



Connection is Indigenous

Indigenous Student Handbook



Welcome to Coast Mountain College!

The Indigenization Team is very pleased to have you as a student and we look forward to our journey with you. Each student makes a valuable contribution to life at Coast Mountain College (CMTN) and is an important member of our community.

Our desire is that your time at CMTN is a positive and life-changing experience. To make your time with us as productive as possible, we have designed this Student Handbook to provide you with all the practical guidance you may need and to answer any questions you may have about CMTN.

Please accept our best wishes for an exciting and intellectually rich year at Coast Mountain College.



▲ From left to right: [Katie Humphrey](#), Smithers FNAC; [Jillian Swank](#), Terrace FNAC; [Kellie Nyce](#), Hazelton FNAC; [Sharon Oskey](#), Prince Rupert FNAC; [Kāshā \(Julie Morris\)](#), Learning Transformation Specialist - Indigenization; and [Ali McDougall](#), Indigenous Relations and Executive Advisor.

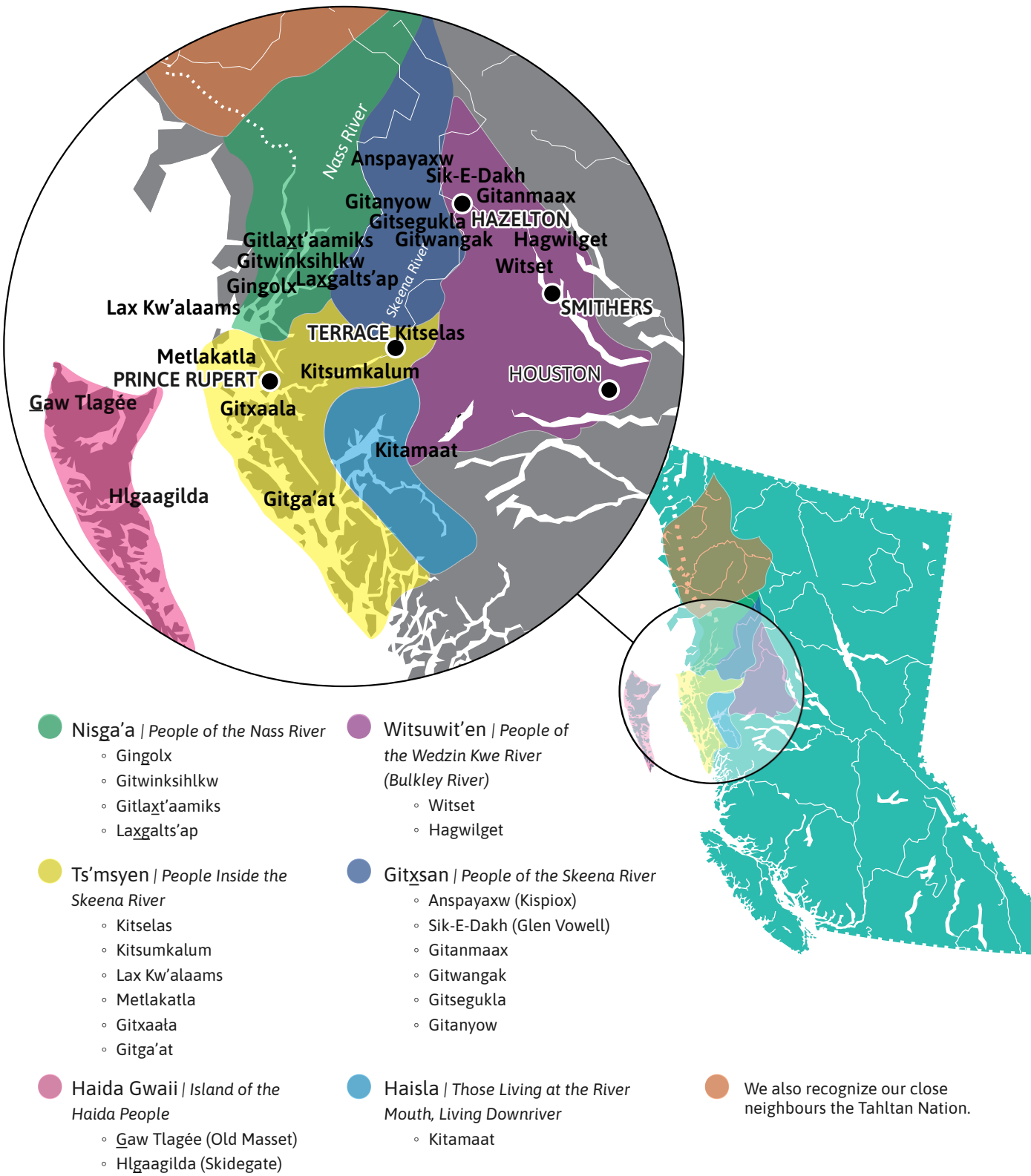
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Territorial Acknowledgements

The Coast Mountain College region is within the traditional territories of six distinct First Nations: Nisga’a, Ts’msyen, Gitksan, Witsuwit’en, Haisla, and Haida.

