

SUMMARY OF MOTIONS FOR
 EDUCATION COUNCIL
 September 2016 – August 2017

September 16, 2016	
EC.16.40	<p>Adoption of the Agenda for September 16, 2016</p> <p><i>Motion to approve the agenda with additions.</i></p> <p><i>Kevin Jeffrey and Chris Gee</i></p>
EC.16.41	<p>Approval of the Minutes from July 22, 2016</p> <p><i>Motion to approve minutes as presented</i></p> <p><i>Kevin Jeffrey and Kezia Sinkewicz</i></p>
EC.16.43	Business Arising
EC.16.43.3	<p>Program Outline Template</p> <p><i>Motion to accept the program outline template as presented</i></p> <p><i>Approved by consensus</i></p>
EC.16.44	New Business
EC.16.44.1	<p>MGMT 259 – Business Admin – Seth Downs</p> <p><i>Motion to accept MGMT 259 as a core course for the HR concentration</i></p> <p><i>Emily Suderman and Phil Bialobzyski</i></p>
EC.16.44.2	<p>Business Admin Pre-reqs – Seth Downs</p> <p><i>Motion to accept the addition of Foundations of Math 11 to the program pre-requisites for the Business Admin Certificate Program</i></p> <p><i>Emily Suderman and Carla Ollenberger</i></p>
EC.16.44.3	<p>Public Administration Program – Seth Downs</p> <p><i>Motion to accept the credential name change for the Public Administration program to “Certificate in Local Government Administration”</i></p> <p><i>Emily Suderman and Kezia Sinkewicz</i></p>
EC.16.44.5	<p>Retail Services Plus Program – Kim McIntyre</p> <p><i>Motion to accept the RSPP 200 course as presented</i></p> <p><i>Emily Suderman and Phil Bialobzyski</i></p>

	<p><i>Motion to accept RSPP 201 course as presented</i> <i>Emily Suderman and Catharine White</i></p> <p><i>Motion to accept the Retail Services Plus Program as presented</i> <i>Emily Suderman and Phil Bialobzyski</i></p>
EC.1644.6	<p>Associate of Arts Criminology – Michael Brandt</p> <p><i>Motion to accept the addition of a 200 level elective to the Associate of Arts in Criminology with housekeeping changes</i> <i>Emily Suderman and Catharine White</i></p>
EC.1644.7	<p>Criminology Diploma</p> <p><i>Motion to accept the changes to the Criminology Diploma with additional electives and amended program pre-requisites.</i></p>
EC.1644.9	<p>Open Letter of Support to FNC – Chris Gee</p> <p><i>Motion that Education Council supports the writing of a letter in support of First Nations Council having a vote on the Board of Governors</i> <i>Emily Suderman and Chris Gee</i></p>
October 21, 2016	
EC.1645	<p>Adoption of the Agenda for October 21, 2016</p> <p><i>Motion to approve the agenda with additions.</i> <i>Approved by consensus</i></p>
EC.1646	<p>Approval of the Minutes from September 16, 2016</p> <p><i>Motion to approve minutes with housekeeping changes</i> Kevin Jeffrey and Robin</p>
EC.1647.1	<p>Welding – Kevin Jeffrey (Consent Agenda)</p> <p><i>Motion to accept the consent agenda as presented</i> Jody Stone and Ann Marie Merkel</p>
EC.1648	<p>Business Arising</p> <p>No Motions</p>
EC.1649	<p>New Business</p>
EC.1649.1	<p>ACPAC - Post-Degree Business Diploma – Seth Downs</p> <p><i>Motion to accept the Post-Degree Business Diploma with additions to the program pre-requisites</i> Phil Bialobzyski and Ann Marie Merkel 1 abstained</p>
EC.1649.2	<p>ACPAC - Health Care Assistant Program- Jody Stone</p> <p><i>Motion to accept the self-declaration English competency form and additional program hours to the Health Care Assistant Program</i> Ann Marie Merkel and Emily Suderman</p>

