



RSP Application Checklist

- 🍏 Complete the CMTN Application and submit to Registration
- 🍏 Once the CMTN Application is processed, the LEAP Coordinator will contact you
- 🍏 Contact a Learning Specialist at your local campus to set up your Intake Placement
- 🍏 Complete the Intake Interview with the LEAP Coordinator
- 🍏 Complete the CMTN Release of Information form and email it to the LEAP Coordinator
- 🍏 Complete the AUG (Adult Upgrading Grant) application and submit to the Financial Aid Officer at your local campus
- 🍏 If applying for Band Funding, contact your sponsor early to meet funding deadlines
- 🍏 Complete the CMTN Housing Application Form (if applicable) and submit to the Student Housing Coordinator

Helpful contacts and links

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RSP Website: catalogue.coastmountaincollege.ca/programs/retail-services

Financial Aid: coastmountaincollege.ca/student-services/financial-aid