## EDUCATION COUNCIL

## MOTIONS September 2003 - August 2004

(Per Article 4.2.1(i) of the Bylaws)

## Meeting of September 19, 2003

To amend the motion of June 23, 2003, on the composition of the First Nations Public Administration Certificate Program, so that the certificate requires 30 credits, the 9 courses previously approved and listed, plus one 3 credit elective course, either from Business Administration or a University level course with substantial First Nations content.

That the CCP Grading Scale presented be accepted, effective September 2003.

## Meeting of October 17, 2003

That the college approved CAT III as the standard assessment tool.
That the ASE Program will adopt the CCP grading scale.
That Education Council approve the following CIRM Post-Degree Program requirements, effective date of September 2001:

Student must have completed B.Sc. that includes: Any first year Chemistry (6 credits) and first year (6 credits) and second year Biology (6 credits).

| Term 1 |  | Term 2 |  | May Term |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| OCGY 210 | 1.5 | OCGY 210 | 1.5 | CIRM 104 | 2 |
| CIRM 230 | 3 | CIRM 152 | 3 | CIRM 144 | 1 |
| ANTH 112 | 3 | CIRM 142 | 1.5 | CIRM 210 | 2 |
| CIRM 120 | 3 | CIRM 160 | 4 | CIRM 220 | 2 |
| CIRM 150 | 4 | CIRM 143 | 1.5 |  |  |
| CIRM 141 | 1.5 | CIRM 280 | 2 |  |  |
| OCGY 208 | 3 | OCGY 209 | 3 |  |  |
| ANTH 212 | 3 | CIRM 270 | 2 |  |  |
| CIRM 170 | 2 | CIRM 130 | 1.5 |  |  |
| CIRM 190 | $\mathbf{1}$ | CIRM 100 | 3 |  |  |
|  |  | GEOG 204 | 3 |  |  |
|  | $\mathbf{2 5}$ |  | $\mathbf{2 6}$ |  | $\mathbf{7}$ |

Total Credits $=58$
That Education Council receive the Annual Summary of Motions.

## Meeting of November 21, 2003

That Education Council approve the amended Academic Probation and Suspension Policy as presented.

That on behalf of the Articulation and Curriculum Committee, I recommend adoption of the redrafted Course Summary Form as the standard form for submission of new and changed courses. (Form was distributed, and has been placed on the Web)

## Business Administration

That on behalf of the Articulation and Curriculum Committee, I recommend acceptance of TOUR 101-3, Introduction to Tourism, prerequisites ENGL 12 or 050, effective January 2004.

That on behalf of the Articulation and Curriculum Committee, I recommend acceptance of the deletion of TOUR 113 as a required course in the certificate and to add Co-op 100 and BADM 170 as options in the Entrepreneurial Tourism Program, effective June 2003.

That on behalf of the Articulation and Curriculum Committee, I recommend approval of the Entrepreneurial Tourism Program Certificate, effective June 2003, being comprised of:

| ACCT 150-3 | Financial Accounting I | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| :--- | :--- | :--- |
| BCPT 150-3 | Business Computers | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| BENG 150-3 | Business Communications | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| BLAW 152-3 | Business Law | Engl 050 or Engl 12 |
| MARK 150-3 | Introduction to Marketing | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| MARK 252-3 | Tourism Marketing | MARK 150-3 |
| MGMT 150-3 | Introduction to Management | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| MGMT 201-3 | Entrepreneurship | ACCT 150-3 and MARK 150-3 |
| TOUR 101-3 | Introduction to Tourism | Engl 050 or Engl 12 |
|  |  |  |
|  | One Elective from the <br> Following: |  |
| MARK 251-3 | Advertising | MARK 150-3 |
| MARK 253-3 | Effective Selling | MARK 150-3 |
| MGMT 251-3 | Organizational Behaviour | MGMT 150-3 |

That on behalf of the Articulation and Curriculum Committee, I recommend approval of the Entrepreneurial Tourism Program Co-op Certificate, effective June 2003, being comprised of:

| ACCT 150-3 | Financial Accounting I | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| :--- | :--- | :--- |
| BCPT 150-3 | Business Computers | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| BENG 150-3 | Business Communications | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| BLAW 152-3 | Business Law | Engl 050 or Engl 12 |
| MARK 150-3 | Introduction to Marketing | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| MARK 252-3 | Tourism Marketing | MARK 150-3 |
| MGMT 150-3 | Introduction to Management | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math 040 |
| MGMT 201-3 | Entrepreneurship | ACCT 150-3 and MARK 150-3 |
| TOUR 101-3 | Introduction to Tourism | Engl 040 or Engl 12 |
| CO-OP 100-2 | Co-op Work Orientation | None |
| BADM 170-6 | Work Term 1 | Co-op 100 and completion of all first semester courses and <br> registered in all second semester courses in the <br> Entrepreneurial Tourism Certificate Program |


|  | One Elective from the <br> Following: |  |
| :--- | :--- | :--- |
| MARK 251-3 | Advertising | MARK 150-3 |
| MARK 253-3 | Effective Selling | MARK 150-3 |
| MGMT 251-3 | Organizational Behaviour | MGMT 150-3 |

## Business Technology

That on behalf of the Articulation and Curriculum Committee, I recommend approval of the following changes, effective January 2004.

|  |  | Credits | Hours | Prerequisites |
| :--- | :--- | :--- | :--- | :--- |
| BTEC 101 | E-Learner Success | 0 | 15 | None |
| BTEC 115 | Keyboarding Speed | .5 | 15 | BTEC 101, BTEC 111 |
| BTEC 136 | Administrative Procedures | 1.5 | 40 | BTEC 151, BTEC 131 |
| BTEC 181 | Filing Systems and <br> Management | 1 | 35 | BTEC 101, BTEC 131 |

That on behalf of the Articulation and Curriculum Committee, I recommend approval of BTEC 191-1.5, Business Calculators and Mathematics, prerequisites BTEC 101 and Math 10 Essentials or Math 030, effective January 2004.

