 2026 (2 minutes) For Approval: EdCo Agenda First: Titilope Kunkel Second: Emily Suderman Carried	EC.26.22
Approval of Minutes from March 27, 2026 (2 minutes) For Approval: EdCo Minutes First: Melanie Pollard Second: Titilope Kunkel Carried	EC.26.23
CONSENT AGENDA	EC.26.24
ACTION AGENDA	EC.26.25
EdCo Voting (10 minutes) Bylaws – Appendix C – Membership Rotation Even years: • one support staff elected by the Support Staff- Myrna MacConnachie • one faculty from the University Credit and Applied Coastal Ecology Cluster - TBD • one faculty from the Business and First Nations Fine Arts Cluster – Kristi Farrell • one faculty from the Human Services Cluster – Marja Burrows • one faculty from the Health Cluster-TBD Appointed each year: • four educational administrators appointed by the President ○ Colin Elliott, Titilope Kunkel, Emily Suderman, Tracey Woodburn • one Indigenous Scholar faculty recommended by faculty in consultation with the Indigenization department then appointed by the President ○ TBD • one non-voting, advisory member appointed by the Board of Governors ○ CJ Butcher until June 2026 • one non-voting, advisory member appointed by the First Nations Council ○ Priscilla Michell until November 2026	EC.26.25.01
EdCo Voting – Chair & Vice Chair – Emily Suderman (10 minutes) Bylaws - edco_bylaws.pdf (coastmountaincollege.ca) 3.2 Election of Officers 3.2.1 The Chair and the Vice Chair of EdCo will be elected each year from the voting members of EdCo at their first annual meeting to be held in April of each year. 3.2.2 The Chair and Vice Chair cannot serve more than three consecutive terms. 3.2.3 The election of the officers will be by secret ballot. 3.2.4 Should a vacancy occur in the seat of Chair and/or Vice Chair, a new Chair/Vice Chair will be elected at the next scheduled meeting. 3.2.5 In the absence of the Chair, the Vice Chair acts as Chair of the meeting.	EC.26.25.02

• EdCo Chair ○ The EdCo chair and EdCo Vice Chair are elected every year. • Note that the chair cannot run for more than 3 consecutive years. Marja cannot be nominated for chair. • Marja Nominates Reto Riesen for Chair, Reto accepts nomination • Tracey Woodburn nominates Gord Weary. Gord declines • Reminder that all EdCo members, including support and administration are eligible for chair nomination. • Reto Riesen acclaimed as Education Council Chair (noted that UC will formally vote on his EdCo seat at next cluster meeting) • EdCo Vice Chair • Tracey Woodburn nominates Marja Burrows. Marja accepts nomination • Marja Burrows nominates Melanie Pollard. Melanie declines. • Titilope Kunkel nominates Gord Weary. Gord declines • Marja Burrows acclaimed as Education Council Vice Chair	
Marja will continue to chair duties of EdCo meeting at 8:49am	
ACC Voting- Chair (10 minutes)- Emily Suderman V. Chair As per Section 8.2.5 of the Edco bylaws, the Chair must be a member of the Council. ACC Terms of Reference- The chair will be elected at Edco every April. • Point of Order • The Indigenous Faculty seat is currently vacant and Adam Nash who was co-chair of ACC has been acting as interim chair. To ensure the business and operations of Education Council are being carried out the recommendations is that standing committee chairs be elected at Education Council. • Motion: That Education Council vote on an ACC chair today at the April Education Council meeting. First: Emily Suderman Second: Titilope Kunkel Carried • Marja Burrows nominates Adam Nash. Adam accepts the nomination as a co-chair • Marja Burrows nominates Linnea Waechter. Linnea declines • Tracey Woodburn nominates Myrna MacConnachie. Myrna declines. • Titilope Kunkel nominates Emily Suderman. Emily accepts the nomination as a co-chair • Adam Nash and Emily Suderman acclaimed as co-chairs of ACC.	EC.26.25.03
2025-2026 Meeting Schedule – Marja Burrows/Sarah Grielens (10 minutes) ➤ Notice of Motion: To accept proposed 2026-2027 meeting schedule as presented. • Members are encouraged to review and submit proposals or preferences to edco@coastmountaincollege.ca. • To be voted on at May Education Council meeting	EC.26.25.04