EC.16-49.3	ACPAC - Infant Child Mental Health Program – Stephanie McLean <i>Motion to accept the ICMH program and all courses</i> Ann Marie Merkel and Catharine White
November 18, 2016	
EC.16-51	Adoption of the Agenda for November 18, 2016 <i>Motion to approve the agenda with additions</i> Ann Marie Merkel and Laurie Waye
EC.16-52	Approval of the Minutes from October 21, 2016 <i>Motion to approve minutes as presented</i> Linnea Waechter and Stephen Salem
EC.16-54	Business Arising
EC.16-54.1	Admissions Policy with Comments from Educational Policy Committee <i>Motion to accept the Admission Policy and Procedures to be sent out to the broader campus community for 10 business days for comment before going back to EPC</i> Laurie Waye and Julia Moore
EC.16-55	New Business
EC.16-55.2	Programs Course Pre-requisites – Stephen Salem <i>Motion to request Education Council’s support to publish course pre-requisites on program landing pages as an information piece for associate degrees and specializations</i> Phil Bialobyzski and Gordon Weary
December 20, 2016	
EC.16-57	Adoption of the Agenda for December 20, 2016 <i>Motion to approve the agenda with additions</i> Kevin Jeffrey and Robin Cheer
EC.16-58	Approval of the Minutes from November 18, 2016 <i>Motion to approve minutes from November 18, 2016 as presented</i> Linnea Waechter and Stephen Salem
EC.16-60	Business Arising
EC.16-60.3	Admissions Policy <i>Motion to accept the admissions policy and procedure documents and move it to the Board of Governors for final approval in February.</i> Stephen Salem and Kevin Jeffrey
EC.16-61.1	ACPAC- Intro to Health Professions 101(HLPR) – Pouyan Mahboubi

	<p><i>Motion to accept HLPR 101 – Intro to health professions as a dual credit high school course.</i> <i>Kevin Jeffrey and Laurie Waye</i> <i>One opposed</i></p> <p><i>Motion to accept HLPR Intro to Health Profession Program as presented</i> <i>Stephen and Ann Marie</i> <i>One opposed.</i></p>
EC.16.61.3	<p>NCBNP Program – Kathy Haley <i>Motion to accept the changes to the NCBNP online calendar.</i> <i>Kathy Haley and Catharine White</i></p>
January 20, 2017	
EC.17.1	<p>Adoption of the Agenda for January 20, 2017 Addition of Education Council Renewal</p> <p><i>Carried</i> <i>Motion to approve the agenda with additions</i> <i>Laurie Waye and Kevin Jeffrey</i></p>
EC.17.2	<p>Approval of the Minutes from December 20, 2016</p> <p><i>Carried</i> Add Julia Moore and Kezia Sinkewicz to regrets <i>Motion to approve minutes from December 20, 2016 as presented</i> <i>Julia Moore and Robin Cheer</i></p>
March 3, 2017 (Feb Meeting pushed late)	
EC.17.7	<p>Adoption of the Agenda for March 3, 2017</p> <p><i>Carried</i> <i>Motion to approve the agenda as presented</i> <i>Emily Suderman and Stephen Salem</i></p>
EC.17.8	<p>Approval of the Minutes from January 20, 2017</p> <p><i>Carried</i> <i>Motion to approve minutes as presented</i> <i>Jessica Derow and Robin Cheese</i></p>
Business Arising	
EC.17-11.1	<p>ACPAC CHEM 111 – Reto Riesen</p> <p><i>Motion to accept CHEM 111 as a new course in the UC calendar</i> <i>Stephen Salem and Emily Suderman</i></p>
EC.17-11.2	<p>ACPAC Math 235 Erfan Zahrai <i>Motion to accept the pre-requisite change and course description for Math 235</i></p>