That on behalf of the Articulation and Curriculum Committee, I recommend approval of the Office Assistant On-Line Certificate consisting of the following courses, effective January 2004:

|  |  | Credits | Hours | Prerequisites |
| :--- | :--- | :--- | :--- | :--- |
| BTEC 101 | E-Learner Success | 0 | 15 | None |
| BTEC 111 | Keyboarding Speed I | 1 | 30 | BTEC 101 |
| BTEC 115 | Keyboarding Speed | .5 | 15 | BTEC 101, BTEC 111 |
| BTEC 121 | Computers \& the Internet | 1.5 | 50 | BTEC 101 |
| BTEC 126 | Database | 1.5 | 50 | BTEC 101, BTEC 121 |
| BTEC 131 | Word Processing 1 | 1.5 | 50 | BTEC 111 |
| BTEC 136 | Administrative <br> Procedures | 1.5 | 40 | BTEC 151, BTEC 131 |
| BTEC 151 | Business English | 3 | 90 | BTEC 111 |
| BTEC 166 | Introduction to <br> Presentations | .5 | 20 | BTEC 101 |
| BTEC 171 | Human Relations | 1 | 30 | BTEC 101 |
| BTEC 177 | Job Search Techniques | 1 | 30 | BTEC 101 and 20 net words per <br> minute keyboarding speed |
| BTEC 181 |  <br> Management | 1 | 35 | BTEC 101, BTEC 131 |
| BTEC 191 | Business Calculators and <br> Mathematics | 1.5 | 45 | BTEC 101, Math 10 Essentials or <br> Math 030 |
|  |  | 15.5 | 500 |  |

That on behalf of the Articulation and Curriculum Committee, I recommend approval of BTEC 274-1.5, Advanced Electronic Spreadsheets, prerequisites BTEC 101, BTEC 273, effective January 2004.

That on behalf of the Articulation and Curriculum Committee, I recommend approval of BTEC 281-2.5, Computerized Accounting, prerequisites BTEC 101, BTEC 221 and BTEC 226, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend approval of the Business Technology Accounting Fundamentals Certificate, effective January 2004.

|  |  | Credits | Hours | Prerequisites |
| :--- | :--- | :--- | :--- | :--- |
| BTEC 101 | E-Learner Success |  | 15 | None |
| BTEC 221 | Accounting 1 | 2 | 60 | BTEC 101 |
| BTEC 226 | Accounting 2 | 3 | 90 | BTEC 221 |
| BTEC 251 | Business Communication | 2 | 60 | BTEC 101, BTEC 151, BTEC 131 |
| BTEC 273 | Electronic Spreadsheets | 1.5 | 50 | BTEC 101, BTEC 121 |
| BTEC 274 | Advanced Electronic <br> Spreadsheets | 1.5 | 50 | BTEC 101, BTEC 273 |
| BTEC 281 | Computerized Accounting | 2.5 | 75 | BTEC 101, BTEC 221, BTEC 226 |

On behalf of the Articulation and Curriculum Committee, I recommend approval of the deletion of BTEC 265, Business Simulation, BTEC 275, Computerized Accounting I and BTEC 260, Business Math.

## University Credit

That on behalf of the Articulation and Curriculum Committee, I recommend acceptance of PHIL 205-3, Philosophical Struggle in Religion, prerequisites PHIL 101 or PHIL 102, effective January 2004.

That on behalf of the Articulation and Curriculum Committee, I recommend acceptance of the Associate Arts Degree (Criminology Specialization), effective January 2004.

| COURSE | TITLE | CREDITS |
| :--- | :--- | :---: |
| English 101 | Introduction to Composition | 3 |
| English 102 | Introduction to Literature | 3 |
| Math 131 | Introduction to Statistics | 3 |
| Lab Science | STUDENT CHOICE | 3 |
| Science | STUDENT CHOICE | 3 |
| PHIL 102 | Moral Philosophy | 3 |
| POL 101 | Canadian Politics 1 | 3 |
| CRIM 101 | Introduction to Criminology | 3 |
| CRIM 103 | Psychology of Crime and Deviance | 3 |
| CRIM 131 | Introduction to Criminal Justice System | 3 |
| CRIM 135 | Introduction to Canadian Law | 3 |
| CRIM 230 | Criminal Law in Canada | 3 |
| Humanity | SECOND YEAR HUMANITY (OTHER THAN ENGLISH) | 3 |
| SOC 101 | Introduction to Sociology -1 | 3 |
| SOC 102 | Introduction to Sociology -2 | 3 |
| SOC 250 | Sociology of Deviance | 3 |
| SOC 251 | Crime and Society | 3 |
| PSY 101 | Introduction to Psychology -1 | 3 |
| PSY 102 | Introduction to Psychology -2 | 3 |
| CRIM | SECOND YEAR CRIM ELECTIVE -- STUDENT CHOICE | 3 |
| CRIM | SECOND YEAR CRIM ELECTIVE or PSY 232- | 3 |
|  | STUDENT CHOICE | 3 |
|  | TOTAL CREDITS |  |
|  |  |  |

That on behalf of the Articulation and Curriculum Committee, I recommend approval of CPST 050-3, Provincial Level Computer Studies, prerequisites CPST 040 and ENGL 030, effective January 2004.