2026-2028 Academic Schedule- Emily Suderman (20 minutes) ➤ Notice of Motion: To accept proposed 2026-2028 academic schedule as presented. - Adjusted 2027 Fall final grade due date on document Action Item: UC Cluster to connect with Emily on proposed Reading Week dates for 2028	EC.26.25.05
EDUA 101: Child and Adolescent Development – Yuriko Riesen ➤ Motion: To approve EDUA 101 as presented. First: ACC Second: Emily Suderman Carried	EC.26.25.06
EDUA 115: Understanding Families – Yuriko Riesen ➤ Motion: To approve EDUA 115 as presented. First: ACC Second: Luchille Ramirez Carried	EC.26.25.07
EDUA 140: Learning Forum I – Yuriko Riesen ➤ Motion: To approve EDUA 140 as presented. First: ACC Second: Adam Nash Carried	EC.26.25.08
EDUA 145: Learning Forum II – Yuriko Riesen ➤ Motion: To approve EDUA 145 as presented. First: ACC Second: Tracey Woodburn Carried	EC.26.25.09
EDUA 150: Practicum I – Yuriko Riesen ➤ Motion: To approve EDUA 150 as presented. First: ACC Second: Luchille Ramirez Carried	EC.26.25.10
EDUA 155: Practicum II – Yuriko Riesen ➤ Motion: To approve EDUA 155 as presented. First: ACC Second: Kristi Farrell Carried	EC.26.25.11
Course Discontinuation – Emily Suderman (10 minutes) ➤ Motion- To discontinue UC courses: ART 105, 106; FREN 101, 102; ARTH 101, 108, 151, 152, 201,210 - Action Item: To bring Course and Program Development policy to EPC to explore nuances and processes in regards in discontinuation, re-activation and catalogue/calendar publishing.	EC.26.25.12

First: Emily Suderman Second: Gord Weary Carried	
Program Discontinuation- Emily Suderman (5 minutes) ➤ Motion - To discontinue UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization ➤ Amendment to Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization First: Emily Suderman Second Titilope Kunkel Carried ➤ Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization First: Emily Suderman Second: Titilope Kunkel Defeated Action Item: Emily Suderman to bring this motion to EdCo on a short cycle for May meeting. ➤ Motion- That an update on the progress of work done and the plan for the future of the CIM workflow for the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization be presented at the May EdCo meeting. First: Adam Nash Second: Melanie Pollard Carried	EC.26.25.13
Program Discontinuation- Emily Suderman (5 minutes) ➤ Motion - To discontinue UC Associate of Arts Specialization: Sustainable Communities Specialization ➤ Amendment to Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: Sustainable Communities Specialization. First: Emily Suderman Second: Adam Nash Carried ➤ Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: Sustainable Communities Specialization. First: Emily Suderman Second: Titilope Kunkel Carried One UC/ACE cluster seat was opposed.	EC.26.25.14
Program Discontinuation- Emily Suderman (5 minutes) ➤ Motion - To discontinue UC Associate of Arts Specialization: First Nations Specialization ➤ Amendment to Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: First Nations Specialization. First: Emily Suderman	EC.26.25.15

➤ Motion- To refer the motion “Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: First Nations Specialization.” to May EdCo meeting. Second: Titilope Kunkel Carried First: Titilope Kunkel Second: Adam Nash Carried	
Program Discontinuation Trades – Emily Suderman (5 minutes) ➤ Motion – To discontinue Trades programs: Construction Craft Worker Apprentice 1, Construction Craft Worker Apprentice 2, Esthetics and Youth Train, Harmonized Plumber Foundations, Mineral Processing Operator, Welding Apprentice Level 1-4 ➤ Omnibus Motion- To amend all remaining program discontinuation motions with the following language “Recommend to the Board of Governors the discontinuation of” First: Emily Suderman Second: Titilope Kunkel Carried ➤ Motion – Recommend to the Board of Governors the discontinuation of the Trades programs: Construction Craft Worker Apprentice 1, Construction Craft Worker Apprentice 2, Esthetics and Youth Train, Harmonized Plumber Foundations, Mineral Processing Operator, Welding Apprentice Level 1-4 First: Emily Suderman Second: Titilope Kunkel Carried	EC.26.25.1 6
Program Discontinuation Business – Emily Suderman (5 minutes) ➤ Motion- Recommend to the Board of Governors the discontinuation of Youth Entrepreneurship. First: Emily Suderman Second: Titilope Kunkel Carried	EC.26.25.17