	Stephen Salem and Carrie Nolan
EC.17-11.3	<p>Certificate of Physical and Mathematical Sciences Motion to approve new program Certificate of Physical and Mathematical Sciences Emily Suderman and Catharine White</p>
EC.17-11.4	<p>We Are Learning About and Provincial Instructor Diploma Program – Carrie Nolan.</p> <p><i>Motion to accept the subject code change from PIDP To WALA for PIDP 3230, 3230 and 3250. Stephen Salem and Robin Cheer</i></p> <p><i>Motion to delete PIDP/WALA 3250 from the WALA program Carrie Nolan and Jessica Derow</i></p> <p><i>Motion to accept WALA 3210 as new course addition to the WALA program. Carrie Nolan and Stephen Salem</i></p>
EC.17-11.5	<p>2017f AND 2018w Meeting Schedule Adoption for the schedule Motion to adopt the upcoming schedule for ACPAC/EDCO and EPC for the 2017F 2018W year. Stephen Salem and Carrie Nolan</p>
EC.17-11.7	<p>CRLT – Centre of Research and Learning Transformation - Carrie Nolan Motion that CRLT be consulted for new or changed courses in the changing process before cluster final approval Carrie Nolan and Emily Suderman</p>
March 24, 2017	
EC.17-13	<p>Adoption of the Agenda for March 24, 2017</p> <p>Addition: Trades to the change in the admission requirements for all trades foundations. <i>Motion to adopt the agenda with additions Kevin Jeffrey and Ann Marie Merkel</i></p>
EC.17-14	<p>Approval of the Minutes from March 3, 2017 <i>Motion to approve the minutes as presented</i> <i>Robin Cheer and Stephen Salem</i></p>
EC.17-17	New Business
EC.17-17.1	<p>ACPAC CHEM 190 – Chemistry of Brewing – Catharine White <i>Motion to accept CHEM 190 as the chemistry of brewing course with effective date changed Catharine White and Emily Suderman</i></p>
EC.17-17.2	<p>ACPAC WORK 050 – Mercedes De la Nuez <i>Motion to accept WORK 050 as an acceptable elective for the dogwood program Mercedes de la Nuez and Emily Suderman</i></p>
EC.17-17.5	Trades Foundations Programs – Kevin Jeffrey

Motion to add the following to all trades foundations admission requirements “High school graduation or mature student status”

Kevin Jeffrey and Stephen Salem

April 21, 2017

EC.17-19 **Adoption of the Agenda for April 21, 2017**

Carried
Motion to adopt the agenda with additions
Marja Burrows and Catharine White

EC.17-20 **Approval of the Minutes from March 24, 2017**

Carried
Motion to approve the minutes as presented
Keisha Reichert and Jessica Derow

EC.17-24.1 **ACPAC – ENGL 040 – Julie Morris**

Motion to accept ENGL 040 with reduced hours and learning outcome changes

Julie Morris, Emily Suderman

Julie Morris and John Dyck have left the room

EC.17-24.2 **ACPAC – CRIM 213 – Michael Brandt**

Pre-requisite change to remove CRIM 101 OR CRIM 131 as the pre-req from CRIM 213 and change it to “any 1st or 2nd year arts course”.

Motion to accept CRIM 213 with pre-requisite change

Emily Suderman and Marja Burrows

EC.17-24.3 **ACPAC – ECE Diploma – Darlene Westerman**

The following changes have been made to the ECE Basic Certificate program admission requirements. Students can apply to either certificate or the diploma and will have the same admission requirements. After 3 semesters students can receive an ECE Certificate but if they complete the fourth semester they get a ECE Diploma with Infant Toddler Specialization.

1. The submission of a medical certificate attesting to good physical and mental health has been removed as a practicum admission requirement from the program.
2. The 45 hours of satisfactory work or volunteer experience with children age zero to six and Resume has also been removed from the practicum requirements and has been replaced with a work history and a written statement outlining work or volunteer experiences with children age zero to six, career goals, and reasons for choosing the ECE program.
3. The program now requires two letters of reference instead of one.
4. High school graduation or mature is now required instead of recommended.
5. The CAT test requirement will be removed.