That on behalf of the Articulation and Curriculum Committee, I recommend acceptance of the Math 10 prerequisites as presented.

|  | Program |
| :--- | :--- |
| Welding | Math 10 Essentials, Principles or Applications |
| Automotive | Math 10 Essentials, Principles or Applications |
| Heavy Duty | Math 10 Essentials, Principles or Applications |
| Carpentry ELTT | Math 10 Essentials, Principles or Applications |
| Carpentry Apprentice | Math 10 Essentials, Principles or Applications |
| OPET | Math 10 Essentials, Principles or Applications |
| Cooking | Math 10 Applications or Principles |
| BTEC | Math 10 Essentials |

## Commercial Diving

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of DIVE 1504, Commercial Scuba, prerequisites: 18 years of age, approved diving medical and recognized recreational diving certificate, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of DIVE 16012, Commercial Surface Supplied - Unrestricted, prerequisites: 18 years of age, approved diving medical, recognized recreational diving certification and DIVE 150, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of DIVE 1614, Commercial Surface Supplied - Restricted, prerequisites: 18 years of age, approved diving medical, recognized recreational diving certification and DIVE 150, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of DIVE 1512, Commercial Scuba - Practicum, prerequisites: 18 years of age, approved diving medical, recognized recreational diving certification and DIVE 150, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of DIVE 1702, Underwater Cutting and Welding Specialist, prerequisites: 18 years of age and DIVE 160, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of DIVE 1712, Underwater Remote Operated Vehicle Pilot Technician, prerequisite 18 years of age, effective January 2004.

On behalf of the Articulation and Curriculum Committee, I recommend approval the Unrestricted Commercial Diver Certificate, consisting of DIVE 150 and DIVE 160, effective January 2004.

That Education Council give the Course and Program Articulation Committee authorization to approve program/course changes that may arise in December and forward all approvals to the January meeting of Education Council.

No meeting held.
Meeting of January 16, 2004
In recognition and respect of the students' rights to participate in the National Day of Action, Education Council recommends that faculty allows students to attend the National Day of Action without academic penalty during the hours of 11:30 a.m. to 2:00 p.m. on February 4, 2004. Students would be expected to make up any lost work.

On behalf of the Articulation and Curriculum Committee, I move the approval of the prerequisite change for BFIN 250-3, Business Finance I, to ACCT 150 and MATH 150, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I move approval of the prerequisite change for BFIN 251-3, Business Finance II, to ACCT 151, MATH 151 and BFIN 250, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I move approval of the Business Administration Certificate be comprised of the following courses, effective September 2004:

| ACCT 150 | Financial Accounting I |
| :--- | :--- |
| BLAW 152 | Business Law |
| BCPT 150 | Business Computers |
| BENG 150 | Business Communications |
| MATH 150 | Mathematics of Finance |
| ECON 150 | Microeconomics |
| ECON 151 | Macroeconomics |
| MARK 150 | Introduction to Marketing |
| MGMT 150 | Introduction to Management |
| One Business <br> Admin Elective | Students wishing to take the Accounting Concentration Diploma in Year 2 must take ACCT 151 <br> as the elective. |

On behalf of the Articulation and Curriculum Committee, I move approval of the Business Administration Diploma Program with three concentrations, consisting of the following, effective September 2004:

| Course Name | Course <br> Number | Accounting <br> Concentration | General <br> Management <br> Concentration | International <br> Business <br> Concentration |
| :--- | :--- | :--- | :--- | :--- |
| Business Finance I | BFIN 250 | BFIN 250 | BFIN 250 | BFIN 250 |
| Management Accounting I | ACCT 252 | ACCT 252 | ACCT 252 | ACCT 252 |
| Organizational Behaviour | MGMT 251 | MGMT 251 | MGMT 251 | MGMT 251 |
| Business Management Simulation | BSIM 250 | BSIM 250 | BSIM 250 | BSIM 250 |
| Intermediate Financial Accounting I | ACCT 250 | ACCT 250 |  |  |
| Intermediate Financial Accounting II | ACCT 251 | ACCT 251 |  |  |
| Management Accounting II | ACCT 253 | ACCT 253 |  |  |
| Statistics | MATH 151 | MATH 151 |  |  |
| Business Finance II | BFIN 251 | BFIN 251 |  |  |
|  |  |  |  |  |
|  |  | Choose one from <br> the following: |  |  |
| Accounting Information Systems | BCPT 250 | BCPT 250 |  | INTB 200 |
| Income Tax | TAXN 250 | TAXN 250 |  | INTB 201 |
| Auditing | ACCT 254 | ACCT 254 |  |  |
| International Business | INTB 200 | INTB 200 |  |  |
| International Marketing | INTB 201 |  |  |  |


| International Management | INTB 202 |  |  | INTB 202 |
| :--- | :--- | :--- | :--- | :--- |
| International Human Resource <br> Management | INTB 203 |  |  | INTB 203 |
| Entrepreneurship | MGMT 201 | MGMT 201 |  |  |
| Electronic Commerce | ECOM 250 | ECOM 250 |  |  |
| Advertising | MARK 251 |  |  |  |
| Tourism Marketing | MARK 252 |  |  |  |
| Effective Selling | MARK 253 |  |  |  |
| Credit and Collections | MGMT 252 |  |  |  |
| Labour Relations | MGMT 253 |  |  |  |
| Operations Management | MGMT 254 |  |  |  |
| Human Resource Management | MGMT 255 | MGMT 255 |  |  |
| Applied Management Studies | MGMT 260 |  | 6 Additional <br> Bus Admin <br> Courses | 2 Additional <br> Bus Admin <br> courses |
|  |  |  |  |  |