Within the six nations are 21 Indigenous communities with separate governing bodies. Coast Mountain College also acknowledges our close neighbours the Tahltan Nation, as well as the Inuit and Métis peoples in Canada.



Terrace Campus

The Terrace campus, located approximately five kilometres from the city centre, is surrounded by mountain views and greenery.

The campus has a newly renovated library with quiet study stations, classrooms, and student supports.

At [Waap Haawk \(House of Birch\)](#), the cafeteria offers nutritional meal options prepared by our own students in the Culinary program. At [Waap Amgam \(House of Cedar\)](#), we have the Cedar Café, a Health and Wellness Centre, Fitness Centre, and a bright study space. This building also has a common area with lots of study spaces, meditation nooks, funky furniture and so much more.

The Health and Wellness Centre was designed with students’ health in mind. It houses our Student Engagement Coordinator, Mental Health and Wellness Officer, and the Health Services Consultant.

The Fitness Centre has cardio equipment, free weights, and functional training equipment free for all current students. Change rooms have showers and lockers.

At the south end of the campus stands [Waap Galts’ap, Community House](#), which is used for student-centred and cultural activities. CMTN is the first institution in Canada with a traditional First Nations structure on its campus grounds.

Prince Rupert Campus

In Prince Rupert, our downtown campus is two buildings connected by a walkway with classrooms, computer labs, science labs, and an innovation lab.

The campus is usually bustling with its large library, multiple seminar rooms, trades facilities, a learning resource centre, student lounge, and [Wil Lu Sagaytwan \(Where the People Gather\)](#) Indigenous Cultural Space.

Hazelton Campus

In Hazelton, our campus has classrooms, video conference rooms, a library, a small bookstore, and a fully equipped kitchen. We offer university credit courses, social and health sciences courses, upgrading, some trades programs, workforce training, and certification courses. The hallways are usually filled with the aroma of home-cooked meals, and students here often enjoy meals to celebrate special events and important days.

Smithers Campus

In Smithers, students are usually only a short bus ride or walking distance from campus. The main common area, which is designed for student gatherings, has a ping pong table. Bicycles and snowshoes are available for lending through the library. Popular events include the Witsuwit’en War Canoe Paddle on Tyhee Lake and the horse-drawn sleigh ride in the winter.



▲ From top to bottom:

Totem pole ([pt’saan](#)), honouring the territory holders on our Terrace campus, is blessed by some of the carvers.

Students and staff attend the annual Welcome Back Feast in [Waap Galts’ap](#).

Haida guide explains the significance of the land to a visiting field school class.

First Nations Fine Arts student works on a project in the studio.

Meet the First Nations Access Coordinators (FNACs) at your Campus



- ◀ From left to right:
- Katie Humphrey, Smithers campus
- Jillian Swank, Terrace campus
- Kellie Nyce, Hazelton campus
- Sharon Oskey, Prince Rupert campus

As First Nations Access Coordinators, we are dedicated to supporting you throughout your time here at Coast Mountain College. If you ever need assistance or have any questions, please reach out to us. We are here for you every step of the way in your educational journey with us.

Our role is to:

- create a welcoming environment
- provide support to Indigenous students who require assistance with academic, emotional, or financial matters
- refer students to appropriate resources and services
- aid students to access community services and resources
- promote cultural safety
- facilitate cultural activities and events on campus.



Please reach out to us by email at FNAC@coastmountaincollege.ca

Stay connected through the FNAC Facebook group: “CMTN ~ Indigenous Connection & Support”



CMTN ~ Indigenous Connection & Support

Public group · 858 members



+ Invite Share

Fostering a Culture of Respect

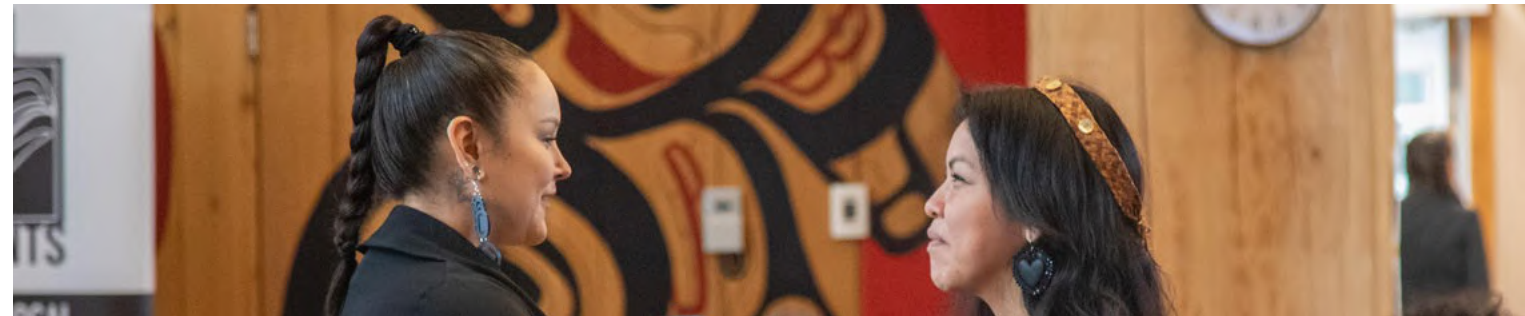
At Coast Mountain College (CMTN), our Indigenous community members and students are represented when administrative protocols and issues are discussed and decisions are made.