	<p><i>Motion to accept the “merge” of the ECE Basic Certificate and Post Basic Infant Toddler specialization Programs to a ECE Diploma Program with changes to the admission requirements and the addition of Early Childhood Education Assistant (ECEA) entrance requirements</i></p> <p><i>Darlene Westerman and Marja Burrows</i></p>
EC.17-24.5	<p>ACPAC – SUST 1XX/GEOG 1XX – Ken Shaw/Chris Carr</p> <p><i>Motion to accept Introduction to Permaculture with amendments to the instructor qualifications and subject code (from GEOG 120 to SUST 120)</i></p> <p><i>Ken Shaw and Emily Suderman</i></p> <p><i>2 abstained</i></p>
EC.17-24.6	<p>ACPAC – SUST 201 – Hondo Arendt</p> <p><i>Motion to accept SUST 201 with addition of a grade scheme and pre-requisite as English 12 or equivalent</i></p> <p><i>Erfan Zahrai and Dave McKeever</i></p>
EC.17-24.7	<p>ACPAC - SUST 207 – Chris Carr</p> <p><i>Motion to accept SUST 207 with pre-requisite, and grade scheme addition as well as improvements to the learning outcomes.</i></p> <p><i>Emily Suderman and Marina Carere</i></p>
EC.17-24.8	<p>ACPAC - SUST 250 – Chris Carr</p> <p><i>Motion to accept SUST 250 with addition of grade scheme and pre-requisite</i></p> <p><i>Marja Burrows and Dave McKeever</i></p>
EC.17-24.9	<p>ACPAC - Associate Degree – Sustainable Communities – Chris Carr/Ken Shaw</p> <p><i>Motion to accept the associate of arts degree with sustainable community’s specialization with amendments.</i></p> <p><i>Marja Burrows and Holly Hovland</i></p> <p><i>Motion to accept the associate of arts degree with removal of BADM MGMT 251 elective.</i></p> <p><i>Kezia Sinkewicz and Emily Suderman</i></p> <p><i>One abstained</i></p>
EC.17-24.10	<p>ACPAC – Associate Degree – Environmental Geoscience – Gord Weary</p> <p><i>Motion to accept the associate of science with amendments to the CPSC 111 title</i></p> <p><i>Catharine White and Holly Hovland</i></p>
EC.17-24.13	<p>ACPAC – Enhanced Metal Fabricator Foundations – Keisha Reichert</p>

	<p>Motion to accept the new enhanced metal fabricator foundations and enhanced welding foundations with added essential skills.</p> <p>Keisha Reichert and Linnea Waechter</p> <p>One abstained</p>
EC.17-24.14	<p>ACPAC – Enhanced Welding Foundations – Keisha Reichert</p> <p><i>Motion to accept the new enhanced metal fabricator foundations and enhanced welding foundations with added essential skills.</i></p> <p>Keisha Reichert and Linnea Waechter</p> <p>One abstained</p>
EC.17-24.15	<p>ACPAC – Harmonized Carpentry Foundations – Keisha Reichert</p> <p>Approved</p> <p><i>Motion to approve Harmonized Carpentry Foundations program with name change and additional hours</i></p> <p><i>Keisha Reichert and Emily Suderman</i></p>
EC.17-24.16	<p>ACPAC – Hairstylist Foundations – Keisha Reichert</p> <p><i>Motion to approve the new hairstylist foundations program as per ITA curriculum</i></p> <p>Keisha Reichert and Emma Shack</p>
May 26, 2017	
EC.17-26	<p>Adoption of the Agenda for May 26, 2017</p> <p><i>Motion to adopt the agenda with amendments</i></p> <p><i>Carried</i> <i>Laurie Waye and Reto Riesen</i></p>
EC.17-27	<p>Approval of the Minutes from April 21, 2017</p> <p><i>Motion to approve the minutes as presented</i></p> <p><i>Carried</i> <i>Emily Suderman and Keisha Reichert</i></p>
EC.17-29	Business Arising
EC.17-29.3	<p>Applied Business Technology Update – Laurie Waye</p> <p><i>Motion to align with BC Campus and suspend registration into the ABT program as of July 1st 2017.</i></p> <p><i>Carried</i> <i>Laurie Waye and Linnea Waechter</i></p> <p>Marja Burrows has left the meeting.</p>
EC.17-30	New Business
EC.17-30.1	<p>ACPAC – ESL – Mercedes de la Nuez</p> <p><i>Motion to accept the minor wording changes be accepted and be made on the NWCC website</i></p> <p><i>Carried</i> <i>Mercedes de la Nuez and Emily Suderman</i></p>
EC.17-30.2	ACPAC – GEOG 050 – Carrie Nolan