That the Articulation and Curriculum Committee presents the accepted revisions to the course outline template.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the Math prerequisites for University Credit courses, effective September 2004.

| Course | Existing Math prerequisite | New Math Prerequisite |
| :--- | :--- | :--- |
| CHEM 101-3.0: Introductory Chemistry I | Math 11 | Principles of Math 11 |
| CHEM 121-3.0: Principles of Chemistry I | Math 12 | Principles of Math 12 or Math 111 |
| CPSC 111-3.0: An Introduction to <br> Computers | Math 11 | Principles of Math 11 or Applications of <br> Math 11 |
| CPSC 112-3.0: Problem Solving with <br> Computers | Math 12 | Principles of Math 12 or Math 111 or <br> Applications of Math 12 |
| CPSC 123-3.0: Computer Programming | Math 12 | Principles of Math 12 or Math 111 |
| CPSC 131-3.0: Introduction to FORTRAN <br> Programming | Math 12 | Principles of Math 12 or Math 111 |
| MATH 101-3.0: Calculus I: Differential <br> Calculus | C or better in Math 12 | C or better in Principles of Math 12 or <br> Math 111 |
| MATH 111-3.0: Pre-Calculus | C or better in Math 11 | C or better in Principles of Math 11 |
| MATH 131-3.0: Introduction to Statistics | Math 11 | Principles of Math 11 or Applications of <br> Math 11 |
| MATH 140-3.0: Finite Mathematics | C+ in Math 11 | Applications of Math 12 or C+ in <br> Principles of Math 11 or Math 111 |
| MATH 141-3.0: Calculus I for Social <br> Sciences | Math 12 | Principles of Math 12 or Math 111 |
| MATH 190-4.0: Principles of Mathematics <br> for the Elementary Teacher | Math 11 | Principles of Math 11 |
| PHYS 101-3.0: Introduction to Physics I | Math 11 (Math 12 <br> recommended) | Principles of Math 11 (Principles of <br> Math 12 recommended) or Math 111 |
| PHYS 121-3.0: Advanced Physics I | Math 12 | Principles of Math 12 or Math 111 |

## Meeting of February 20, 2004

On behalf of the Articulation and Curriculum Committee, I move that the Business Administration Certificate and Diploma programs have program prerequisites, and that the prerequisites for both programs will include: ENGL 12 or NWCC ENGL 050 and Math Principles 11, Math Applications 12 or NWCC MATH 040. Prospective students who do not meet the program prerequisites are encouraged to talk to the program coordinator as they may be considered for admission based on other criteria.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the name change of IHS 298 from Social Service Worker Block Practicum II to Social Service Worker Practicum II, effective January 2004.

ON behalf of the Articulation and Curriculum Committee, I move acceptance of the prerequisite change for IHS 192, Introduction to Social Service Practice to: Successful completion of all course work from the fall semester of the Social Service Worker Certificate Option - ENGL 101, IHS 109, IHS 112, IHS 191, PSYC 101, SOCI 101, with a minimum GPA of 2.0, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the name change of ACCT 252 from Cost Accounting I to Management Accounting I and ACCT 253 from Cost Accounting II to Management Accounting II, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the prerequisite change for ACCT 252, Management Accounting I from ACCT 151 and MATH 150 to ACCT 150 and MATH 150, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend that where certificate or diploma requirements change, and when the change results in former students now becoming qualified, the students may apply for the certificate or diploma under the new requirements.

ON behalf of the Articulation and Curriculum Committee, I move acceptance of the change in requirements for the CIRM Diploma from 'completion of BIOL 201 and BIOL 203' to 'that students must complete any 2 ( 6 credits) of the following courses: BIOL 201, BIOL 202, BIOL 203, BIOL 204 to achieve a diploma.'

On behalf of the Articulation and Curriculum Committee, I move acceptance of the new math prerequisites for the following courses, effective September 2004:

| Course | Existing Math <br> Prerequisite | New Math Prerequisite |
| :--- | :--- | :--- |
| CPSC 124-3: Data Structures | Math 12 or 040 | Principles of Math 12 or Math 111 |
| CPSC 141-3: Integrated <br> Software Tools | Math 11 or 040 | Principles of Math 11 or Applications of <br> Math 11 |

To approve the Changing Admission Requirements form and to include it in the package of required forms for submission of new courses and programs.

Meeting of March 19, 2004
Culinary Arts
On behalf of the Articulation and Curriculum Committee, recommend acceptance of the name change of Professional Cook Training Program to Culinary Arts Certificate, effective August 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following as admission requirements for the Culinary Arts Certificate, effective August 2004:

- English 10 or English 030
- Applied Math 10 or Math 0301/0302
- Food Safe Level I
- Occupational First Aid Level I

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following as admission requirements for the Culinary Arts Diploma Program, effective August 2004:

- English 10 or English 030
- Applied Math 10 or Math 0301/0302
- Culinary Arts Certificate
- Food Safe Level 1 and 2
- Occupational First Aid Level I
- Recommended: Basic Computer Knowledge at CPST 020 level.