Education Council – May 29, 2026

Approval of the Agenda for May 29, 2026 (2 minutes) For Approval: EdCo Agenda First: Adam Nash Second: Colin Elliott Carried	EC.26.29
Approval of Minutes from April 24, 2026 (2 minutes) For Approval: EdCo Minutes First: Tracey Woodburn Second: Titi Kunkel Carried	EC.26.30
CONSENT AGENDA	EC.26.31
ACTION AGENDA	EC.26.32
EdCo Voting (5 minutes) Bylaws – Appendix C – Membership Rotation Even years: • one support staff elected by the Support Staff- Myrna MacConnachie • one faculty from the University Credit and Applied Coastal Ecology Cluster –Reto Riesen • one faculty from the Business and First Nations Fine Arts Cluster – • one faculty from the Human Services Cluster – Marja Burrows • one faculty from the Health Cluster- Kathy Buell	EC.26.32.01
2026-2027 Meeting Schedule (15 minutes) ➤ Notice/Motion: To accept the meeting schedule as presented, with Education Council being held on the 3rd Friday of every month. • Reto Riesen relinquished chair to Trena Johnson 8:54 a.m • Trena Johnson returned chair to Reto Riesen 8:57 a.m. First: Emily Suderman Second: Titi Kunkel Carried 10 in favor 3 opposed (Health Cluster, Human Services Cluster and 1 UC/ACE Cluster)	EC.26.32.02
➤ Motion: To amend the agenda to discuss ACE curriculum before Academic Schedule. First: Helen Hamel Second: Titi Kunkel Carried	EC.26.32.03
2026-2028 Academic Schedule- Emily Suderman (20 minutes) ➤ Motion: To accept proposed 2026-2028 academic schedule as presented.	EC.26.32.04

- Presented with TBD dates for 2028 Reading Week - Noted that UC cluster recommends aligning 2028 Reading Week with Family Day First: Emily Suderman Second: Tracey Woodburn Carried	
NURS 101: The Art and Science of Nursing – Helen Hamel (5 minutes) ➤ Motion: To approve NURS 101 as presented - Noted that for professional programs learning outcomes should Use Student Language and not learners. - Action Item: CIM Style Guide to be updated. Education Council secretary to set meeting. First: ACC Second: Colin Elliott Carried	EC.26.32.05
NURS: Northern Collaborative Baccalaureate Nursing (NCBNP) BSN – Helen Hamel (5 minutes) ➤ Motion: To approve NURS program as presented - Updated Program duration minimum and maximum language to align With BCBNP policies. First: ACC Second: Trenna Johnson Carried	EC.26.32.06
ACE 134: Fishes of the Pacific Northwest – Natasha Lebedick (5 minutes) ➤ Motion: To approve ACE 134 as presented ➤ Omnibus Motion: To approve ACE 134: Fishes of the Pacific Northwest; ACE 141: Monitoring Aquatic & Intertidal Habitats; ACE 142: Coastal Forest Management; ACE 154: Surveying Field Techniques; ACE 175: Wildlife Conservation & Monitoring; ACE 182: Stream Habitat Assessment & Restoration; ACE 190: Temperate Rainforest Ecology; and ACE 197: Environmental Monitoring Techniques as presented. First: ACC Second: Colin Elliott Carried	EC.26.32.07
ACE: Applied Coastal Ecology Certificate – Natasha Lebedick (5 minutes) ➤ Motion: To approve ACE Certificate as presented First: ACC Second: Titi Kunkel Carried	EC.26.32.08
ACE: Applied Coastal Ecology Diploma – Natasha Lebedick (5 minutes) ➤ Motion: To approve ACE Diploma as presented	EC.26.32.09

First: ACC Second: Adam Nash Carried		
Scheduled Break (15 mins) Quorum Reconfirmed at 10:42 am		
➤ Update: That an update on the progress of work done and the plan for the future of the CIM workflow for the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization be presented at the May EdCo meeting. Now in CIM workflow with new title University Studies Associate Degree in Arts: Anthropology & Cultural Resource Management		EC.26.32.10
➤ Short Cycle Notice and Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization (10 minutes) ➤ Amended Motion: That cluster be given an extension to complete course and program curriculum updates by December 2026. First: Emily Suderman Second: Colin Elliott Carried		EC.26.32.11
➤ Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: First Nations Specialization. (10 Minutes) ➤ Amended Motion: That cluster be given an extension to complete course and program curriculum updates by December 2026. First: Emily Suderman Second: Titi Kunkel		EC.26.32.12