<i>Carried</i>	Motion to accept GEOG 050 with modifications of course title on the course summary form Carrie Nolan and Keisha Reichert
EC.17-30.3	ACPAC – PSYC 102 and PSYC 202 – Catharine White
<i>Carried</i>	Motion to accept PSYC 102 with changes to the pre-reqs Emily Suderman and Reto Riesen
<i>Carried</i>	Motion to accept PSYC 202 with changes to the pre-reqs Reto Riesen and Emily Suderman
EC.17-30.4	ACPAC – DADD Language Test http://www.daad.de/median/ausland/dokumente/daad-sprachnachweis_deutsche.pdf
<i>Carried</i>	Motion to accept the DADD assessment and include in the English language proficiency document with 4 stars being required in each component for admission into NWCC. Stephen Salem and Laurie Waye
EC.17-30.6	Engineering and Physical Sciences Transfer Certificate – Regan Sibbald
<i>Carried</i>	Motion to accept the name change from the Physical Mathematical Sciences Certificate to the Engineering and Physical Sciences Transfer Certificate Stephen Salem and Reto Riesen
EC.17-30.7	EPC - Academic Appeals Policy and Procedure
<i>Carried</i>	Motion to accept this policy to be posted on the website for a ten day review period before coming back to Education Council and to the Board of Governors for final approval. Stephen Salem and Ian Hamilton
EC.17-30.8	EPC – Scheduling Policy and Procedure
<i>Carried</i>	Motion to accept the scheduling policy and procedure to be sent out and posted on the website for a ten day review period before coming back to Education Council with comments before final approval for the Board of Governors. Stephen Salem and Carrie Nolan
June 9, 2017	
EC.17-32	Adoption of the Agenda for June 9, 2017
	Addition to the agenda: Hairdressing program – Keisha Reichert
<i>Carried</i>	Motion to accept the agenda with additions Laurie Waye and Keisha
EC.17-33	Approval of the Minutes from May 26, 2017

<i>Carried</i>	<i>Motion to approve the minutes as presented Emily Suderman and Robin Cheer</i>
EC.17-36	New Business
EC.17-36.1	ACPAC – New Program: ASE Workplace Literacy and Numeracy Program
<i>Carried</i>	<i>Motion to approve the new ASE WLN program and new courses: WLN 100, 101 and 102 Laurie Waye and Emily Suderman</i>
EC.17-36.2	ACPAC-HCAS Admission Requirements – Jody Stone
<i>Carried</i>	<i>Motion to accept the change of the clinical requirements for the HCAS program to program admission requirements. Effective date pending word from the Registrar. Dave McKeever and Anne Marie Merkel 1 Opposed</i>
EC.17-36.3	ACPAC-Course Change: BIOL 050
EC.17-36.4	ACPAC-Course Change: CHEM 040
<i>Carried</i>	<i>Motion to approve the course changes of BIOL 050 and CHEM 040 including the evaluation profile and additional learning outcomes Stella Webster and Carrie Nolan</i>
EC.17-36.5	ACPAC-Course Change: SCIE 030
<i>Carried</i>	<i>Motion to approve the revitalized course SCIE 030 Stella Webster and Laurie Waye</i>
EC.17-36.6	ACPAC-New Program: Esthetics – Kelly Jean
<i>Carried</i>	<i>Motion to approve the new esthetics program as presented as a one course graded out program Kelly Jean and Dave McKeever</i>
EC.17-36.7	ACPAC Program Change: Welder B
<i>Carried</i>	<i>Motion to approve the pre-requisite change for Welder B Keisha and Ann Marie Merkel</i>
EC.17-36.8	ACPAC New Program: Welder B Extended
<i>Carried</i>	<i>Motion to approve the New Program: Welder B Extended Keisha and Reto</i>

<p>EC.17-36.9</p> <p><i>Carried</i></p>	<p>ACPAC: Program Change: Harmonized Automotive Service Technician</p> <p><i>Motion to approve the Harmonized Automotive Service Technician program</i> <i>Keisha and Ann Marie Merkel</i></p>
<p>EC.17-36.10</p> <p><i>Carried</i></p>	<p>ACPAC: Police Certificate International</p> <p><i>Motion that the admission requirements for any program requiring a CRC be amended to read “additional screening for international students will be required” and that the type of criminal record check be explained on a separate webpage</i> <i>Emily Suderman and Mercedes De la Nuez</i></p>
<p>EC.17-36.11</p> <p><i>Carried</i></p>	<p>Hairdressing Program</p> <p><i>Motion to approve the removal of the CRC from the Hairdressing program outline</i> <i>Keisha Reichert and Laurie Waye</i></p>