## Business Technology

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the course BTEC 111-1.5, Keyboarding I, 45 hours, prerequisites BTEC 101 if the student is taking the course on-line, none if taking face-to-face, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the course BTEC 166-1, Introduction to Presentations, 30 hours, prerequisites BTEC 101 and BTEC 121 if taking the course on-line, BTEC 121 if taking course face-to-face, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the program prerequisites for Business Technology: Math 10 Essentials or Math 0301/0302 and Engl 10 or Engl 030, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the Office Assistant Certificate consisting of the following courses, effective September 2004:

| NUMBER | CREDITS | HOURS | COURSE NAME | PREREQUISITES |
| :--- | :---: | :---: | :--- | :--- |
| BTEC 101 | 0 | 15 | E-Learner Success | None, Required for all on-line <br> courses. Not required for face-to- <br> face offering |
| BTEC 111 | 1.5 | 45 | Keyboarding Speed 1 <br> Introduction to Computers and <br> the Internet |  |
| BTEC 121 | 1.5 | 50 | BTEC 121 |  |
| BTEC 126 | 1.5 | 50 | Database | BTEC 111 |
| BTEC 131 | 1.5 | 50 | Word Processing Level I | BTEC 151, BTEC 131 |
| BTEC 136 | 1.5 | 40 | Administrative Procedures | BTEC 111 |
| BTEC 151 | 3 | 90 | Business English | BTEC 121 |
| BTEC 166 | 1 | 30 | Introduction to Presentations |  |
| Buman Relations for Career and |  |  |  |  |
| Personal Success |  | 171 | 30 | Job Search Techniques |
| BTEC 177 | 1 | 30 | 20 nwpm keyboarding speed or <br> BTEC 111 |  |
| BTEC 181 | 1 | 35 | Filing Systems and Management | BTEC 131 |
| BTEC 191 | 1.5 | 45 | Business Calculators and <br> Mathematics |  |
| Total | $\mathbf{1 6}$ | 510 | Keyboarding Speed Level II <br> (optional) | BTEC 111 |
| BTEC 286 | 1 | 35 |  |  |

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the Accounting Specialty Certificate consisting of the following courses, effective September 2004:

| NUMBER | CREDITS | HOURS | COURSE NAME | PREREQUISITES |
| :--- | :---: | :---: | :--- | :--- |
| BTEC 101 |  | 15 | E-Learner Success | None |
| BTEC 221 | 2 | 60 | Accounting I | Business Math (BTEC 191) highly <br> recommended |
| BTEC 226 | 3 | 90 | Accounting II | BTEC 221 |
| BTEC 251 | 2 | 60 | Business Communications | BTEC 151, BTEC 131 |
| BTEC 273 | 1.5 | 50 | Electronic Spreadsheets | BTEC 121 |
| BTEC 274 | 1.5 | 50 | Advanced Electronic Spreadsheets | BTEC 273 |
| BTEC 281 | 2.5 | 75 | Computerized Accounting | BTEC 221, BTEC 226 |
| Total | $\mathbf{1 2 . 5}$ | $\mathbf{4 0 0}$ |  |  |

## Entrepreneurial Tourism Management

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of TOUR 102-3, Hotel, Motel, Resort Management, prerequisites ENGL 050 or ENGL 12, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of TOUR 102-3, Hotel, Motel, Resort Management as an elective in the Entrepreneurial Tourism Program, effective September 2004.

| ACCT 150-3 | Financial Accounting I | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| :--- | :--- | :--- |
| BCPT 150-3 | Business Computers | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| BENG 150-3 | Business Communications | Engl 050 or Engl 12 |
| BLAW 152-3 | Business Law | Eng 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| MARK 150-3 | Introduction to Marketing | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| MARK 252-3 | Tourism Marketing | MARK 150-3 |
| MGMT 150-3 | Introduction to Management | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| MGMT 201-3 | Entrepreneurship | ACCT 150-3 and MARK 150-3 |
| TOUR 101-3 | Introduction to Tourism | Engl 050 or Engl 12 |
|  |  |  |
| MARK 251-3 | One Elective from the Following: | MARK 150-3 |
| MARK 253-3 | Effective Selling | MARK 150-3 |
| MGMT 251-3 | Organizational Behaviour | MGMT 150-3 |
| TOUR 102-3 | Hotel, Motel, Resort Management | Engl 050 or Engl 12 |

Entrepreneurial Tourism Program Co-op Certificate.

| ACCT 150-3 | Financial Accounting I | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| :--- | :--- | :--- |
| BCPT 150-3 | Business Computers | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| BENG 150-3 | Business Communications | Engl 050 or Engl 12 |
| BLAW 152-3 | Business Law | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| MARK 150-3 | Introduction to Marketing | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| MARK 252-3 | Tourism Marketing | MARK 150-3 |


| MGMT 150-3 | Introduction to Management | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 <br> or Math 0401/0402 |
| :--- | :--- | :--- |
| MGMT 201-3 | Entrepreneurship | ACCT 150-3 and MARK 150-3 |
| TOUR 101-3 | Introduction to Tourism | Engl 050 or Engl 12 |
| CO-OP 100-2 | Co-op Work Orientation | None |
| BADM 170-6 | Work Term 1 | Co-op 100 and completion of all first semester <br> courses and registered in all second semester <br> courses in the Entrepreneurial Tourism <br> Certificate Program |
| MARK 251-3 | Advertising | MARK 150-3 |
| MARK 253-3 | Effective Selling | MARK 150-3 |
| MGMT 251-3 | Organizational Behaviour | MGMT 150-3 |
| TOUR 102-3 | Hotel, Motel, Resort Management | Engl 050 or Engl 12 |

## Meeting of April 16, 2004

That Education Council accept the dates set for Education Council meetings for 2004 / 2005.
August 27, 2004
September 17, 2004
October 15, 2004
November 19, 2004
December 17, 2004
January 21, 2005
February 18, 2005
March 18, 2005
April 15, 2005
May 20, 2005
June 17, 2005
That Education Council adopt the Attendance Policy as presented.