By including Indigenous voices and engaging in authentic listening, we are building a culture of respect at CMTN.

Some of our governing bodies include:

- First Nations Council *
- Board of Governors *
- Education Council

* For more information on the roles of the First Nations Council and the Board of Governors, see page 20.



Indigenization of Programs

The traditions of Indigenous people in the Northwest are honoured and supported. Through education, we work to help ensure traditions continue for future generations.

Our Indigenous-focused programs and courses are:

- First Nations Fine Arts Certificate, Diploma, and Advanced Diploma
- Associate of Arts Diploma, First Nations Studies Specialization
- Introduction to Gitksanimx Language Conversation
- West Coast Culinary Diploma.

“I’m grateful to have had the opportunity to learn Simalgyax in this unique way. Cheyenne’s approach made it safe and fun to learn. Using language tools to help ease learning into everyday life. Ha’miyaa for this valuable experience. I continue to challenge myself to use my learnings.”

– Marilyn Brown, student in the Gitksanimx 101 and 102 courses

Indigenization of Field Studies

Our Indigenous-focused field studies and intensive courses* are:

- GEOG 225: The Many Geographies of British Columbia
- Haida Gwaii: First Nation Culture and Language
- Harvesting, Foraging, and Processing
- People and Place: Indigenous Connections to Place and Landscape in Northwest BC
- People of the Skeena.

* May not be offered every year. Discover more at: coastmountaincollege.ca/indigenous-resources

First Peoples Days of Significance

Days to Remember	Date	Note
National Day for Truth and Reconciliation	September 30	College closed
National Orange T-Shirt Day	September 30	College closed
Tahltan Day	October 18	
National Inuit Day	November 7	
National Day Commemorating Indigenous Veterans	November 8	
National Louis Riel Day	November 16	
National Ribbon Skirt Day	January 4	
Hobiye [Ho-bye-yay] (Nisga’a New Year)	Waxing of the crescent moon in February	
All Native Basketball Tournament (Prince Rupert)	Starts second week of February	
National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and 2SLGBTQIA+ Peoples (MMIWG2SLGBTQIA+)	May 5	
National Red Dress Day	May 5	
Jordan’s Principle: National Bear Witness Day	May 10	
Nisga’a Day	May 11	
Moose Hide Campaign Day	May 11	
Salmon Festival (Prince Rupert)	May (TBA)	
Jaii Jamboree (Laxgalts’ap)	June (TBA)	
National Indigenous Peoples’ Month	June	
National Indigenous Peoples’ Day	June 21	
Nunavut Day	July 9	
Gitxsan Cultural Days	Third weekend of August	
International Decade of Indigenous Languages	2022-2032	

Second-year First Nations Fine Arts students Frances Campbell and Cassidy Price partake in a moccasin-making workshop.



Annual FNAC Events

FNAC Events	Date
Gitlaxdax Sayt-K’iilim Goothl Nisga’a dance group	Thursdays from 6:00 pm to 7:30 pm
’Xbisuunt Ts’msyen Dance Group	Mondays from 6:00 pm to 7:00 pm
Welcome Back Learning Feast	September
Spooky Storytelling	October
K’oomak’askwgum Lil’git (Wishful/ Hopeful Feast)	April



For all upcoming events, please scan this code.

Cultural Connections

Local Indigenous communities guide the way we include Indigenous culture and knowledge into the Coast Mountain College experience.

Our classes support First Peoples’ principles of learning and recognize relationships between traditional cultures of our region and the success of our students.

We continue to develop programs connected to cultural, social, political, and economic values and connect to the realities of Indigenous communities around us.

It is important that students recognize and respect all First Nations land and people in each of the communities Coast Mountain College serves. First Nations culture plays a huge role in campus atmosphere and our society.

Indigenization at CMTN

CMTN regularly consults with our First Nations Council (FNC), which is made up of representatives from the various Indigenous communities in which the College operates, to understand how their world views can be woven through our daily work and how we can best support student success.

Many of our course offerings embrace Indigenized ways of knowing and learning, including experiential learning, individualized pathways to education, narrative approaches to sharing knowledge, inclusion of multi-generational voices in teaching, and community involvement.

CMTN has one of the largest Indigenous student populations of any institution in the province. In the 2022-2023 school year, 30% of the student body self-declared as Indigenous.

View our full *Indigenization at CMTN* report at this link: coastmountaincollege.ca/indigenization-at-cmtn



Elders and Knowledge Holders on Campus

Coast Mountain College is committed to supporting Indigenous students. Through traditional activities and gatherings, our students have the opportunity to connect to their cultures and benefit from peer support.

We are very honoured and grateful that we can connect with many wonderful Elders and Traditional Knowledge Holders from the Ts'msyen, Haida, Haisla, Nisga'a, Gitksan, Witsuwit'en, and Métis Nations. They have graciously agreed to participate in our virtual and face-to-face workshops for the past few years.