Education Council – June 26, 2026

Approval of the Agenda for June 26, 2026 (2 minutes) For Approval: EdCo Agenda The consent agenda process was reviewed. The ECCE and ECEE program changes were approved with the agenda. First: Emily Suderman Second: Marja Burrows Carried	EC.26.36
Approval of Minutes from May 29, 2026 (2 minutes) For Approval: EdCo Minutes - The minutes will be amended to include the full course names in the ACE omnibus motion, rather than listing only the course numbers. Action Item: Update the May 29, 2026 minutes with the full ACE course names. Motion: To approve the May 29, 2026 minutes as amended. First: Adam Nash Second: Melanie Pollard Carried	EC.26.37
CONSENT AGENDA	EC.26.38
ECCE: Early Childhood Care & Education Infant and Toddler Educator Diploma Approved through approval of the agenda.	EC.26.38.01
ECEE: Early Childhood Care & Education Exceptionalities Early Childhood Educator Diploma Approved through approval of the agenda.	EC.26.38.02
ACTION AGENDA	EC.26.39
CHEM 040: Chemistry 040 Advanced Chemistry – Michael Nelligan (5 minutes) - Updated to align with current provincial ABE chemistry requirements ahead of articulation review. - Key updates: minor wording changes to learning outcomes; core topics revised to meet provincial standards; maximum enrolment increased from 18 to 20. - Removed CHEM 0401 and 0402 half-course structure; retained CHEM 040 as full course - The course outline was updated to note that students can expect approximately 12 hours of lab activity. - Most labs can be completed online using kits; in-person titration lab to be piloted at Terrace, Smithers, and Prince Rupert. - Labs included within 120 total hours, with no separate lab section. - Course outline to note that students can expect approximately 12 hours of lab activity - Discussion on whether lab completion should be required to pass; to be raised at the fall articulation meeting. - Next offering planned for Winter 2027.	EC.26.39.01

➤ Motion: To approve the CHEM 040 course as presented. First: ACC Second: Marja Burrows Carried	
Post-Degree Diploma in Professional Accounting – Kristi Farrell (5 minutes) ➤ Short Cycle Motion: To approve the PDDPA diploma as inactive. - Developed primarily for international students; reduced enrolment means it cannot run with domestic students alone. - The distinction between inactivation and discontinuation was clarified. - The program will remain in the catalogue, note that applications are not being accepted, not be listed as active on EducationPlannerBC, and return to Education Council for review if inactive for five years. Action Item: Registrar's Office to coordinate updates to the catalogue, website, EducationPlannerBC, and related systems to reflect the program's inactive status. First: Emily Suderman Second: Carla Ollenberger Carried	EC.26.39.02
Curriculum Guidelines and Expectations Taskforce – Emily Suderman (5 minutes) ➤ Main Motion: To accept the task force recommendations as presented. First: Emily Suderman Second: Colin Elliott - Discussion focused on EdCo's academic authority and the College's financial and operational responsibilities. - Members raised concerns that the proposed wording could allow curriculum development to be stopped too early. - The roles of Deans and Clusters in reviewing curriculum need further clarification. - Members also discussed whether individual courses and programs should follow the same approval process. - Reto Riesen relinquished the Chair to Marja Burrows at 9:30 a.m. and resumed the Chair at 9:33 a.m. Action Item: The task force will revise the wording around the Dean's role, clarify how budget and operational concerns fit into the approval process, and clarify how Deans and Clusters review courses and programs before bringing the report back to EdCo. ➤ Motion to Refer: To refer the report back to the task force for further revision. First: Colin Elliott Second: Melanie Pollard Carried The main motion was not voted on.	EC.26.39.03
Curriculum Guidelines and Expectations Taskforce – Emily Suderman (5 minutes) ➤ Motion: To conclude the task force and accept the objectives as completed. - Motion not considered because the report was referred back. - The task force will remain active.	EC.26.39.04
Program Policy Taskforce – Emily Suderman (5 minutes)	EC.26.39.05

➤ Motion: To accept the task force recommendations as presented. It was clarified that program-specific policies would be developed through the relevant program area and Cluster, then reviewed by EPC before going to EdCo. Policies must follow CMTN's approval process and comply with the College and Institute Act. First: Emily Suderman Second: Kathy Buell Carried	
Program Policy Taskforce – Emily Suderman (5 minutes) ➤ Motion: To conclude the task force and accept the objectives as completed. First: Emily Suderman Second: Kathy Buell Carried	EC.26.39.06