## First Nations Land Stewardship Program

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the course FET 126-3, Maps and Air Photos, prerequisite none, effective January 1, 2004.

On behalf of the Articulation and Curriculum Committee, I recommend approval of the replacement of FET 125-4, Photo Interpretation and Mapping with FET 126-3, Maps and Air Photos, as part of the First Nations Land Stewardship program, effective January 1, 2004.

| CPSC 141-3 | Integrated Software Tools |
| :--- | :--- |
| OR BCPT 150-3 | Business Computers |
| CIRM 130-1.5 | Fisheries Regulations |
| GEOG 110-3 | Environmental Studies |
| FET 100-3 | Guiding and Outdoor Skills |
| FET 103-3 | Introduction to Ecological Knowledge |
| FET 104-3 | Current Issues |
| FET 126-3 | Maps \& Air Photos |
| FET 141-3 | Fish/Habitat Identification |
| FET 142-3 | Wildlife/Habitat Identification |
| FET 154-3 | Introduction to Forest Ecology |
| FET 199-1.5 | Community Practicum |
| ENGL 045-3 | Advanced English for Careers |

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following math prerequisites, effective September 2004.

| Course | Existing Math <br> Prerequisite | New Math <br> Prerequisite | Equivalent NWCC <br> Math Course |
| :--- | :--- | :--- | :--- |
| CIRM 120-3 Cartography and <br> Chartwork | Math 11 or 040 | Principles of Math 11 | Math 0401/0402 |
| CIRM 210-2 Coastal Forest <br> Measurements | Math 11 or 040 | Principles of Math 11 | Math 0401/0402 |
| CIRM 220-2 Marine Population <br> Estimation Techniques | Math 11 or 040 | Principles of Math 11 | Math 0401/0402 |
| MATH 161-4 Applied Math | Math 11 or 040 | Principles of Math 11 | Math 0401/0402 |

## Entrepreneurial Tourism Management

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of TOUR 103-3, Tourism Events and Festivals, prerequisites ENGL 050 or ENGL 12, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of TOUR 103-3, Tourism Events and Festivals as an elective in the Entrepreneurial Tourism Management Program, effective September 2004.

| ACCT 150-3 | Financial Accounting I | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or <br> Math 0401/0402 |
| :--- | :--- | :--- |
| BCPT 150-3 | Business Computers | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or <br> Math 0401/0402 |
| BENG 150-3 | Business Communications | Engl 050 or Engl 12 |
| BLAW 152-3 | Business Law | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or <br> Math 0401/0402 |
| MARK 150-3 | Introduction to Marketing | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or <br> Math 0401/0402 |
| MARK 252-3 | Tourism Marketing | MARK 150-3 |
| MGMT 201-3 | Entrepreneurship | ACCT 150-3 and MARK 150-3 |
| TOUR 101-3 | Introduction to Tourism | Engl 050 or Engl 12 |
|  | One Elective from the Following: |  |
|  | MARK 150-3 |  |
| MARK 251-3 | Advertising | MARK 150-3 |
| MARK 253-3 | Effective Selling | MGMT 150-3 |
| MGMT 251-3 | Organizational Behaviour | Engl 050 or Engl 12 |
| TOUR 102-3 | Hotel, Motel, Resort Management | Engl 050 or Engl 12 |
| TOUR 103-3 | Tourism Events and Festivals |  |

Entrepreneurial Tourism Program Co-Op Certificate:

| ACCT 150-3 | Financial Accounting I | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math <br> $0401 / 0402$ |
| :--- | :--- | :--- |
| BCPT 150-3 | Business Computers | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math <br> $0401 / 0402$ |
| BENG 150-3 | Business Communications | Engl 050 or Engl 12 |
| BLAW 152-3 | Business Law | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math <br> $0401 / 0402$ |
| MARK 150-3 | Introduction to Marketing | Engl 050 or Engl 12, Math 11 or AM 12, PM 11 or Math <br> 04010402 |
| MARK 252-3 | Tourism Marketing | MARK 150-3 |


| MGMT 201-3 | Entrepreneurship | ACCT 150-3 and MARK 150-3 |
| :--- | :--- | :--- |
| TOUR 101-3 | Introduction to Tourism | Engl 050 or Engl 12 |
| CO-OP 100-2 | Co-op Work Orientation | None |
| BADM 170-6 | Work Term I | Co-op 100 and completion of all first semester courses and <br> registered in all second semester courses in the <br> Entrepreneurial Tourism Program |
|  |  | One Elective from the <br> Following: |
| MARK 251-3 | Advertising | MARK 150-3 |
| MARK 253-3 | Effective Selling | MARK 150-3 |
| MGMT 251-3 | Organizational Behaviour | MGMT 150-3 |
| TOUR 102-3 | Hotel, Motel, Resort <br> Management | Engl 050 or Engl 12 |
| TOUR 103-3 | Tourism Events and Festivals | Engl 050 or Engl 12 |

University Credit
On behalf of the Articulation and Curriculum Committee, I recommend acceptance of ENGL 211-3, Creative Writing II - Fiction, prerequisites ENGL 101 and ENGL 102 with ENGL 209 recommended, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of ENGL 212-3, Creative Writing II - Poetry, prerequisites ENGL 101 and ENGL 102 with ENGL 209 recommended, effective September 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following as the Criminology Diploma, effective September 2004.