Each one holds a special place in our hearts as they share incredible teachings and encouragement to be cultural beings wherever we are—especially on campus.

We have hosted many Elders and Knowledge Holders who tell stories, teach language and art, provide holistic support and talking circles, provide harvesting lessons, and more!



◀ Sim'oogit Nawss (Ron Nyce) speaking at the September 2022 Welcome Feast in Prince Rupert.

Seeking Elders and Indigenous Knowledge Holders

We are always seeking more Indigenous Elders and Knowledge Holders from the traditional territories of the Ts'msyen, Haida, Haisla, Nisga'a, Gitksan, Witsuwit'en, and Métis Nations to share traditional knowledge, experiences, stories, and wisdom with our CMTN students.

For more details, please connect with the First Nations Access Coordinators for a meet and greet. We will discuss technology uses and how we will honour the Elder or Knowledge Holder for their time and the knowledge they share.*

Contact

Email: FNAC@coastmountaincollege.ca

Phone: 250.842.5291 ext. 5508

Phone toll-free: 1.877.277.2288

* We won't list all Knowledge Holders, but would love to use a few pictures of them in action.



▲ Algmxaa (Murray Smith).

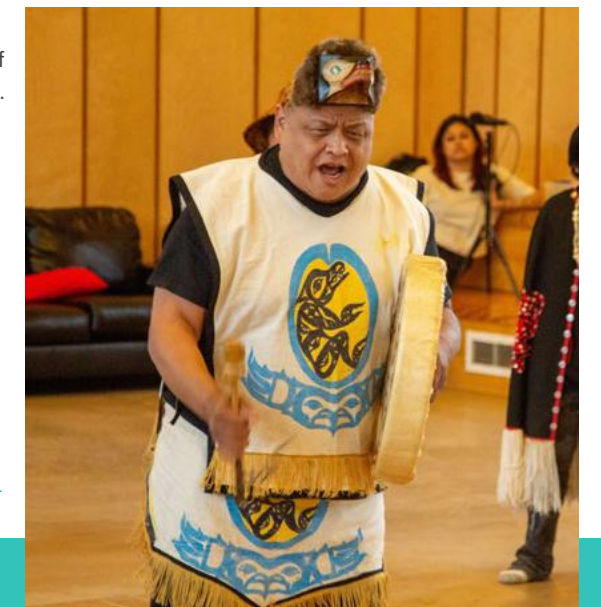


▲ From left to right:

Litamlaxdau Gibau (Sharon Bryant), David Wells (Speaker for Sm'ooygit Wudi Waye), Arlene Roberts, and Sherry McDames.



◀ Chief Timberwolf (Mabel Forsythe).



Lyle Adams. ▶



▲ Litamlaxdau Gibau (Sharon Bryant).



▲ Algmxaa (Murray Smith) during Convocation.

Admission and Registration

For the complete application and admission process, please refer to coastmountaincollege.ca/admissions.

There are three steps to becoming a student at Coast Mountain College:

1. Apply for Admission

You need to apply for admission to your program of choice and supply the documentation that is necessary for admission. Application for Admission forms can be obtained from the CMTN website or from any campus.

Note: a placement guide may be required.

2. Register in Courses

Once you are admitted and receive your Letter of Acceptance, you need to register in the courses you want. You can register online for many programs. Registration instructions, dates, and options will be explained to you in your Letter of Acceptance.

3. Pay the Fees

Registration is complete once full payment of fees has been received by the College. The amount owing will be calculated at the time of registration and will depend on the programs and courses that you have registered for. Current fees are detailed on the CMTN website and due dates are detailed in your Letter of Acceptance.

Registration

You are required to register (complete all forms and pay all fees) on or before the date specified in your acceptance letter. If you are waiting for a student loan to be processed, you may apply to defer the payment of your fees by contacting the Educational Advisor of the campus you will be attending (contact details on page 17).

If your fees are being paid by a sponsoring agency, you must present a letter to this effect at the time of registration. Any agency that fails to supply this letter and wishes to authorize invoicing by telephone will be charged \$25.

Student Network ID and Password Format

Once you have been accepted and registered as a student at CMTN, you can use your Student Network ID to access our network services.

- The ID is created using your student ID number in the following format: cmtn+student id number. For example, Jane Smith ID#0123456 would be cmtn0123456,
- Your initial password is set using an uppercase “I”, lower case “m”, the # symbol and your birth-date in yymmdd format. For example, if Jane Smith’s student ID is #0123456 and her birth-date is January 15, 1999, her login information would be:

Username: **cmtn0123456**

Password: **Im#990115**



Technology Services

With myCMTN:

- view your full academic record and print unofficial transcripts
- register for classes
- pay tuition
- view timetables and schedules
- see tax information
- contact instructors
- request transcripts and apply for credentials
- and more.

To access myCMTN, visit coastmountaincollege.ca/mycmtn, and follow the prompts.

