



Are you considering studying at Coast Mountain College? Our residences are convenient, offer excellent value, and provide an alcohol and smoke free environment conducive to learning.

Applications will be processed on a first come first served basis once a non-refundable application fee of \$25.00 is paid.

Once we receive your application, we will either offer you a space in residence or the option to be placed on a waitlist for a space as soon it becomes available. Upon acceptance to Residence a \$200 Damage Deposit is required. Once the damage deposit has been paid your room assignment will be confirmed by email.

Application fee and damage deposit:

Payment of the application fee, damage deposit and rent can be made in person at the Terrace, Prince Rupert, Smithers or Hazelton campus Registration desk, or by calling our central Registration at 1-877-277-2288. We accept Visa, MasterCard and American Express. Please note that Visa debit is not accepted.

Your Residence application fee, damage deposit and first month's rent must be paid BEFORE you are able to check in. Check in hours are Monday through Friday 8:30 am to 3:30 pm.

Intake into the dorms must be during regular office hours. Housing access depends on completing an intake process with the Student Engagement Office, and having your picture taken and a Student ID created. Your student ID is also your key for accessing the dorms, and this set up can only take place Monday to Friday, between 8:30 am and 3:30 pm.

IF YOU ARE ARRIVING OUTSIDE OF COLLEGE OFFICE HOURS, OR DATES WHEN THE RESIDENCE IS UNAVAILABLE, PLEASE MAKE ALTERNATIVE ARRANGEMENTS FOR YOUR ACCOMMODATIONS.

Residence Rates Terrace Campus:

Room Type:	Residence Rates:
Single room:	\$500.00 per month
Superior room (Newly Renovated)	\$600.00 per month (Limited Availability)
Suites Lakelse - Female only	\$750.00 per month (Not Available At This Time)

(Rates Effective 2018 Fall Semester)

Residence building layout:

Each Resident building has two floors. Each floor has common washrooms, a common room with TV, and a shared kitchen for light cooking. The kitchens are supplied with a fridge, freezer, convection oven, microwave, induction cooktop only, coffee pot, kettle, and a washer and dryer. ***Residents are not allowed to bring their own fridge or cooking appliances. For example, no hotplates, slow cookers, toasters, burger makers etc.**

All students living in residence are responsible for the cleaning of their room and the shared kitchen area. Cleaning must be completed at time of cooking.

Description Single rooms:

Each single room is approximately 14' by 12' and is equipped with a twin bed, night table, study table, chair, wardrobe, and mini-fridge.

Description Superior rooms:

Each single room is approximately 14' by 12' and is equipped with a new twin bed, night table, new study table, chair, wardrobe, mini-fridge, laminate flooring and upgraded lighting.

Description Lakelse Suites: (Not Available At This Time)

Each double room consists of two areas that are approximately 14' by 12' and are furnished with a double bed, night table, dresser, wardrobe, mini-fridge, couch, loveseat or chair, and a coffee table.

It is the responsibility of the resident to understand and abide by all residence information, policies and procedures. This information is available on the CMTN website at <http://www.NWCC.bc.ca/services/services-facilities/residence-information>



Please complete all information before submitting and print clearly:

First and Middle Names (**legal names**) Last Name

Address

City Province Postal Code

(_____) _____

Telephone Number

Birth date: (yyyy/mm/dd) ____/____/____

* **Email (please print clearly)**

*****Notification of your acceptance into residence is by email, make sure to provide a valid email address*****

CMTN Student I.D. #: _____ Male or Female

Program Information:

Name of Course or Program _____

Course or Program start date: _____ (mm/dd/yy)

Course or program end date: _____ (mm/dd/yy)

NOTE: The above occupancy start and end dates are necessary for the correct billing of your account. Keep in mind that students are required to vacate the Residence within 24 hours of their program end date, unless the Student Engagement Office has approved other arrangements.

Preferences:

(1) I am requesting a: Single Room, Suite (Female only), Superior Room, Trades Camp

✓ **All areas are academic (semi-quiet) atmosphere, alcohol and smoke free.**

Emergency Contact: _____ **Number:** _____

Relationship to Emergency Contact: _____

Applicant Declaration:

In making this application, I confirm that I have read and agreed to the terms and conditions on this application, and that all information on this application is correct. I also acknowledge that occupancy in the CMTN Residence requires compliance with the policies and regulations as published in the CMTN Residence Handbook, of which may be amended by CMTN at any time with appropriate posted notice.

Applicant Signature: _____ Date: _____

Protection of Privacy: I understand that this information, along with subsequent information placed in my file, will be used for the purposes of the Residence Agreement and other purposes consistent with the mandate of the institution under the Colleges and Institutes Act. The use of this information will be in compliance with the BC Freedom of Information Privacy Protection Act (1992).