| COURSE |  | CITLE |
| :--- | :--- | :---: |
| ENGL 101 | Introduction to Composition | 3 |
| MATH 131 | Introduction to Statistics | 3 |
| PHIL 102 | Moral Philosophy | 3 |
| POLI 101 | Canadian Politics I | 3 |
| CRIM 101 | Introduction to Criminology | 3 |
| CRIM 103 | Psychology of Crime and Deviance | 3 |
| CRIM 131 | Introduction to Criminal Justice System | 3 |
| CRIM 135 | Introduction to Canadian Law and Legal Institutions | 3 |
| CRIM 230 | Criminal Law in Canada | 3 |
| SOCI 101 | Introductory Sociology I | 3 |
| SOCI 102 | Introductory Sociology II | 3 |
| SOCI 250 | Sociology of Deviance | 3 |
| SOCI 251 | Crime and Society | 3 |
| PSYC 101 | Introductory Psychology I | 3 |
| PSYC 102 | Introductory Psychology II | 3 |
| CRIM | Second Year CRIM Elective - Student Choice | 3 |
| CRIM | Second Year CRIM Elective or PSYC 232 - Student | 3 |
| WMST 102 | Introduction to Women's Students | 3 |
|  | Second Year Humanity - Student Choice OR | 3 |
| PSYC 221 | Abnormal Psychology and Therapy I | 60 |
| ANTH 203 | First nations of Northwest Coast I |  |
|  |  |  |

## Meeting of May 28, 2004 (Electronic Meeting)

## MATH PREREQUISITES

On behalf of the Articulation and Curriculum Committee, I recommend approval of the following math prerequisites, effective September 2004.

| Course | Existing Math <br> Prerequisite | New Math Prerequisite | Equivalent <br> NWCC Math <br> Course |
| :--- | :--- | :--- | :--- |
| FET 161-3 Applied Math | Math 11 or 040 | Principles of Math 11 or <br> Applications of Math 11 | Math 0401/0402 |
|  <br> Regulations | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 141-1.5 Salmon I.D. and Field <br> Techniques | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 142-1.5 Shellfish I.D. and Field <br> Techniques | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 150-4.0 Temperate Rainforest <br> Ecology | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 152-3.0 Surveying | Math 11 or 040 | Principles of Math 11 | Math 0401/0402 |
| CIRM 160-4.0 Coastal Wildlife <br> Management | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 170-2.0 Introduction to Mariculture | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CRRM 230-3.0 Fish Habitat and <br> Restoration | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 270-2.0 Mariculture Technology | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| CIRM 280-2.0 Seafood Processing <br> Technology | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| LPN Program | Math 10 or 030 | Principles of Math 10 | Math 0301/0302 |
| Home Support/Resident Care Program | Math 10 or 030 | Principles of Math 10 or <br> Applications of Math 10 | Math 0301/0302 |
| CPSC 123-3.0 Computer Programming | Math 12 or 050 | Principles of Math 12 | Math 0501/0502 |
| CIRM 145-3 Fish Identification and Field <br> Techniques | Math 10 | Principles of Math 10 | Math 0301/0302 |
| FARR 120-22 Horseshoeing I | Math 10 | Essentials, Applications or <br> Principles of Math 10 | Math 0301/0302 |
| FARR 130-1 Farrier Self Employment | Math 10 | Essentials, Applications or <br> Principles of Math 10 | Math 0301/0302 |

## CULINARY ARTS II

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following courses, effective June 1, 2004:

| COURSE | CR/HRS | COURSE NAME | PREREQUISITES |
| :--- | ---: | :--- | :--- |
| CLAR 201 | $3 / 90$ | International Cuisine | Culinary Arts Certificate |
| CLAR 202 | $3 / 90$ | Cold Buffet / Culinary Design | Culinary Arts Certificate |
| CLAR 203 | $1.5 / 45$ | Patisserie I | Culinary Arts Certificate |
| CLAR 204 | $1.5 / 45$ | Food and Beverage Service I | Culinary Arts Certificate |
| CLAR 205 | $1.5 / 45$ | Culinary Leadership | Culinary Arts Certificate |
| CLAR 206 | $1.5 / 45$ | Culinary Management | Culinary Arts Certificate |
| CLAR 207 | $1.5 / 45$ | Culinary Computer Applications | Culinary Arts Certificate |
| CLAR 208 | $3 / 90$ | Contemporary Cuisine | Culinary Arts Certificate |
| CLAR 209 | $3 / 90$ | First Nations Cuisine | Pending review |
| CLAR 210 | $1.5 / 45$ | Patisserie II | Culinary Arts Certificate |
| CLAR 211 | $1.5 / 45$ | Food and Beverage Service II | Culinary Arts Certificate |


| CLAR 200 | $1.5 / 45$ | Food and Beverage Cost Control | Culinary Arts Certificate |
| :--- | ---: | :--- | :--- |
| CLAR 212 | $3 / 90$ | Work Practicum | Culinary Arts Certificate |
| CLAR 214 | $.5 / 15$ | Journeyman Exam Preparation | Culinary Arts Certificate |
| TOTAL | $31.5 / 945$ |  |  |

On behalf of the Articulation and Curriculum Committee, I recommend the credit weighing be one credit per 30 hours for the Culinary Arts Program II.

## SSW

On behalf of the Articulation and Curriculum Committee, I recommend approval of the addition of ENGL 055 as a prerequisite to the following courses effective September 2004:

| HIS 109-3 | Computers in Human Service | English 12, ENGL 050 or 055 or satisfactory <br> placement on the CAT III test. |
| :--- | :--- | :--- |
| HIS 112-3 | Interpersonal Communication | English 12, ENGL 050 or 055 or satisfactory <br> placement on the CAT III test. |
| HIS 191-3 | Introduction to Social Service <br> Agencies | English 12, ENGL 050 or 055 or satisfactory <br> performance on the CAT III test, 45 hours of <br> satisfactory hours work/volunteer experience in a <br> human service agency within the last three years <br> and 2 satisfactory references. |
| HIS 195-3 | Introduction to Social Services | English 12, ENGL 050 or 055 or satisfactory <br> performance on the CAT III test, 45 hours of <br> satisfactory hours work/volunteer experience in a <br> human service agency within the last three years <br> and 2 satisfactory references. |

## ECE

On behalf of the Articulation and Curriculum Committee, I recommend approval of ECE 120-1, Introduction to Early Childhood Education, prerequisites none, effective June 1, 2004.