ID Cards

You are required to get a CMTN ID card. Visit the registration office to get yours or email: info@coastmountaincollege.ca.

Service Desk

Students needing assistance with Coast Mountain College accounts and services, including password resets, can request assistance via Enrolment Services or Registration Office at any campus front desk, by phone **1.877.277.2288** or email: info@coastmountaincollege.ca.

Brightspace

Brightspace is our online learning platform for distributed learning courses. Your login and password will be the same as your computer login.

Ask your instructor if you will be required to use Brightspace. If you are having trouble accessing Brightspace, read our FAQ on coastmountaincollege.ca/mycmtn and follow the prompts.

Kaltura

Kaltura is our video platform to access your online video conference classes, when made available. You can access the function through Brightspace.

If you are experiencing issues accessing Kaltura, please contact your instructor or email: info@coastmountaincollege.ca.

Microsoft 0365

Access your CMTN email and all Microsoft applications through the “M365” portal at the bottom of our website. Contact your local librarian if you require assistance: library@coastmountaincollege.ca.

Printing

As a new student, you will automatically get a \$5 credit (approximately 50 copies) on your ID card for printing and photocopying. Add more funds to your card at your campus registration desk.

Log in to a printer by placing your ID card on the WaveID sign on the printer/copier and use the same login credentials provided to access the computer lab.

Broken or stolen cards can be replaced at a cost of \$15 + tax, payable at the registration desk.

Library Services

Library staff are here to help you find information for your course work through loans, research help, and more!

You may request loans online in the library's catalogue by looking up "request loan" in the search bar. Please note that you must know your PIN in order to request loans.

The library website is: coastmountaincollege.ca/library. There is no limit to the number of items you may borrow from the College library.

Hours

Hours vary by campus and by time of year. Please visit our website to find up-to-date campus library hours or email library@coastmountaincollege.ca.

Beyond Books

You can also borrow snowshoes, fishing rods, bikes, DVDs, tablets, and much more from the library to make the most your experience in the Northwest.

All you need is a Coast Mountain College library card and you can check out a bicycle for on- or off-campus riding.

Laptops on Loan

Do you need a laptop for your distributed learning course? Coast Mountain College is pleased to provide a limited number of laptops (on loan) to students experiencing unexpected equipment needs due to distributed learning.

Laptops may be borrowed for one semester. To use this service, you must be enrolled in a full-time program (at least 12 weeks in length) at CMTN. This includes WTCS programs.

AskAway Help

BC Colleges and University libraries provide AskAway chat assistance service for students. You will find the chat widget on our website and in many of our databases. AskAway is often open for your convenience when the library is closed.



Campus Stores

The stores at each campus carry textbooks, school supplies, CMTN-branded clothing, merchandise, and more.

Refund Policy

1. All returns must be accompanied by a sales receipt within 14 days of purchase.
2. Returned books must be in new, unmarked condition to qualify for a refund.
3. Returns of purchases made by cheque, debit, Visa, or MasterCard will be refunded by the original purchase method. Daily cash refund limits are at the discretion of the bookstore.
4. No returns or refunds can be processed for textbooks sold as part of shrink-wrapped packages if these packages have been opened. PLEASE ENSURE THAT YOU HAVE PURCHASED THE CORRECT RESOURCES BEFORE OPENING ANY PACKAGES.
5. Textbooks containing computer discs and computer software are non-refundable if opened.

If you have any questions or concerns related to the campus store, please email: campusstore@coastmountaincollege.ca

Health and Wellness

Keeping a well-balanced, healthy body, mind, and spirit is the key to being successful in whatever you do. Please check our website coastmountaincollege.ca/health-wellness to find information and resources available to help you through any issues you may be facing.



For Indigenous mental health resources, scan this code to find what suits your needs.

Student Health Services

Coast Mountain College provides a variety of face-to-face campus or virtual options to help you on your journey to holistic success. The campus offers facilities and services like the Fitness Centre and the Health and Wellness Centre, access to a list of medically covered counsellors, private rooms for virtual consultations, access to pharmaceutical services to treat 21 minor illnesses, and support through our dedicated health and mental service team.

For more information on the college's health services, visit coastmountaincollege.ca/health-wellness.

Health and Wellness Centre

The Health and Wellness Centre, located in [Waap Amgam \(House of Cedar\)](#) at the Terrace campus, houses the offices of Terrace's Student Engagement Coordinator, the Mental Health and Wellness Officer, and the Director of Student Health Services. The centre is an open-space design that offers little nooks (reading, meditation, and puzzles) to enhance students' mental wellness.

Fitness Centre

We have a state-of-the-art fitness facility for students and staff at the Terrace campus. Membership is free of charge if you are a student, accessible with your student ID card. The CMTN Gym Membership Form and Waiver are available at coastmountaincollege.ca/fitness-centre.

Regional Counsellors

CMTN has partnered with counsellors in our region to provide free, in-person counselling services to our students. Book an appointment with the Director of Student Health Services to receive a list of counsellors providing full coverage to CMTN students.

For the full list of covered counsellors, email: mentalhealth@coastmountaincollege.ca.

