

Policy Name:	BOARD CODE OF CONDUCT	
Approved By:	Presidents Council & Board of Governors	
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## BOARD CODE OF CONDUCT

### 1.00 POLICY STATEMENTS

The Board of Governors expects of itself and its members, ethical and businesslike conduct. This includes proper use of authority and appropriate decorum in group and individual behaviour when acting as Board members.

#### 1.01 Governing policies that, at the broadest levels, address:

- 1.01.1 Clarifying Ends statements
- 1.01.2 Values and operating principles
- 1.01.3 Specification of how the Board conceives, carries out, and monitors its own task
- 1.01.4 Focus on outcomes of the Ends

1.02 Board of Governors' members shall act honestly, shall embody respect, and act in good faith with a view to the best interest of Coast Mountain College.

1.03 Board of Governors' members shall represent the interest of the Board as the whole.

1.04 To distinguish a Board member's own unique job from the work of the staff, the Board will concentrate its efforts on linking the College organization with:

- 1.04.1 The people of the Coast Mountain College region
- 1.04.2 Governance in the college and institute system in British Columbia
- 1.04.3 Government
- 1.04.4 Provincially, nationally, and internationally

- 1.05 The Board in their commitment to excellence in governing shall:
  - 1.05.1 Operate in all ways mindful of its responsibilities under the BC Colleges and Institute Act and governing legislation.
  - 1.05.2 Strive for continuous improvement
  
- 1.06 The Board of Governors may declare a vacancy on the board when:
  - 1.06.1 A member dies or resigns;
  - 1.06.2 A member, other than the President or student representatives, who fails to attend three (3) consecutive meetings without the Boards permission, which may be given retroactively; or
  - 1.06.3 A membership is terminated if an elected or appointed member becomes incapable of acting as a member to the appointing or electing body and has provided written notice to terminate. (Reference Board Resourcing and Development Office of the Premier, Province of British Columbia)
  
- 1.07 When an elected or appointed member's position is vacant, the Board of Governors, through the chair, must notify the body of the elected or appointed vacancy, and request that the vacancy be filled for the remainder of the term.
- 1.08 If the Board of Governors has reasonably determined that a member has breached this code of conduct policy, it may petition the Minister to revoke the appointment of the member.