## CCP

On behalf of the Articulation and Curriculum Committee, I recommend the deactivating of MATH 020, MATH 030, MATH 040, and MATH 050. These courses are no longer provincially articulated and have been replaced by the modularized math courses.

## Meeting of June 18, 2004

No meeting held.

## Meeting of August 27, 2004

That Education Council recommend that Northwest Community College produce a print version of the calendar.

That Education Council reinstate the First Nations Council seat as a permanent member of Education Council.

## Culinary Arts II

On behalf of the Articulation and Curriculum Committee, I recommend approval of the course CLAR 215-2, English for Careers, prerequisites English 10 or ENGL 030, effective June 1, 2004.

On behalf of the Articulation and Curriculum Committee, I recommend approval of the course CLAR 216-2, Interpersonal Communications, prerequisite CLAR 215, English for Careers, effective June 1, 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following as the Culinary Arts Diploma Program, effective June 1, 2004.

| Course \# | Hrs/Cr | Course Name | Prerequisites |
| :--- | :--- | :--- | :--- |
| CLAR 200 | $45 / 1.5$ | Food and Beverage Cost Control | Culinary Arts Certificate |
| CLAR 201 | $90 / 3$ | International Cuisine | Culinary Arts Certificate |
| CLAR 202 | $90 / 3$ | Cold Buffet / Culinary Design | Culinary Arts Certificate |
| CLAR 203 | $45 / 1.5$ | Patisserie I | Culinary Arts Certificate |
| CLAR 204 | $45 / 1.5$ | Food and Beverage Service I | Culinary Arts Certificate |
| CLAR 205 | $45 / 1.5$ | Culinary Leadership | Culinary Arts Certificate |
| CLAR 206 | $45 / 1.5$ | Culinary Management | Culinary Arts Certificate |
| CLAR 207 | $45 / 1.5$ | Culinary Computer Applications | Culinary Arts Certificate |
| CLAR 208 | $90 / 3$ | Contemporary Cuisine | Culinary Arts Certificate |
| CLAR 209 | $90 / 3$ | First Nations Cuisine | Culinary Arts Certificate |
| CLAR 210 | $45 / 1.5$ | Patisserie II | Culinary Arts Certificate |
| CLAR 211 | $45 / 1.5$ | Food and Beverage Service II | Culinary Arts Certificate |
| CLAR 212 | $90 / 3$ | Work Practicum | Culinary Arts Certificate |
| CLAR 214 | $15 / .5$ | Journeyman Exam Preparation | Culinary Arts Certificate |
| CLAR 215 | $60 / 2$ | English for Careers | English or ENGL 030 |
| CLAR 216 | $60 / 2$ | Interpersonal Communications | CLAR 215, English for Careers |

## IHS

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the revised prerequisites for IHS 197-3, Social Service Worker Practicum I, to ANTH 112, IHS 113, IHS 110, IHS 192, PSYC 102 and SOCI 102 with a minimum GPA of 2.0, effective September 2003.

## BTEC

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the following prerequisites, effective September 2004.

| COURSE | TITLE | PREREQUISITES |
| ---: | :--- | :--- |
| BTEC 055 | Keyboarding | BTEC 111 |
| BTEC 240 | Word Processing Simulation | BTEC 126, BTEC 236, BTEC 273 |
| BTEC 285 | Keyboarding Speed IV | BTEC 111 |

## Business Administration

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the change in prerequisites for BPOL 250, Business Policy to Completion of NWCC Business Administration Certificate requirements, plus 15 Diploma Credits, effective September 2004.

## FET

On behalf of the Articulation and Curriculum Committee, I recommend approval of the course, FET 141-3, Fish /Habitat Identification, effective October 2002.

## University Credit

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the change in prerequisites for GEOG 204-3, Spatial Analysis and Geographic Information Systems (GIS), to GEOG 150 or GEOG 160 and CPSC 111, effective September 2004.

## ECE

ON behalf of the Articulation and Curriculum Committee, I recommend acceptance of the addition of ECE 120-1, Introduction to Early Childhood Education to the Early Childhood Education - Basic Level Certificate, effective July 2004.

On behalf of the Articulation and Curriculum Committee, I recommend acceptance of the Early Childhood Education - Basic Level Certificate, consisting of the following courses, effective July 2004.

| ECE 120-1 | Introduction to Early Childhood Education |
| :--- | :--- |
| ECE 141-3 | Environment I I |
| ECE 104-3 | Health, Safety and Nutrition |
| ECE 124-3 | Interpersonal Communication |
| ECE 125-3 | Practicum I |
| ECE 126-3 | Practicum II |
| ECE 127-3 | Practicum III |
| ECE 142-3 | Environments II |
| ECE 162-3 | Curriculum I |
| ECE 163-3 | Curriculum II |
| ECE 164-3 | Curriculum III |
| ECE 165-3 | Child Development I |
| ECE 166-3 | Child Development II |
| ECE 167-3 | Guiding Young Children |
| ECE 168-3 | Professional Development I |
| ECE 169-3 | Working with Families I |