For information on coverage through the First Nations Health Authority, email: fnac@coastmountaincollege.ca.

Food Resources

We are pleased to let you know that our campuses offer food resources that you can access using your student ID card. One such resource is the Breakfast Club, which provides students with a hearty and warm meal a few days in the week. Please connect with your local FNAC, Student Services member, or any Student Engagement Officer across your campus.

There are also many community resources (e.g., food shares, food banks, meal programs) available off-campus. Connect with your local FNAC to learn where you can go.

Community Resources

CMTN works with you to remove any barriers you may be feeling to access health care options and supports you with simpler access to resources. A catalogue of health resources specific to your campus region is listed on our website, coastmountaincollege.ca/student-services/student-support/resources.

Hagwil Yaan

We understand that being an Indigenous student away from home can be a lot to take in while studying. The FNAC team releases a monthly newsletter to help keep you connected for your well-being. This newsletter includes spotlights on local Northwest cultures and languages, cultural events on- and off-campus, recipes from Jiits, Indigenous media, and more!

You can find all newsletter issues by scanning this code



Financial Aid

You can apply for many sources of funding while you are in school! Check out our website at coastmountaincollege.ca/financial-aid to see what is available. Please feel free to reach out to the FNACs (FNAC@coastmountaincollege.ca) or to our Financial Aid Coordinator (financialaid@coastmountaincollege.ca) and we will be happy to help you through the application process.

CMTN Awards, Bursaries, and Scholarships

You can apply for CMTN awards, bursaries, and scholarships in the Fall and Winter semesters during the academic year. Please check our website to see all the financial aid that's available and the deadlines for applying. You can also find information there about external awards, bursaries, and scholarships.

Sponsored Students

If you are sponsored to come to school by an Indigenous community, an employer, or a government agency, your sponsor must provide a letter to Coast Mountain College. All sponsorship letters and documentation can be emailed, faxed, or mailed to:

Registration/Coast Mountain College
5331 McConnell Ave.
Terrace, BC
V8G 4X2

Fax: 250.638.5432

Email: info@coastmountaincollege.ca



Note: Students are required to complete and sign the Coast Mountain College Release of Student Information Form, to enable the sharing of student information with the sponsor.

Please check with your community office to find out their deadline for accepting funding applications. You can also connect with the FNACs for assistance.

Funding to Former Youth in Care

For information on funding that is available specifically to former Youth in Care in BC, please visit our website.

Student Emergency Financial Assistance

Coast Mountain College offers several emergency funding programs available to eligible students experiencing unexpected financial hardship during the course of their studies at CMTN. Visit our website for more information.



◀ Financial Aid Coordinator
Allison Conway.

Student Learner Services

Each campus has a team of professionals committed to helping you reach your educational goals. Contact us on each campus by phone or email.

Accessibility Services Coordinators

Accessibility Services Coordinators provide students living with learning difficulties or disabilities the support services and guidance needed to maximize success and reduce barriers to learning.

Terrace contact: Kezia Sinkewicz, ksinkewicz@coastmountaincollege.ca

Prince Rupert contact: Mariana Silva Aguirre, msilvaaguirre@coastmountaincollege.ca

Smithers and Houston contact: Rich De Rooy, rderooy@coastmountaincollege.ca

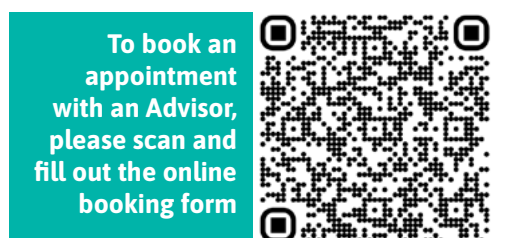
Educational Advisors

Educational Advisors support education planning, course selections, degree partnerships, and transfer credit research. To speak directly with an education advisor, email: advising@coastmountaincollege.ca for details.

Learning Assistance Specialists

Learning Assistance Specialists (LASs) offer student success workshops, assessment services, and drop-in learning opportunities.

All campus contact: las@coastmountaincollege.ca



Student Engagement Officers

Student Engagement Officers (SEOs) coordinate fun activities on campus for you to connect and network with your peers and classmates. Discover opportunities for volunteering as well with our Leaders in Action program at all campuses.

Please refer to our website contact directory to find out your Student Engagement Officer on campus.

Student Supports

TutorMe

If you live in Northern BC and are attending college, you may be eligible for free, online tutoring support. TutorMe is a platform that provides real-time, on-demand tutoring and online courses in over 300 subjects. Whether you need 15 minutes or an hour of help, one click requests a trained tutor from some of the best universities and colleges in Canada. Register at qacanada.ca/reg.

Riipen

CMTN has partnered with Riipen to bring our students more hands-on experience by immersing them in industry projects that equip them with essential skills for the workplace. Riipen brings industry and academia together, with real company projects. Projects can be added to your curriculum or completed as remote internships.

Student Union

Services

The Student Union's role is to engage with students, plan events, help students get financial help, and much more.

Advocacy

The Student Union also actively ensures that the governing bodies of Coast Mountain College and the provincial and federal governments hear the concerns of students.

Student Elections

As a student, you can become part of the Student Union executive team. Candidates must be current students in good academic standing and nominated by five other recognized members of their student body. A call for nominations and elections is posted on our website during the first week of classes in September.

Health and Dental Plan

The Coast Mountain Student Union Health and Dental Plan contains a huge range of benefits that help students with medical and other issues. Please be aware that you are auto-enrolled in it if you are registered in six units or more or programs that are 26 weeks or longer. Your coverage is effective on the first day of the month in which your program starts. You will be billed an annual fee of \$250 plus per academic year (subject to a maximum increase of 5% annually).

Check with your sponsor to see if they will cover this cost. You will have 30 days from the first day of the month that your program starts to opt out if you already have coverage. Once opted out, you cannot opt back in.

Visit cmsu.studenthealthbc.ca/LearnOptout to learn more.

The Team

Want to get involved with the Student Union or start a club on campus? Contact the Student Union today.

Website: mycmsu.ca

Phone: 1.877.277.2288 ext. 5458

Email: organiser@mycmsu.ca



To 'Opt Out' of the Health and Dental Plan please scan for the form



Coast Mountain Student Union
British Columbia Federation of Students

CMSU Mobile App*

Downloading the CMSU mobile app brings your campus to your fingertips and enables you to connect with the Coast Mountain College community. Stay on top of your events, classes, and assignments with the built-in calendar function, and be notified of important dates, deadlines, and security announcements. Make friends, ask questions, and access campus resources at any time! Available on the App Store or Google Play.

* CMSU logo designed by Freda Diesing School of Northwest Coast Art alumnus Kari Morgan.



On-Campus Housing (Terrace)

Wii Gyemsiga Siwilaawksat [Wee gii'yemk-sea-ga Sue-will-la-owk-set]

Our Terrace campus has a new student accommodation building that provides an affordable and comfortable living space. The name, **Wii Gyemsiga Siwilaawksat** (where learners are content or comfortable), was put forward by Ts'msyen Elders and Language Holders to embody the First Nations served by CMTN. The building has First Nations art from artists across the Northwest Region to give it life and connect students to the land.

Every sign throughout Wii Gyemsiga Siwilaawksat includes an English descriptor word, Braille translations for the visually impaired, a Sm'algyax translation, provided by Sm'algyax Language Holder Litamlaxdau Gibau (Sharon Bryant) and her daughter Dm Syl Haaytk Gibau (Emily Bryant), and Indigenized icons designed by Freda Diesing School of Northwest Coast Art alumnus Shawna Kiesman.

Wii Gyemsiga Siwilaawksat has a cultural space for workshops, Elder visits, smudging, and studying. The room is built of cedar and displays large art pieces to help students feel more connected to the land while away from home.

Dormitory Rooms

The dorm rooms are an apartment-style suite shared by three students with single occupancy bedrooms, and shared bathroom, living area, kitchenette, and storage. Triples are located on all three floors.

Single-occupancy suite rooms have a private bathroom, living area, and kitchenette. A limited number of these rooms is available. Single wheelchair-accessible rooms are located on the main floor.

For rates, services, and application procedures, please go to coastmountaincollege.ca/housing.

For any questions and support concerning housing, please email: residence@coastmountaincollege.ca.

Note: Housing is not guaranteed. Apply early to secure your spot.



Scan the code for off-campus housing resources

Administration and Governance

Board of Governors

The Board of Governors works with CMTN’s First Nations Council and Education Council in accordance with provincial legislation and represents the people of the Northwest Region in determining and evaluating appropriate organizational performance.

First Nations Council

The First Nations Council’s focus is to develop policy recommendations based on the educational issues and strategies of First Nations communities to increase success rates in the Northwest Region. Their policy recommendations focus on student advocacy, program promotion, curriculum design, cultural matters and content, and program and education service evaluation. The First Nations Council also assists CMTN in improving its relationship with First Nations communities.

Find out more about Indigenization at CMTN on our website at coastmountaincollege.ca/indigenization-at-cmtn.

College President & CEO and Administrators

The President & CEO and Administrators manage the operation of the College and ensure that strategic directives are being met.



◀ From left to right:

Dr. Titi Kunkel, Vice President of Academic, Students, and International

Michael Doyle, Vice President of Corporate Services

Dr. Laurie Waye, President & CEO pictured at the 2023 Smithers convocation.



2023/2024 First Nations Council and CMTN Board of Governors pictured in 2024 at the Terrace campus. ▶

Policies

Current active and approved policies are posted on our website. We recommend that you become familiar with all CMTN policies, including the ones listed below.

Academic Integrity and Appeals

We are committed to your learning, development, and employment needs. We strive to ensure a respectful working and learning environment and we have procedures in place to deal equitably and fairly with academic appeals as they may arise.

Bullying, Harassment, and Discrimination

We consider bullying, harassment, and discrimination to be a serious violation of an individual’s fundamental rights. CMTN does not condone or tolerate any discrimination or harassing behaviour (including bullying) which undermines the dignity, self-esteem, and productivity of any student or employee.

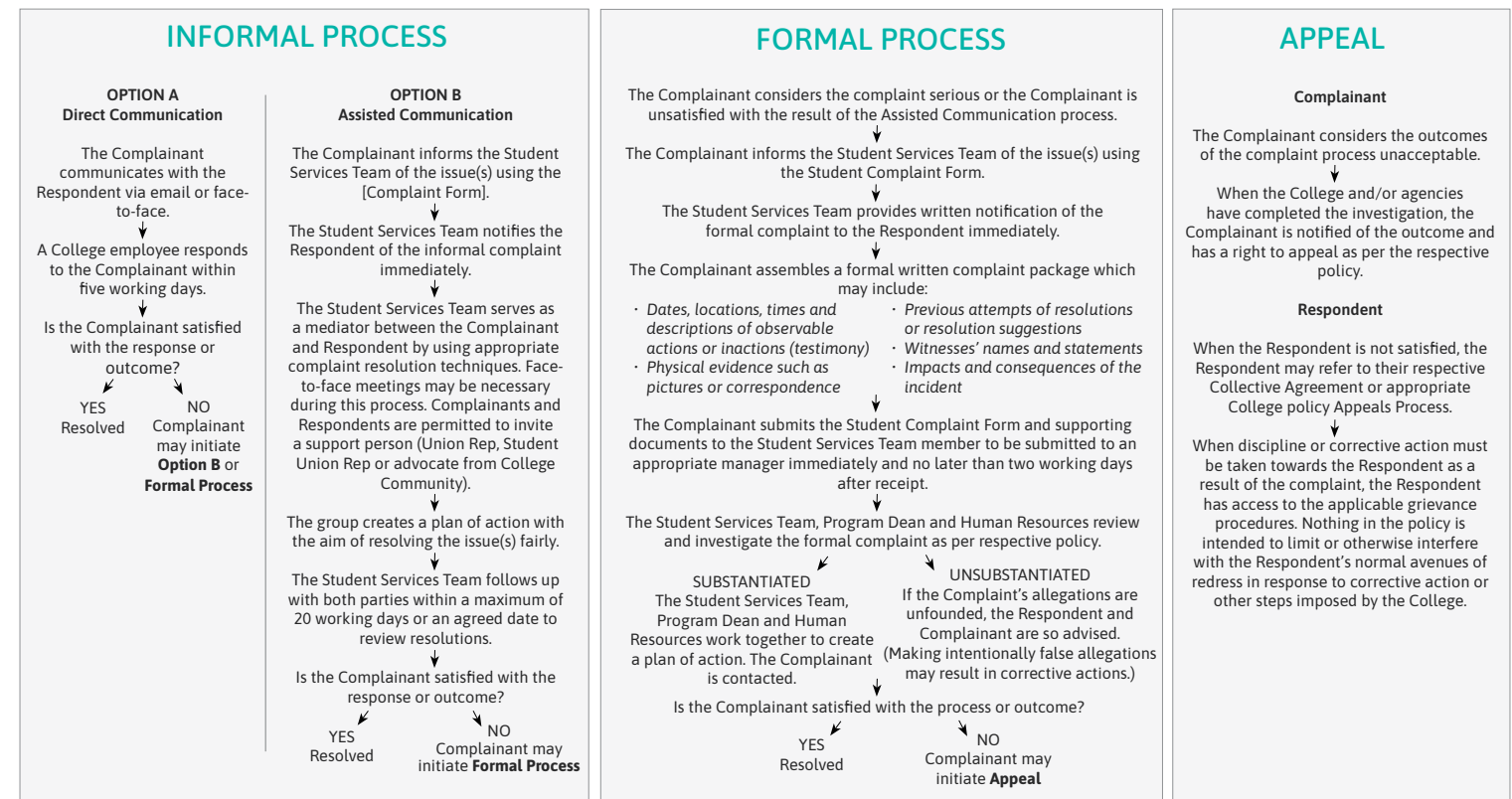
Members of the College community who engage in bullying, harassment, or discrimination may be subject to a range of disciplinary measures, up to and including suspension, dismissal, or expulsion from the College, as well as penalties under the *BC Human Rights Act* (SBC Chap. 22, Index Chapter 185.5).

Complaints

We commit to a collaborative approach when dealing with student concerns and will try to resolve complaints at the informal level whenever possible. We also realize that formal resolution processes may be required to resolve the issue to the Complainant’s satisfaction.

If you need assistance with any policy and/or procedure, please contact Student Services or the Coast Mountain Students’ Union. In the flow chart below, the **Complainant** is the individual filing the complaint, the **Respondent** is the individual responding to the complaint.

CMTN Complaint Procedure





coastmountaincollege.ca

Terrace

T 250.635.6511
FNAC ext. 5222

Smithers and Houston

T 250.847.4461
FNAC ext. 5806

Prince Rupert and Haida Gwaii

T 250.624.6054
FNAC ext. 5722

Hazelton

T 250.842.5291
FNAC ext. 5508

Toll-free all campuses: **1.877.277.2288**
Email: FNAC@coastmountaincollege.ca

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